

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	March 2, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels John Schick Mayor: James Malone Manager: Karen St. Clair Public Works Foreman: Jeff Moseman

This meeting was held virtually through Teams due to the Coronavirus.

President Wolf called the meeting to order.

Jeff Moseman was recording the meeting.

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the February 2, 2021 Borough Council meeting

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the February 4, 2021 Borough Council Special meeting

Bill Payment: Reviewed by Council.
Manager St. Clair reported there were no additions to the regular bills.

Visitors: Kristin Troop, Events Committee

Comments:

1. Kristin Troop gave updates on EP Events:
Car Show - scheduled for May 1st (rain date May 2nd) 11:00 – 3:00 p.m., currently allowed 20% capacity of the 2000 park limit. Masks and social distancing will be requested, hand sanitizer will be available. Food vendors include Simply Greek, Belly's BBQ, Scoops Ice Cream, and Bricker's. Randy Rannels is currently working with Diane Garber and NLCRPD on emergency planning and police presence. Music TBD. Hoping to have Sponsor tower dedication that day. Still working on getting plaques for tower; this has been difficult because of covid.
Yard Sale in June – Not sure if this will take place yet.
Fireworks in July – Hoping to make this happen.
August – Would like to have some sort of music in the park.
September – Hoping to have Blues Fest. Not sure what East Pete Day might look like – not sure if carnival rides will be allowed.
October – Pumpkins
December – Santa
Conditions will be continued to be monitored as we get closer to these dates.

Police Report: Chief Steffen reported all the numbers are matching up with their projections for the year. He said he will be going over the annual report with municipal officials in the near future. Chief Steffen pointed out that the annual report can be viewed on the NLCRPD website. Planning on putting a speed study together when weather allows. Working with events committee and EMA on emergency planning for events. Debra Miller

asked if the officers that were out sick were able to recover and return to work in good health without side effects. Chief Steffen said mostly yes, but of the 8-9 positive cases a few officers have experienced a lingering loss of taste and smell. The officers are screened regularly so there has been early detection and these cases have been spread out over the year, so it did not affect the service structure.

Mayor Malone: Mayor Malone thanked everyone for keeping things moving. He thanked the residents for getting out and helping each other during the snowstorms. Mayor Malone reminded residents there are Committee meetings held on the fourth Thursday of the month January through October and these meetings are open to the public.

EMS: Report submitted to Council.

Adam Marden reported there were 12 calls in the Borough last month, busiest day was Tuesday and busiest times were 10:00 a.m. and 6:00 p.m. Starting the recruit academy on April 19th. There are currently 20 people interested in the program. There is currently a shortage in EMS responders. They will be participating in the pre-hospital antibiotic trial program for the state, and this will allow them to administer antibiotics intravenously to people who have open compound fractures and help eliminate risk of infection.

EMC Coordinator Report: Submitted to Council.

Diane Garber pointed out the following:

Working with the County's planning committee for the mass vaccination site at the old Bon-Ton location at Park City Center. The goal is for this to be up and running by the middle of this month, and fully running and having thousands of people through there by the end of the month - this will be based on vaccine and staffing availability. Healthcare systems along with staffing agencies are handling the staffing and hiring for this site and a request has been sent out to the medical reserve corp.

Rock Lititz and Straight Productions have been hired to help with the planning aspect of this. Health care does not usually treat people in an open space and manage crowds, and this will be needed at this mass vaccination site. This site will include all 4 health institutions working together at one site rather than having multiple sites. Fire Departments and the Borough and Township in the Ephrata area are in the midst of a strategic plan similar to how it was done for the Borough.

Today was John Kottmyer's 2nd day as Chief Fire Official. He now has his county 911 designation. There is a meet and greet scheduled with the East Pete Fire Co. on March 15, and he will be attending the Committee meeting this month.

Fire Report: Annual report and monthly report were submitted to Council.

Don Schoenberger pointed out the following:

There were 29 instances with 5 calls being in the Borough.

Building and dwellings were the highest calls.

Substantial fire in East Hempfield Twp. Total loss is not known yet- currently at \$225,000.

Engine is currently being maintained.

There was an untimely, unexpected death of one of the members.

Mayor Malone said they received the report with first responder percentages, and he thanked the members for great amount of time they have given. Don Schoenberger said there is a point system used for tracking hours for volunteers who run the emergency calls and a grant is in place for incentives when a certain amount is reached.

Managers' Report: Submitted to Council

Manager St. Clair pointed out the following:

Annual Police Report will be sent out to Councilmembers tomorrow to those who have not already received it.

Snow Emergencies were called February 1 and 2, then again on February 18 and 19.

New hire Feb. 1, Steven Hohenwarter – he is a floater for all departments. He will attend the March Committee meeting.

Randy Rannels was appointed as an alternate board member to the HAFSC.

There is an opening on the Planning Commission; letter of interest can be submitted to Karen St. Clair and Council will review the letters of interest at the next Committee meeting.

Foreman's Report: Submitted to Council

Mr. Moseman pointed out the following items from the report:

The water system is secure and safe from being hacked into. The SCADA system that has been installed is through a closed radio frequency and there is no connection to the internet, so this could not be hacked into. The remote access is read only. More information on this was shared with Council. Improvements and SCADA install are planned for Nitrate plant. Working on getting pool ready for upcoming season. Used JG Services for a curb stop repair. This was very cost and time effective rather than using a backhoe. MS4 - Report illicit discharges by going to the Borough website eastpetersburgborough.org and clicking on the illicit discharge link to alert staff to take care of it. Manger St. Clair thanked Jeff, and everyone involved for the great job that was done with the snow removal.

Zoning Officer Report: Submitted to Council

Contacted Abel Construction regarding accessing the TOA site and E&S work - reviewed submitted plans and there was some unpermitted work being done by them. Worked on BMP Maintenance program and annual requirements for the Borough. Reviewed permits for interior renovations of a retail building, signs, dumpsters, electric car charging station. Manager St. Clair explained that in the past the building fees were billed out by the ABI, but now that we are with ARRO, these fees will be billed by the Borough, therefore we need to add these into the fee schedule. This is expected to save residents money.

Property Violations: Submitted to Council.

Debra Miller pointed out the violation on Sundra Circle – she asked if someone is living in the campers. Manager St. Clair said that she will get a confirmation on this from Michael Bingham.

Solicitor/Collections Report: Submitted to Council

Manager St. Clair worked on the following resolutions with the solicitor:

Fee schedule resolution to include building fees and property maintenance fees

Resolution to appoint Randy Rannels to HAFSC

Resolution to authorize Karen St. Clair and John Wolf to sign SCADA documents – in 2019 a grant was received to upgrade water plants and at that time Cathleen Panus and Robin Hemperly were authorized signers, so this needed to be updated.

Broad St. – new things have come up – currently working with Amy Leonard and Michael Bingham on this.

Lemon St will be rechecked for new violations – this will be rechecked in April some time.

Graystone Road – everything is on track

Northfield Dr. - defaulted on payments – a lien will be filed

Rainbow Dr. - paid in full

Graystone Rd and Lemon St. – both are current on payments

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported the following:

Fairview Park Disc Golf: the clearing of the brush will begin when weather allows. Project is expected to be completed by late summer/early fall. Hole sponsorships are \$ 500 each.

Everyone Belongs, Financial Assistance Program, will run during March: Due to covid, there will not be a kick-off as in the past years. The program will depend on mailings and e-mail blasts. More struggling families will be able to send their children to Summer Day Camp, Summer Playground, and Before & After School programs with this scholarship program. Based on the socioeconomic figures in our community, families here can benefit from the scholarship program. Please give careful consideration to this worthy program and donate as generously as possible through their website or by mailing a check. They are non-profit, and donations are tax deductible. A link will be put on the website for this.

Upcoming Announcements: Summer Day Camp/Summer Playground program registrations are now posted on the Borough website. The 2021 pool schedule will be the same as last year. Pool membership fees will be increasing by 10.00, sign up early to save 10.00. No walk-ins again this year due to covid. Pool opens May 29. Food trucks will be available daily. Pool Information will be posted on the website.

Old Business: Committee Meeting Topics – Welcome new Councilmembers Randy Rannels and John Schick, Adopted Resolution 805-to fill council vacancies, Scott Wiglesworth -East Hempfield Township Supervisor spoke about HAFSC, Michael Bingham-building fees/property maintenance fees, Approve January meeting minutes, Review Act 106-PDD, LIMC update, Review fire co. financials

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Resolution 806, Appointing Herman (Randy) Rannels to the Hempfield Area Fire Service Commission as Alternate Representative and to remain in effect until appropriate action by the Borough Council*
2. *It was moved and seconded (Councilmember Miller, Councilmember Rannels) with unanimous Approval by the Board, to Approve Resolution 807, Setting fees for East Petersburg Borough to add building permit fees and property maintenance fees*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) with unanimous Approval by the Board, to Approve Resolution 808, Authorizing John Wolf and Karen St. Clair as signers for SCADA documents*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve East Petersburg Fire Company Special Fire Police Events Schedule for 2021, as written, with any possible changes being brought to Council afterwards*

Manager St. Clair pointed out that they have been contacted about attending number 3, 5, 8, 13, and 17, and are still waiting on requests for the others. John Herr pointed out clarification will be needed on the date for number 15.

Announcements:

There is currently an opening for a Planning Commission Member. If anyone is interested, please submit a letter of interest to Karen St. Clair at the Borough office.

Adjournment: 8:14 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary