



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
November 5, 2025 - 7:00 p.m.
Meeting Minutes

CALL TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 7:00 p.m. with a moment of silence and Pledge of Allegiance.

ROLL CALL: Council Members: Debra Miller – President, John Schick – Vice President (Absent), Adam Gochnauer – ProTem, John Herr – Member, Randy Rannels – Member, David Tirado – Member, Sandra Valdez – Member,
Mayor: Bill Trovato, Borough Manager: Karen St. Clair

VISITORS: David Connor, Jeff Moseman, Joyce Mokros, Brendan Garrett, Mary Armstrong, Evan Hunter

VISITORS/COMMENTS: None.

BILL PAYMENT: Reviewed by Council - No additions to the regular bills.

REPORTS:

Police: Report submitted to Council. In October there were 206 calls with 7 arrests, and 14 traffic citations.

Mayor: Events Committee will be holding Santa in the Park on December 19, 5-7 and December 20, 9-11 & 12-2.

Penn State Life Lion EMS: Report submitted to Council. They handled 17 calls in the borough in October.

Emergency Services Coordinator: Report submitted to Council. Working on compiling information for warming and cooling stations known as code red/code blue, prepared for election, finalized Hazard Mitigation Plan.

Fire Dept.: Report submitted to Council. In October there were 23 calls, with 3 being in the borough.

Zoning: Report submitted to Council. MS4 on-call services. Pine St. project administration.

Property Maintenance: Report submitted to Council. Filing citations for continued non-compliance.

Solicitor/Collections: No report.

HARC: They are working on updating their employee handbook.

Department Managers MS4/Public Works/Water: Reports submitted to Council.

Sweeper AC fixed. Vehicles are winterized. Street signs still being installed.

Park: concession stand & bathrooms should be complete by end of November. Additional cameras were installed.

Bathroom at the Nitrate Plant is complete. Still working on getting permit for interconnect.

The water ban is still in affect for at least one or two more weeks.

Working on MS4 SOP for confined space entry. State St. storm pipe lining is complete.

Final walk through was done for Pine Street project.

Borough Manager: Report submitted to Council.

All municipal websites will need to be ADA compliant by 4/26/2027. We are still having issues with our website and options for a new website will be discussed at the January meeting.

Lancaster County will be doing a reassessment of all properties. In December fliers will be sent to every property owner to update their property on the website. There will be meeting times available in December for people who do not have access to internet to complete their update.

Awarded 2026 safety grant up to \$1,800.00 for eye wash station, chaps, half face respirators.

Penn State Health and Warwick Ambulance will submit amended agreements. This will be on January agenda.

Proposed 2026 Budget was presented at October Committee meeting and is on the agenda for advertisement.

Park project is now complete and looks great. Next will be to review options for bike rack grant.

OLD BUSINESS:

Committee Meeting Topics – Hazard Mitigation Plan discussion, PSHLL EMS Agreement, Old Hometown Hero banners, Borough website, Account Payables for 10/23/2025, 3Q25 review, Review of 2026 Budget, Misc. items, September Minutes, Ord. 330-Amendments to Chapter 116 for the Code related to vehicles and traffic, Executive session for personnel reasons

NEW BUSINESS – Action Items: Council may discuss/deny/approve.

President Miller asked if there were any questions about the action items. There were no questions.

- 1. It was moved and seconded (Councilmember Rannels, Councilmember Gochnauer) with unanimous approval by the board, to approve October 7, 2025, Council Meeting Minutes.**
- 2. It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve the proposed budget for 2026.**
- 3. It was moved and seconded (Councilmember Valdez, Councilmember Tirado) with unanimous approval by the board, to advertise the proposed budget for 2026.**
- 4. It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve Resolution 919, Hazard Mitigation Plan.**

EXTRA ITEMS: None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on Wednesday, December 2, 2025 at 7:00 p.m.
- B. Appeals Board November 13 - 7 p.m. as needed
- C. Zoning Hearing November 19 - 7 p.m.
- D. Planning Commission November 20 - 7 p.m. as needed
- E. Committee January 22, 2026 - 6 p.m.
- F. The office will be closed November 27 and 28 in observance of the Thanksgiving holiday.

EXECUTIVE SESSION FOR LEGAL AND PERSONNEL MATTERS: None.

ADJOURNMENT: 7:21 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary