

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	November 4, 2020	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Cathleen Panus, President (Absent) John Wolf, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Debra Miller William Pfautz, Jr. Mayor: James Malone Manager: Karen St. Clair Public Works Foreman: Jeff Moseman

This meeting was held virtually through Teams due to the Coronavirus.

Vice President Wolf called the meeting to order.

Amanda Schaedler, LNP Reporter, may be recording parts of the meeting.

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the October 6, 2020 Borough Council meeting

Comments: None

Visitors: Kristin Troop, Randy Rannels

Bill Payment: Reviewed by Council

Police Report: Submitted to Council. Chief Steffen pointed out the following: Planned & prepared for any issues that might come up during election; no issues were reported. Disinfected polling places prior to Election. There was a complaint received about speeding on Lemon Street and a traffic study was recently done to check on this. Chief Steffen said the traffic study showed most cars are going the speed limit; the average speed was 29 mph, so it would not justify placement of enforcement. Mayor Malone pointed out there was one car that was going 50 mph, but it is such a small number of violators that it would be hard to catch just one without copious man hours of just sitting there. Chief Steffen pointed out that it is possible it could have been an emergency response vehicle heading to an emergency. Message boards will be placed in these areas as they become available. Reports have been posted on the website for the public to view.

Mayor Malone: Reminded everyone that next Wednesday, November 11, is Veterans Day and thanked all individuals and families of those who are serving, or who have served in the armed forces. He said it is very important and we are thankful for it.

EMS: Submitted to Council. Adam Marden pointed out they responded to 11 calls in October. 7 were class 1; 3 were class 3; 1 was class 2. Mr. Marden explained class 1 is dispatch for paramedics, class 2 is dispatch with light and sirens for an EMT, class 3 is no light or sirens and you get there when you can. Four EMT's have graduated from classes and they will be tested soon. Paramedic is the next level of training. He explained when they respond to calls, they have both an EMT and a paramedic on board.

EMC Coordinator Report: Submitted to Council. Diane Garber was not present.

Fire Report: Submitted to Council. Don Schoenberger was not present.

Managers Report: Submitted to Council. Manager St. Clair pointed out everything checked out good at the final inspection for Garden Street site. There is a lot of paperwork that will need submitted before the end of the year to collect on the grant for Garden St. The proposed 2021 Budget is complete and balanced, and an ad will be placed in LNP letting residents know that it is available for public viewing Monday through Friday 8:00 – 4:00 p.m. Hempfield Youth Association submitted a letter stating they will be renewing their agreement with us for the fields at the community park; this is an automatic renewal. Next committee meeting is January 28, 2021. Chief Fire Official add has been posted. As of last week, they had 17 applicants, but only 4-5 meet the qualifications; Cindy will be sending updates as they go through this process. Manager St. Clair asked Council to submit any interview questions by tomorrow at noon to her. The Bulldogs are asking Council for more time to officially disband the organization before anything is done with the sheds at the field. Council asked how long it would take for this process and said they would not want to wait too long, because other groups are interested in using this space.

Update on the light at State and Main Street project that the ARLE grant is being used for: yesterday, John Schick and Robin Hemperly met with businesses at the corner properties to talk to them about the right of way. Ms. Hemperly will be working with Amy Leonard, Borough Solicitor on easements and will talk to business owners about the plan for this.

Zoning Officer Report: Submitted to Council. Worked on Fulton SW project, Garden St., MS4

Property Violations: Submitted to Council. Manager St. Clair gave updates: Old Meadow Court has been repaired and the water is now turned back on - the house is no longer condemned. Graystone Road: as of 10/22 there is just minor repairs needed to gates and gutters, some seeding, and a dead tree needs removed. Paul Davis has been contacted and this will be worked on soon.

Foreman's Report: Submitted to Council

Mr. Moseman pointed out the following items from the report:

Spring filter to waste line has been installed with all new plumbing. This will meter the wastewater going to LASA. A new production meter to measure the water going into town was installed. This is all tied in with the SCADA system. Two filter washes have been completed and it is working very well.

Next Phase will allow the Nitrate Plant and Spring to connect the plants through communications - only a few minor things will need finished to make this complete. This will then complete the entire SCADA project.

Concrete walls were painted at the spring to seal them up.

Two new fire hydrants were installed – Parkside Court and Hampton Court

Two new basketball hoops and nets were installed - this will complete the refurbishment of the basketball court at the Community Park.

Community Center walkway at the parking lot was repaved. Dusk to Dawn light was installed on the Bulldog's shed to shine on the walkway at the CC - new LED bulbs will be received from PPL and installed next year. The new bulbs will light this area up even more,

Walkway was paved between 6040 and 6050 Main Street.

Graded and spread hydro-seed at Garden Street infiltration bed; also, hydro-seeded at Hollow Dr. where dirt was put in.

Cameras were installed at the pool by CIA. They are working well.

Complaints were received about the Spotted Lantern Flies on the maple trees at the park. Staff has sprayed the trees and will continue to spray as needed.

Paving is being worked on at Cedar Street by BR Kreider and will be finished in the next week or two, weather permitting - grass was dug away along with the pavement to allow for the stormwater to get to the storm basins. Flashers were removed near the pool and the permit with the state was eliminated.

Getting cost quotes on traffic light at Lemon and State Streets for repairs to the damaged light pole. Trucks often hit this pole when making turns, but there is not much that can be done there, other than to put up a camera and have the truck companies pay for the damages.

Events Committee - Kristin Troop, Chairperson

Kristin Troop gave the following updates on Events: She will serve on the East Petersburg Events committee for 2021, along with Andy Aires, Linda Rannels, Bill Travoto, Erin Matthews

So far this year they have not been able to hold any planned events due to COVID.

In two weeks, the Big Give will take place and they are hoping to raise money for future events. The information will be available on their Facebook page; East Petersburg Day.

New Year's Eve Event will take place at the Community Park from 6:30 – 9:30 p.m. "One too Many" will be playing cover songs for 2 hours followed by the Jug Drop from the fire truck and then finally, fireworks! They will be dedicating the sponsor tower New Year's Eve, also. They are looking forward to bringing more of the events back to the park in 2021.

Randy Rannels added the following: Sponsor tower will have plaques with businesses and groups and individuals that have contributed to the amphitheater. He attends monthly meetings with the emergency management services as the liaison between the Events Committee and the emergency management team. The past several meetings they have discussed the New Years Eve event to coordinate for the event. He said they will also have food vendors. The community center will be used as a warming station.

Solicitor/Collections Report: Submitted to Council – Manager St. Clair reported that in March, before COVID, letters were prepared to mail out to four individuals that have not paid on their delinquent accounts. This was previously put on hold because of the pandemic, but the letters will now be mailed.

HARC: (Hempfield Area Recreation Commission) – Deb Miller – Nothing to report at this time.

Old Business: Committee Meeting Topics – This meeting was held at the Community Center: Dr. Davis use of football field for lacrosse, Jennifer West use of park "Girls on the Run", HAFSC updates, Fulton-AFC parking lot and walking path waivers & final review of the 2021 Budget.

New Business:

1. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve the meeting dates for 2021***
2. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Pfautz) with unanimous Approval by the Board, to Approve Resolution 792, Pension Plan amendment, limiting eligibility to full time employees only***
3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Pfautz) with unanimous Approval by the Board, to Approve Resolution 793, Regulating Banner Suspension across Rt. 72, and the dates***

4. Councilmember Wolf announced the Proposed Budget Summary for 2021:
General: No tax increase for 2021. Total Tax Mill = 5.527 General Tax Mill = 4.747, Fire Tax Mill = .780
2021 Projected Budget = \$2,324.674

Total Expenditures = \$2,259.020 include but not limited to:

Building Improvements, Special Projects, Legal Fees, Employee Wages/Taxes, Employee Insurance, Vehicle/Building Insurance, Police Services, Additional Police Services, Property Inspections, Zoning Officer, Engineering Fees(Highway), Street Repairs/Maintenance, MS4, Interfund Transfers, Grant Sharing, Pool Expenses, Trees/Planting, Playground Improvement, Meadows-per MS4/PRP

Water: Water rate increase of 3%. The first 5,000 gallons will cost \$72.70. All above the minimum first 5,000 gallons, per quarter, will be charged \$6.50 per 1,000 gallons.

This increase is necessary to maintenance the water tanks, upgrades to the water plants, DE filter replacement, Broad St. generator, Spring tank liner, and the stipulations required by DEP.

Trash:

No trash increases. \$59.50/quarter; \$238.00/year. Service contract ends December 31, 2022, with the option, after December 31, 2022 to renew contract on a yearly basis for up to two (2) one-year renewal periods.

For more itemized information on the 2021 Budget, it will be available for public to view Monday through Friday 8:00 – 4:00 p.m. at the Borough office.

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Advertise the proposed budget of 2021

5. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve the renewal for HYA to use of the Tom Herr field and the swimming pool fields***
6. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) with unanimous Approval by the Board, to Approve Resolution 795, Temporary Parking Provisions during snow emergencies from November 1, 2020 until April 30, 2021***
7. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) with unanimous Approval by the Board, to Approve the release of the financial security funds in the amount of 1,650.00 to Donald Emich; the lot pins have been set for the lot add-on at 6200 Hollow Drive***
8. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Approve Resolution 794, Appointing Andrew Stern as Representative to Lancaster County Earned Income Tax Bureau and appointing Karen St. Clair as the Alternate Representative to the Lancaster County Earned Income Tax Bureau***

Announcements:

- November 26 & 27 – Borough office will be closed in observation of Thanksgiving
- Santa in the Park has been cancelled for 2020

Adjournment: 8:10 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary