



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
November 6, 2024 - 7:00 p.m.
Meeting Minutes

CALL TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council at 7:00 p.m. with a moment of silence and Pledge of Allegiance.

ROLL CALL: Council Members: Debra Miller – President, John Schick – Vice President, Adam Gochnauer – ProTem, John Herr – Member, Randy Rannels – Member, William Sharp – Member, Sandra Valdez – Member, Mayor: James Malone, Borough Manager: Karen St. Clair

VISITORS: Karyl Carmignani, Don Kissinger, Tammy & Jeff Moseman, Sarah Hunt, Amy Swanger, James Swarr, Brenda Garrett, Josh Roberts, Violet DeStefano

VISITOR COMMENTS: None

BILL PAYMENT: Reviewed by Council - No additions to the regular bills.

REPORTS

Police: Report submitted to Council. Traffic stops have increased in the borough.

Mayor: Nothing to report at this time.

Penn State Life Emergency Medical Service: Report submitted to Council. Not in attendance. There were 19 calls in October in the borough.

Emergency Services Coordinator: Report submitted to Council. Violet DeStefano said the state of PA expects municipalities to know if any individuals in their communities require special assistance and/or special planning needs in the event of an evacuation. A simple registration form could be inserted into W&T billings to ensure all residents receive them. This would be voluntary for residents to fill out. Information received could also be added to the 911 emergency system and the fire dept. for better emergency planning all around.

Fire Dept.: Report submitted to Council. Not in attendance. The fire co responded to 22 calls in October; 3 were in the borough.

Borough Manager: Report submitted to Council.

Traffic signal project at Graystone and Main is scheduled to go out to bid tomorrow and construction to begin on December 12, 2024. Equipment will need to be ordered, and it could take 26 weeks to come in. All work should be done in less than a year.

Damage was done to the hockey rink – cameras are already there - signs will be added to say the area is under 24 hour surveillance.

New staff member was hired for PW.

Penn State Health Life Lion – reached out to them two times to request they include more information in the monthly report to show a breakdown of the class, and response times for each class. No response yet.

Increase of 3,000.00 was made to police service on the budget due to NLCRPD budget changes.

Proposed final budget is on the agenda for approval and advertisement. Final approval will be given at the 12/3 meeting.

Department Managers MS4/Public Works/Water: Reports submitted to Council.

A large amount of sediment was removed from storm water pipes. The sediment was taken to the landfill.

Zoning Officer: Report submitted to Council.

Property Violations: Report submitted to Council. Most properties are now in compliance.

Solicitor/Collections: Reports submitted to Council. No updates to report.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – Fore the Kids Golf Tournament netted over 15,000.00 for the Everyone Belongs Scholarships. Final numbers are in for 2024 pool season; it was a good year.

OLD BUSINESS: Reviewed Committee Meeting Topics from 10/24/2024: Lead Service Line Inventories and City of Lancaster PFAS exceedance, Audit quote for year end 12/31/2024, Resolution to appoint two representatives to NLCRPD Commission, Resolution to sell equipment on Municibid, AP, 3Q24 financials, 2025 Budget review, Misc. items, Fire Co. financial – review only, 9/2024 Committee Minutes

NEW BUSINESS – Action Items:

President Miller asked if there were any questions about the action items. There were no questions.

1. *It was moved and seconded (Councilmember Rannels, Councilmember Sharp) with unanimous approval by the board, to approve October 1, 2024, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Herr, Councilmember Schick) with unanimous approval by the board, to approve Meeting Dates for 2025.*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve the proposed budget for 2025.*
4. *It was moved and seconded (Councilmember Valdez, Councilmember Sharp) with unanimous approval by the board, to approve advertisement of the proposed budget for 2025.*
5. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve Resolution 900, Appointing two (2) representatives to NLCRPD Commission.*
6. *It was moved and seconded (Councilmember Valdez, Councilmember Sharp) with unanimous approval by the board, to approve Resolution 902, Banner Dates for 2025.*

EXTRA ITEMS (Issues arising in the last 24 hours):

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) with unanimous approval by the board, to approve final payment to Aquatic Resource Restoration Co. in the amount of \$12,939.57 for the Bioswale.*

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on Wednesday, December 3, 2024 at 7:00 p.m.
- B. Appeals Board November 14 - 7 PM as needed
- C. Planning Commission November 21 - 7 PM as needed
- D. Zoning Hearing November 27 - 7 PM as needed
- E. Committee January 23, 2025 - 6 PM
- F. The office will be closed November 28 and 29 in observation of the Thanksgiving holiday.
- G. There is still an opening on the Planning Commission and Zoning Hearing Board, interested parties should contact the borough office.

ADJOURNMENT: 7:29 p.m.

EXECUTIVE SESSION FOR LEGAL AND PERSONNEL: In: 7:30 p.m. Out: 7:47 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary