

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	March 7, 2023	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez Mayor: Manager: Supervisor:
		James Malone Karen St. Clair Kevin Martin

**President Miller called the regular Council meeting to order.**

**Pledge to Flag and Moment of Silence.**

**Visitors:** Samuel Maurer V, James Swarr, Jeff Moseman, Samuel Maurer IV, Don Schoenberger, Hector Valdez, Megan Shenk, Sean Creegan, Kristin Troop  
James Swarr was recording the meeting.

**Comments:**

1. Samuel Maurer V said his property is one of the few that has to replace all of his curbing and most of his sidewalk. His quotes are coming back over 10,000.00 and he wanted to know if the borough could help out. He said his curbing is crumbling and asked if there is something the borough could do to help. John Schick said residents wanted to get their own prices in hopes of lower costs, so council agreed to this and a deadline was set, and if the work is not done then it falls under the borough's contract. It cannot be put out for bid by the borough until that deadline because we do not know what the quantity will be. Mr. Schick said the ADA ramps that the borough is responsible for have been put out for bid and amounts were received. Manager St. Clair can be contacted to find out what the bids came in at. It was pointed out that the borough's costs will most likely be 20% higher than what the residents will be able to get because the borough will have to pay prevailing wages. Mr. Maurer said he spoke with Manager St. Clair, and she told him the borough could give a 12–18-month payment plan and after that interest would be added. Mr. Schick said some of the residents are going with the same contractor to save money. Mr. Schick stated the bid that was put out for the ADA ramps is completely separate from the sidewalk replacement.
2. Jeff Moseman told residents the plans for the park are on the back table for those who are interested, and if anyone has any questions, he will be available to answer them. They are still working on finalizing costs.

**Bill Payment:** Reviewed by Council.  
No additions to the regular bills.

**Police Report:** Report submitted to Council.

Lieutenant Kilgore was in attendance and reported the following:

Chief Stephen is retiring, and he will be stepping into that position. Each month Chief Stephen and Lieutenant Kilgore post their reports on their website.  
There was an incident recently with a troubled youth in East Petersburg who stole a gun from his grandmother.

He was taken into custody without any issues and is awaiting charges and mental health counseling. The firearm was not recovered and is believed that the youth sold the gun to make money and not to harm anyone or himself. This is still an active investigation.

Their staff has successfully completed a leadership training program through the FBI Leads Program and because of this the department received the Leadership Trilogy Award. A grant was received for the training.

Working on their accreditation over the next three years.

Each month they do statistical data to track how much time patrols and detectives are spending in each of their jurisdictions. In February, they spent 35% of investigative time in East Petersburg Borough, which was a good bit of time. Patrol was right on the numbers.

Staff will be training with the Drug Task Force. The DTF has been under new leadership for the past year.

Two new officers are halfway through their training and are excellent additions.

Motor home on Rainbow has been removed.

They will have officers here this year for the Easter Egg Hunt.

Temple University Officer Christopher Fitzgerald was previously a partner of our Officer Frank while he was at Temple. Officer Frank did go to the ceremony and funeral. This was a terrible tragedy, and it is felt by all.

Two car break-ins took place in the borough, and in most of the break-in's cars are unlocked. Lt. Kilgore reminded residents to lock their car doors. Most crimes that are solved are through witnesses - unanimous tips can be sent in through the website.

Traffic details for speeding were performed in February on Graystone/Hollow, Lemon/Larch, Graystone/Sundra, Orange/Graystone. The details help them determine how to best use their resources. He said unfortunately speeding takes place almost everywhere.

Sam Maurer said that in the morning, during rush hour, when he is heading North on Graystone at Main when the light turns green, he still has to wait because people are still turning. Lt. Kilgore said most of the red lights in the Borough are PennDOT's. They did studies at Main & Graystone and so did PennDOT, and everything was functioning properly. Lt. Kilgore said enforcement is done at this intersection.

It was pointed out that vehicles are seen running the red light any time of day and especially on Fridays at the intersection of Graystone and Main.

When there is a concern about a specific intersection, Cpl. Smith puts it on his list and a detail and/or study is done. Randy Rannels said to add State & Main to the list. James Swarr said to add State & Lemon, also.

Lauren Houck said the study that was previously done at Graystone & Main was for timing and pointed out that it is difficult for officers to park there. Lt. Kilgore said it is often hard to get permission from property owners to allow them to sit on their property. Another issue is when they are running enforcement, cars tend to go slower when they see a police car, so it is hard to get an accurate assessment. Lt. Kilgore said they will definitely look into this.

**Mayor's Report:**

Mayor Malone was in attendance.

Tomorrow is National Woman's Day and a good time to highlight contributions that have been given by all women. Attended the Off the Street organization presentation sponsored by Lancaster United Way. The Off the Street organization gives help to the homeless.

**EMS Report:** Report submitted to Council.

Adam Marden with not in attendance.

**Emergency Services Coordinator Report:** No report submitted.

Diane Garber was not in attendance.

**Chief Fire Official Report:** No report submitted.

John Kottmyer was not in attendance.

**Fire Report:** Report submitted to Council.

Roger Howard was not in attendance.

In February there was a total of 25 incidents: 16 – East Hempfield, 3 – East Petersburg Borough, 2 – Lancaster Township, 3 – Manheim Township, 1 – Rapho Township

**Manager's Report:** Report submitted to Council.

Councilmembers and employees completed CPR training by Penn State Life Lion.

Audit is complete – they said it was a clean audit. Audit report will be received within this month or April.

**Department Supervisors – Scott Liggins:** Reports submitted to Council.

**MS4/Special Projects:**

Last month 12 outfall inspections were completed – there are 2 left to inspect following a rain event.  
Tall grasses were cut and maintenance was done on BMPs.  
Clean out and removal of debris from concrete conveyance swales.  
Working on several grants – Grant for pickleball court will be submitted.

**Public Works:**

Firehouse plan design meetings.  
Mower servicing completed.  
Stump grinder rented and 15 stumps taken care of.

**WATER:**

The water testing was completed.  
Water and PW Dept. met with Doli Construction for finalization of the water main project. There are some paving restorations that need to be taken care of and they should be completed by April 12<sup>th</sup>.  
There was a pump and motor failure at Koser Road Spring. The pump was smoking and had to be shut down and the decision was made to shut this pump off. The pumps are 40 years old and in Oct. 2022, someone came in and gave a quote, but they have been terribly busy. Kohl Brothers gave a quote for different options. If we do stock rebuild, the motor will have to be replaced. Mr. Liggins said they would like to replace both pumps beginning with the pump that is shut down. The new pumps can pump more water than the old pumps. Running only one of the new pumps would get the job done, and the second pump would be kept as the backup. The estimated price per pump is 82,000.00 – 87,000.00. Manager St. Clair said this was not budgeted for, but there is money in the water reserves to fund this. Sandra Valdez asked if they will be getting another quote. Scott Liggins said they are very limited because not a lot of people do this type of work. He said we have been working with this company for a long time and they have rebuilt motors for us in the past. Randy Rannels asked how much it would cost to rebuild the motor? Mr. Liggins said it would cost 48,000.00 to rebuild the motor, but that would put us back to where we started. The 48,000.00 rebuilt will get us 90 gallons a minute; running 2 will get us 180 gallons per minute. The new pump installation will get us 230 gallons per minute. What we do now with two pumps, we could do with one pump. This would save us on electricity, and we would have a back-up if we needed it. Mr. Liggins said we do not have a time frame yet, and these are just estimates. Council asked Mr. Liggins to get the exact price and timing, and also check with co-stars and bring this information to the March 23<sup>rd</sup> meeting.

**Zoning Officer Report:** Report submitted to Council.

Worked on TOA, Community Park Grant, Bioswale Grant, and other various grants. A few permits have been issued for Lemon St. sidewalk/curbing replacement project with no fee.

**Property Violation Report:** Report submitted to Council.

Down to a handful. Line item 1 will be going into court on the 31<sup>st</sup> of this month.

**Solicitor/Collections Report:** Solicitor Report submitted to Council.

Worked on Stormwater Ordinance, backyard hens, and some other misc. items.  
One of the collection accounts has been paid in full.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller – Board of Directors voted to hold bi-monthly meetings. During heavy rains last New Years Eve a roof drain gave way on a flat roof and water came into the turf room and caused a lot of damage. This has been cleaned up and the insurance company was involved.

**Old Business:** Committee Meeting Topics Reviewed: Cortney Pokrop proposed a change in the ordinance for backyard hens, Events committee update, Makers Market event at the park, Borough office sign for new location, General fund surplus, Update on pool season, Accounts payable, Misc. items, Fire co. financials review, January Committee meeting minutes

**New Business – Action Items:**

President Miller asked if there were any questions on the new business items. There were no questions.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Houck) with unanimous approval by the board, to approve February 7, 2023, Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve Ordinance 323, Stormwater Management*
3. *It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) with unanimous approval by the board, to approve Resolution 860, Authorizing ARRO Consulting, Inc. to submit the application for the Greenways, Trails, and Recreation Program Grant for the Pickleball Court project*
4. Manager St. Clair said that this resolution is to transfer funds that were budgeted for projects from 2020 and 2021 that did not get done due to the pandemic, and to now move these funds from general to general reserve funds  
*It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve Resolution 862, Authorizing Manager St. Clair to transfer funds from general funds to general reserve funds*
5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve 863, Appointing Larry Prescott to Lancaster Inter-Municipal Committee (LIMC) for Uniform Construction Code (UCC) Board of Appeals*
6. HARC's 10-year Anniversary event will now be open to the public for three days over Memorial Day weekend. Members who attend will be given tickets for giveaways.  
*It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve HARC's 10-year Anniversary pool events for Memorial Day weekend to include: balloons, obstacle course, prizes, free classes, food trucks, and free refreshments*
7. Megan Shenk with Makers Market said she will meet with EMS at the Emergency Services meeting tomorrow night to put together an Emergency Management Plan for the event.  
*It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Makers Market Event at East Petersburg Park on June 10<sup>th</sup> with 100 plus vendors and some food trucks contingent upon emergency plan approved by EMS Services*
8. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve additional Music in the Park dates: July 15 and August 5*
9. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve a fenced-in beer garden with PA RAMP certified people at the events on August 5 and September 2*
10. Adam Gochnauer said the contract with the events committee does not allow liquor, it only allows for a beer and wine garden within an enclosed area with PA RAMP certified people. There is now a vendor who would like to sell liquor, not beer or wine, without the proper space or people to regulate this. Randy Rannels said we have not received a good plan of how this will be controlled, and the park rules do not allow alcohol at the park.

*It was moved and seconded (Councilmember Schick, Councilmember Rannels) and carried unanimously, to deny approval for the distillery tent to sell and give out samples at the Car Show on May 6, 2023*

- 11. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve awarding the lowest bidder, Affordable Paving and Excavating for the Lemon Street ADA ramp project in the amount of \$102,605.46, pending review of all documents by solicitor and borough engineer*
- 12. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Traditions of America Phase 3 Escrow Release Request in the amount of \$123,784.74 for site improvements*
- 13. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Traditions of America Phase 3 Escrow Release Request in the amount of \$62,898.00 for water improvements*
- 14. It was moved and seconded (Councilmember Valdez, Councilmember Houck) with unanimous approval by the board, to approve awarding Kinsley Construction, the lowest bidder for the Bioswale Project, pending review of all documents by the solicitor and borough engineer*

**Extra Items (Issues arising in the last 24 hours):** None

**Announcements:**

1. East Petersburg Borough will host the Northern Lancaster County Regional Police Commission meeting on March 9, 2023 at 7:00 p.m. at the Community Center. All are welcome.
2. The next Borough Council meeting will be held on April 4, 2023
3. Appeals Board                      March 9 - 7 PM, as needed
4. Planning Commission            March 16 - 7 PM, as needed
5. Zoning Hearing                      March 22 - 7 PM, as needed
6. Committee                            March 23 - 6 PM
7. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
8. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.

**Adjournment:** 8:02 p.m.

**Executive Session for legal & personnel matters:** Not needed.

Respectfully Submitted,  
Kim Strayer, Recording Secretary