

**MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL**

DATE AND TIME:	May 5, 2020	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck (Absent) Debra Miller William Pfautz, Jr. Mayor: James Malone Manager: Karen St. Clair Public Works Foreman: Jeff Moseman

Visitors: This meeting was held through Webex due to the Coronavirus

It was moved and seconded (Councilmember Wolf, Councilmember Miller) and carried unanimously, to Approve the minutes of the Aril 7, 2020 Borough Council meeting

Bill Payment: Reviewed by Council – Manager St. Clair reported a drum of sanitizer has been purchased and the cost will be split along with Penn Township, Warwick Township and NLCRPD. Everything else is business as usual.

Police Report: Submitted to Council

Chief Steffen reviewed the report with Council. He also reported that in March they began putting policies and measures in place for COVID-19 and having daily meetings by phone to share information with EMA and EMS Coordinators, along with Manager St. Clair and other municipal officials, to coordinate efforts. Over time these meetings were reduced and are now being held once per week. With the downturn in calls officers were able to take online training and an officer was posted at the office to take calls which alleviated some of the call load from emergency dispatch. The uniforms the officers usually wear get dry cleaned, so to cut costs the officers were wearing the training uniforms, which can be washed normally. They are now back to wearing the normal uniforms and staff is back in the office working. No citations or arrests for traffic enforcement took place unless it was necessary. A DUI checkpoint was also cancelled, and they stopped going to ambulance calls to eliminate exposure. Calls were taken for reported business operations to be investigated, but that has recently been reduced. Budget is in good shape and new fleet will soon arrive. Council thanked Chief and the officers for being so visible in the Borough and said they are happy the bike patrol has started up again. Chief Steffen thanked everyone for the constant communication and coordination efforts.

EMS: Submitted to Council

Adam Marden reported they were down by 130 calls because people do not want to go to the hospital due to fear of getting COVID-19. There are a lot more patients dying at home because of this. They have had a few positive cases of COVID-19 on their staff. These staff members have been quarantined and have recovered and are now back at work. They do have plenty of protective gear and are using it on all calls. He said they could use more sanitizer; Chief Steffen said he will see that they get some.

EMC Coordinator Report:

Diane Garber reported the following updates for COVID-19: She said that there is a lot of coordination going on within the emergency services, emergency management and municipalities. The availability of shared resources has been very helpful. She has sent out e-mails to local businesses to help them get the information on resources available. Currently looking at guidelines of what yellow phase will look like. The numerous cases of Covid-19 in nursing homes are included in the total number because of the numerous staff members that are

working in these homes and being exposed and therefore, are at risk. There are currently 12 cases in the 17520-zip code. We are right in line with the other municipalities in Lancaster. The cases are currently decreasing daily. Ms. Garber explained that the metrics being used to determine if we can move forward are county based. We currently have more cases than Chester county and are right in line with Alleghany county where Pittsburg is located. Ms. Garber said if we move out of the red too soon, we will be at risk for another outbreak of cases. She said in her opinion based on the metrics we could be in the yellow phase around Memorial Day. She said some of the data is media based so she is constantly cross referencing all of data from all of the sources. Contact tracing for Lancaster County is currently being managed by the PA Department of Health. We currently do not have a county department of health because Lancaster County has asked for waivers. Private organizations have been trying to track the cases, but the information given to them will be shared much like it is on social media. LGH is doing some things to track, but it is not as effective as it could be if Lancaster County would have its own Department of Health.

Ms. Garber attended a PEMA webinar to receive information on what the process is for COVID-19 reimbursements. Weekly webinars will continue on this topic.

Chief Steffen thanked Ms. Garber for all her efforts in keeping up with all the information out there.

Fire Report: Submitted to Council

Chief Schoenberger reported that policies are constantly changing. He is constantly meeting with the other Chiefs to keep up on the changes and share information. Some changes have been made regarding how many fire service members can enter a home or go to a car accident. If there is exposure the fire crew can wash their clothes and get a shower at the station before they return home. Some of these new procedures might stay in place moving forward. They are currently good on supplies.

Managers Report: Submitted to Council

Manager St. Clair reported the audit is now complete. She has been working with John Schick and Robin Hemperly on the traffic light project. Robin Hemperly is looking for grant money and funding for local government. We have received 94% of property tax money. She reported that there are problems being reported with tablets that Council are using, and Jeff Moseman has looked into new tablets. The best price is from Apple. She would like to do this now while the tablets are being used for telecommunications during the pandemic and we do not know how long this will go on. Councilmember Gochnauer said that he spoke with Manager St. Clair and told her that the reason there were issues at the last meeting was because of the tablets they are using. He added that they keep replacing tablets because they are not good products and he feels Apple is a good product. President Panus said that her Samsung tablet will not charge properly, and it is not user friendly, so she is in support of the this. Councilmember Pfautz said he did not find his tablet user friendly either. Councilmember Herr said that his works ok, but it would probably be best if they all used the same tablet. Councilmember Miller said she is using her personal Apple tablet for this meeting and it is working very well. Manger St. Clair said she spoke with Councilmember Houck about this and she is fine with this change also and said that she was also having trouble with her tablet. Councilmember Wolf said he will go along with everyone else. Mayor Malone said that the platform that is being used is encrypted and protected so any device could be used for the meetings. He offered to set up training if anyone is interested, they could let him know. Diane Garber said she cannot guarantee that these will be covered under PEMA. Jeff Moseman said he feels the Apple tablets will eliminate a lot of the problems Councilmembers are having.

Foreman's Report: Submitted to Council

Mr. Moseman reported the Borough was selected by EPA to collect samples in April and May to test for unregulated contaminants in the water. Met with HARC to discuss setting up the pool and came up with a way to set it up without having a lot of cost if it does not get opened. Currently, the pool is clean and ready to open if it is permitted. It is possible we could be the only pool open if it is allowed. Garden Street was finished last month, and we received a call from John Nolt to let us know that that he is very happy with the work that was done there. We had a heavy rain shortly after the work was done on Garden Street and the water drained off just the way it should be. Borough employees are working within safe distance from each other with staggered start times and morning temperature checks in the parking lot. We are keeping up with Coronavirus recommendations from DEP. Weekly staff meeting with Diane Garber via Zoom.

There was a report received that someone was depositing debris at the Meadows. This was looked into and it was found to be a nearby resident was depositing their soil there. The resident was contacted and said they thought it would be ok because there was a low spot and they thought filling it in would be ok. They were asked to remove the soil and clean up the area and they have done so. They were also given some educational information on MS4. Councilmember Herr said that residents have asked him what the status is at the

Meadows and they have voiced concern to him regarding the mosquitos collecting there. Michael Bingham said we are currently waiting to hear about the grant so we can begin to regrade the soil in that area which will stop the water from ponding and control mosquito growth. We will have to first submit to the conservation district, but we are waiting on the grant first to help cover the costs. Mr. Moseman said that he will be hanging the bat houses in this area very soon. This should help control the mosquitos also.

Zoning Officer Report: Submitted to Council - Mr. Bingham reported that he did inspect the work on Garden Street, and he will be submitting a letter to approve the payment to Macmor. He said that ARRO is keeping operations going while working remotely and work has remained steady.

Property Violations: No report

Solicitor Report: Submitted to Council – Several properties are still in collections for unpaid property maintenance fees. A friendly reminder was sent out by the Borough to those who have set up payment plans and did not make their April payment.

HARC: Debra Miller reported for HARC (Hempfield Area Recreation Commission) – Planning on holding their Annual Golf Outing July 24, 2020. HARC is tentatively preparing to open the Rec Center and East Pete Pool. East Pete Swim Team recently posted that they have cancelled the 2020 swim team season.

Old Business- Committee Meeting Topics – This meeting was held by Webex: EMC Agreement, HAFSC Agreement, Property Tax Resolution, State of Emergency Policy and Procedures, Updates on financial relief plan, NNO will not be held in August and discussed moving event to the Fall, Began discussions on possible issues with using Community Center as a polling place and are now working on deciding which direction to take with this.

New Business:

- 1. It was moved and seconded (Councilmember Wolf, Councilmember Herr) with unanimous Approval by the Board, to Approve Request for Extension of time for the Lot Add-on on plan for 6200 Hollow Drive -** Council said they can request another extension of time if needed. They would like to meet in person to discuss some possible waivers.
- 2. It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with unanimous Approval by the Board, to Approve Resolution 786, PennDOT, Application for Traffic Signal Approval for State and Main Signal light –** Council thanked John Schick for all his hard work and invaluable time he spent on this. Chief Steffen also thanked him for his work on this.
- 3. It was moved and seconded (Councilmember Wolf, Councilmember Pfautz) and carried unanimously, to Approve the updated PA Classics Soccer Tournament dates for 2020: June 6-7 Challenger, June 13-14 Atlantic Cup, June 20-21 Mid Atlantic Cup September 5-6 Keystone Cup –** Council said that these dates could need changed again.

Public Comments: None

Announcements:

May 15, limited bulk item pick-up will resume for the Borough; 1 oversized item will be allowed each week. Beginning June 1, we will be back to our normal 2 oversized items per week.

May 25 – Borough office closed in observation of Memorial Day

Throwing Bull Tribe Chicken BBQ – rescheduled for July 25, 2020

Election Day - rescheduled for June 2 – mail in ballots are available

Car Show - rescheduled for October 17, 2020

Lg. Appliance & Tire Pick-up - will be rescheduled, new date has not been determined

A Borough Resident not associated with the Fire Dept. is needed to serve on the HAFSC Board.

Meetings will be held by telecommunications until further notice

Adjournment: 8:45 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary