



# East Petersburg Borough

6076 Pine Street, Suite A, East Petersburg, Pennsylvania 17520

Ph. 717-569-9282 ~ <http://www.eastpetersburgborough.org/>

**Borough Council:** Debra Miller - President, John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez - Member

**Mayor:** James Malone

**Staff:** Karen St. Clair - Borough Manager

## COUNCIL MEETING AGENDA

January 7, 2025

1. Call to order, moment of silence, and Pledge of Allegiance
2. Visitors/Comments from public
  - A. Scott Buchle, Penn State Health Life Lion
3. Financial: Bill payment review
4. Report Review
  - A. Police – Chief Kilgore
  - B. Mayor – James Malone
  - C. Penn State Life EMS
  - D. EMC - Violet DeStefano
  - E. Fire Company – James Rohrer
  - F. Borough Manager – Karen St. Clair
  - G. Public Works, Water, and MS4/Project Reports
  - H. Zoning Officer – System Designs Engineering
  - I. Permits Issued
  - J. Current Property Violations
  - K. Solicitor – Amy Leonard
  - L. Collections – Amy Leonard
  - M. HARC – Debra Miller
5. Old Business

Committee Meeting Topics – Next meeting will be held January 23, 2025.
6. New Business – Action Items
  - A. Motion to approve Appointed Service Organizations for 2025:
    - Solicitor - Henry Beaver Law Firm
    - General Engineer - Systems Design Engineering or appointed by project.
    - Zoning Officer - Systems Design Engineering
    - Sewage Enforcement Officer - Systems Design Engineering
    - Property Maintenance Enforcement Officer - Systems Design Engineering
    - UCC Compliance Officer - Systems Design Engineering
    - Water Engineer - System Design Engineering
    - Zoning Hearing Solicitor - Janice Longer, Law office of Apell, Yost and Zee
    - Auditors – White and Rudy, CPA's
  - B. Motion to approve December 3, 2024, Council Meeting Minutes.
  - C. Motion to approve Resolution 908, appointing Samuel Maurer IV, as member of the Zoning Hearing Board.
  - D. Motion to approve Resolution 909, updating appointment list for 2025.
  - E. Motion to not approve Horst's request to remove & rebuild the barn located at 5890 Main Street.
  - F. Motion to approve 2025 Fire Police Events Schedule to include any additional.
  - G. Motion to approve Traditions of America Phase 3, Bond Number SU1184172 Escrow Release Request in the amount of \$172,816.74 for site improvements. The request has been reviewed and approved by Michael Bingham of SDE-Systems Design Engineering.
  - H. Motion to approve Traditions of America Phase 3, Bond Number SU1184173 Escrow Release Request in the amount of \$20,902.50 for water improvements. The request has been reviewed and approved by Michael Bingham of SDE-System Design Engineering.
7. Extra Items: Issues arising in the last 24 hours.

**8. Announcements**

- A. The next Borough Council meeting will be held on Tuesday, February 4, 2025.
- B. Appeals Board                      January 9 - 7 PM as needed
- C. Planning Commission            January 16 - 7 PM as needed
- D. Zoning Hearing                     January 22 - 7 PM as needed
- E. Committee                         January 23 - 6 PM
- F. Tree Chipping Event will be held on January 11, from 8:00 – 2:00 at EP Community park in the parking lot. Sign up for pick up at the borough office. Donations will be collected.
- G. If a snow event happens and a snow emergency is declared, it will be posted on the website and WGAL.

**9. Executive session for legal & personnel matters (if needed)**

**10. Adjournment**