



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
September 2, 2025 - 7:00 p.m.
Meeting Minutes

CALL TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 7:00 p.m. with a moment of silence and Pledge of Allegiance.

ROLL CALL: Council Members: Debra Miller – President, John Schick – Vice President, Adam Gochnauer – ProTem, John Herr – Member, Randy Rannels – Member, David Tirado – Member, Sandra Valdez – Member,
Mayor: Bill Trovato, Borough Manager: Karen St. Clair

VISITORS: Karyl Carmignani, David Connor, Elaine Tirado, Meredith McMonigal, Jeff Moseman, J. Rohrer, D. Duffy, Brendon Garrett

VISITOR COMMENTS: None.

BILL PAYMENT:

Reviewed by Council - No additions to the regular bills.

REPORTS:

Police: Report submitted to Council. In August there were 179 calls, 4 arrests, 54 traffic stops with 24 traffic citations issued.

Penn State Life Lion EMS: No report given.

Emergency Services Coordinator: Report submitted to Council. Working on compilation of personal care homes and assisted living facilities in the borough.

Fire Dept.: Report submitted to Council. There were 24 incidents in August with 9 being in the Borough. They received a 5,000.00 grant to help with recruitment. The entire fleet now has front, rear, and indoor cameras. The Knox box system is now under computer access.

Zoning: Report submitted to Council.

Property Maintenance: Report submitted to Council.

Solicitor: No report given.

HARC: Admission fees collected in July were 8,025.00. The average daily attendance was 218. The new pool manager did a great job this year. They did not receive one complaint.

Borough Manager: Report submitted to Council.

National Night Out was a huge success. Budget meetings with borough departments. Property complaint forms need to be filled out to keep a paper trail. Issues with utility providers must be reported to the utility companies. The no right turn has been installed on Rt. 72 along with alternate route signs.

Department Managers MS4/Public Works/Water: Reports submitted to Council.

Waiting on parts for sweeper. Shop plans are being worked on with engineering firm – Kevin Marin will be presenting this at the next committee meeting. Street sweeping is ongoing. The new welcome sign has been installed. New speed limits will be installed soon. Basketball court at Constitution Square is complete.

Lead and Copper sampling was completed; letters will be sent to participating properties. Hydrant flushing and flow testing for 2025 has begun. State St. storm pipelining materials have been delivered – Hollow Dr. pipelining materials will be delivered by 9/15/2025. These pipes will be relined after the materials are received.

Information to report street light outages will be posted on the website and put into the next newsletter, and possibly on the w/t billings.

OLD BUSINESS:

Committee Meeting Topics – LASA update on projects, Signs alerting drivers of a low vision child, Open council seat, Stevens Street, Street Sweeper, Triple pipe relining on Hollow Dr., Fee schedule for park events, Amphitheater sign-waiver form, Hockey rink renewal, Holiday schedule floating day, 2026 MMO, A/P-08/28/2025, Meeting Minutes for July, Res. 918 - Council seat, Payment to Asphalt Maintenance Solutions, Payment to SLC Excavating, LLC., Executive session for personnel matters.

NEW BUSINESS – Action Items: Council may discuss/deny/approve.

President Miller asked if there were any questions about the action items. There were no questions.

1. *It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to approve August 6, 2025, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve the 2026 MMO (Minimal Municipal Obligation).*
3. *It was moved and seconded (Councilmember Valdez, Councilmember Rannels) with unanimous approval by the board, to approve adding floating day to schedule.*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve the Hockey Rink agreement renewal.*
5. *It was moved and seconded (Councilmember Valdez, Councilmember Rannels) with unanimous approval by the board, to approve the Amphitheater sign waiver form with attached pictures.*

EXTRA ITEMS: None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on Tuesday, October 7, 2025 at 7:00 p.m.
- B. Appeals Board September 11 - 7 PM as needed
- C. Planning Commission September 18 - 7 PM
- D. Zoning Hearing September 24 - 7 PM
- E. Committee September 25 – 6 PM
- F. East Pete Days will be held September 16-20.

EXECUTIVE SESSION FOR LEGAL AND PERSONNEL: None.

ADJOURNMENT: 7:29 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary