



## EAST PETERSBURG BOROUGH COUNCIL MEETING

Held in person: 6051 Pine Street, East Petersburg, PA

October 7, 2025 - 7:00 p.m.

### Meeting Minutes

**CALL TO ORDER:** Meeting was called to order by Debra Miller, President of Borough Council, at 7:00 p.m. with a moment of silence and Pledge of Allegiance.

**ROLL CALL:** Council Members: Debra Miller – President, John Schick – Vice President, Adam Gochnauer – ProTem, John Herr – Member, Randy Rannels – Member, David Tirado – Member, Sandra Valdez – Member, Mayor: Bill Trovato, Borough Manager: Karen St. Clair

**VISITORS:** Karyl Carmignani, David Connor, Dereck Duffy, Joyce & Frank Mokros, Brendan Garrett, Tony Quinones, Jon Heinly, Jamie Rohrer, Jon Latsha, Dave Duckworth, Mark Cohen, John Stauffer, Sofia Stauffer, Ethan Tuten, Nathaniel Latsha, Tyler Kieffer, Linda Rannels, Jeff Moseman, Brayden Shaner

### **VISITORS/COMMENTS:**

**Linda Rannels** said there were dogs unleashed at the park. Manager St. Clair will look into the regulation signage for this.

**John Heinly, Director of Donor Advising - Lancaster Library** gave the annual presentation and thanked East Petersburg for their ongoing support. In 2024, 28% of residents were cardholders. There were 2,000 materials checked out by EP residents. Residents also participated in programming and used various public resources available at the library. Half of their funding comes from fund raising. These funds are vital to their success.

**Scott Liggins, Water Dept. Supervisor** explained the stream is heavily influenced by a local quarry who is currently moving their operations to a different level and needed to move their pumps, therefore they are not currently pumping into the stream. This causes us to not be able to pump from that source. Other sources are usually able to make that water back up, but we are in the middle of planning for a project with interconnection. We were able to get a temporary permit for the spring although this will not make the numbers. Friday morning the quarry brought in a diesel pump which has been running since then. This has allowed us to pull the same amount from the stream that we normally do. DEP still wants us to conserve water under the temporary permit. This could be 3-5 weeks due to we are still waiting on the interconnect permit. We are halfway through the process and just waiting on DEP for approval.

**BILL PAYMENT:** Reviewed by Council - No additions to the regular bills.

### **REPORTS:**

**Police:** Report submitted to Council. In September there were 205 calls with 6 arrests, and 44 traffic stops resulting in 14 citations.

**Mayor:** Events Committee would like to reschedule the Pumpkin Fest for October 18, 2025 due to the construction in the park. Manger St. Clair said this will need a vote by council since all the dates were approved at the beginning of the year.

**Penn State Life Lion EMS:** Report submitted to Council. In August there were 16 calls in the borough. There were 18 calls in September.

**Emergency Services Coordinator:** Report submitted to Council. Working on a compilation of all personal care homes and assisted living facilities. Jamie Rohrer said he has made a list and will gets this to Council.

**Fire Dept.:** Report submitted to Council. In September there were 15 calls, with 7 being in the borough. This week is fire prevention week: Check your smoke detectors. If buying lithium ion batteries, be sure to buy the UL rated. The ISO rating has been brought back down to a class 4, and this will help with insurances. Promotions were recently made in the FD. Grant was received to replace the breathing apparatus. Recruitment is going well. Will be working on flow testing with water dept.

The fire company formerly withdrew the request asking East Petersburg Borough Council to pass a resolution to support the fire dept. in applying for funds through the LSA grant.

**Zoning:** Report submitted to Council.

**Property Maintenance:** Report submitted to Council.

**Solicitor:** Report submitted to Council.

**HARC:** Revenue was down this year slightly due to all the rainy weather. Vending proceeds were good.

Department Managers MS4/Public Works/Water: Reports submitted to Council.

Pine St. water line replacement is complete. Basketball court at Constitution Square is complete. State Street pipelining – installation will begin when liner is received. Pool is winterized. Pickleball screening is complete. John Schick and John Herr checked all 490 streetlights and found 9 were out; these have been reported to PPL. New dog station was installed at Northfield Dr. walking path. Lead & Copper water sampling is complete. Levels were well below the MCL. Participants will be notified by mail.

Borough Manager: Report submitted to Council. Mtgs: NLCRPD budget mtg, Insurance renewal, LCSWMA. Received Volunteer Fire Dept. allocation and FD pension allocation. Wolf Circle/Jackson Dr. Tie-in is complete.

New HH Banners are hung; discussion on what to do with old banners will be put on the next agenda. Additional cameras will be added for the new park equipment and basketball court. 3<sup>rd</sup> year audit agreement. Historical Society requested we budget funds for them. They are currently not a non-profit status. We will need to charge for CC use unless they change this status. A letter will be sent.

**OLD BUSINESS:**

Committee Meeting Topics – Park update/change order, LSA Grant draft agreement, PW Budget presentation, MS4/project presentation, Review 2026 Budget funds, 3<sup>rd</sup> year audit agreement, AP 09/25/25, Misc. items, August mtg. minutes, SLC Excavating - change order #2, SLC Excavating park project - payment #2, \$116,865.90.

**NEW BUSINESS – Action Items: Council may discuss/deny/approve.**

President Miller asked if there were any questions about the action items. There were no questions.

- 1. It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to approve September 2, 2025, Council Meeting Minutes.***
- 2. It was moved and seconded (Councilmember Schick, Councilmember Valdez) with unanimous approval by the board, to advertise Ordinance 330, Traffic Regulations in East Petersburg Borough.***
- 3. It was moved and seconded (Councilmember Valdez, Councilmember Tirado) with unanimous approval by the board, to approve 2026 Holidays.***
- 4. It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve White, Rudy LLC, 3<sup>rd</sup> year auditing agreement.***
- 5. It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve payment to SLC Excavating LLC in the amount of \$79,349.27.***
- 6. It was moved and seconded (Councilmember Valdez, Councilmember Herr) with unanimous approval by the board, to approve 2026 Meeting Dates.***

**EXTRA ITEMS:**

- 1. It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to approve the payment to Midland Asphalt in the amount of \$80,768.50 for Hollow Drive and Steven Street project. The project was approved on February 27, 2025 and this amount is in line with the approved amount.***
- 2. It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve the Pumpkin Fest to be moved to October 18, 2025.***

**ANNOUNCEMENTS:**

- The next Borough Council meeting will be held on Wednesday, November 5, 2025 at 7:00 p.m.
- Appeals Board October 9 - 7 p.m. as needed
- Planning Commission October 16 - 7 p.m.
- Zoning Hearing October 22 - 7 p.m. as needed
- Committee October 23 - 6 p.m.
- Trick or Treat in East Petersburg Borough will be held on October 31, from 6-8 p.m. Rain date is November 1.
- Large Appliance pick up is scheduled for October 31; tags can be purchased at the borough office.

**EXECUTIVE SESSION FOR LEGAL AND PERSONNEL MATTERS: None.**

**ADJOURNMENT: 8:24 p.m.**

Respectfully Submitted,  
Kim Strayer, Recording Secretary