

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	June 6, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem (Absent) John Herr Lauren Houck (Absent) Randy Rannels Sandra Valdez (Absent)
	Mayor:	James Malone
	Borough Manager:	Karen St. Clair
	Supervisor:	Scott Liggins

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Diane Garber, Roger Howard, Jr., Josh Roberts, James Swarr, Joyce Mokros
Josh Roberts and James Swarr were both recording the meeting.

Comments: None

Josh Roberts asked what happened with the vendor looking to use the concession space at the pool. Debra Miller said it was approved and HARC will be using the third-party vendor. They are working on getting set up and will open in the next week or two. Randy Rannels said the agreement was with HARC not the borough and there was a Certificate of Insurance received naming the borough as additional insured.

Bill Payment: Reviewed by Council.

No additions to the regular bills. One correction, a check made payable to James Malone will be voided out and will be re-issued to PA Mayor's Association.

Police Report: Report submitted to Council.

Mayor Malone said we are remaining within our targeted percentages. Traffic warning and citations have increased.

Mayor Malone:

Attended PA Mayor's Association executive board meeting on May 6 and June 3, Lancaster Library on May 10, Lancaster Chamber Dinner on May 25, and also attended the Community Yard Sale. He plans to attend the Mayors Conference held on July 20-23, if anyone is interested in attending, they can let him know.

Emergency Medical Service: Report submitted to Council.

Adam Marden with Penn State Life Lion reported they responded to 27 calls last month; busiest day was Wednesday. Calls answered by Life Lion were cut in half due to Manheim Township Association moving their ambulance from the airport to the Neffsville Fire station. If it is a class 1 call the closest paramedic will go to the call. Manheim Tsp. will handle most of Rt. 72-East calls for class 1.

Emergency Services Coordinator: Report submitted to Council.

Diane Garber pointed out the following:

On Jun12 from 8-10 p.m. Lancaster Road will be closed at Graystone Road for NLCRPD to do some additional

preparation for the trial for the fatal accident at this intersection. The DA's office has requested further recreation of the incident. Fire police will be directing traffic. If it rains, it will happen on June 13.

Attended EP junior achievement as a community leader.

Encouraged everyone to attend the new library location downtown.

There has been a Red flag warning issued due to the drought and weather conditions. Tomorrow Lancaster County Commissioner are going to meet to vote on a resolution to put a burn ban into affect. If it passes it will go into effect Friday June, 9 and remain in effect for 30 days. We are currently 4 inches short on rain and there is a lot of potential for fire to spread. The open burn ban does not prevent the upcoming fire work displays.

Chief Fire Official: No report was given.
John Kottmyer was not in attendance.

Fire Dept.: Report submitted to Council.
Roger Howard was in attendance.

There were 39 calls in May: 7 in East Petersburg Borough, 22 in East Hempfield Township, 2 in Lancaster Township, 1 in Landisville, 2 in Lititz, 4 in Manheim, 1 in Warwick Township

Borough Manager: Report submitted to Council.

Manager St. Clair pointed out the following from the report:

Working with the Managers of Clay, Penn & Warwick Township in collective bargaining agreements. Our police contract ends 12/31/2023.

Met with NLCRPD, Steve Sawyer of Ephrata twp. and the charter members (Clay, Penn & Warwick) on discussions for EPB joining the charter. More information will come from the upcoming meeting held at the end of June.

At the last meeting it was asked if listing a reserve amount limits the number of people bidding? The auctioneers said it could, but he hasn't seen it. He recommends a reserve be listed for all three properties. Reserve is kept confidential between him and the borough.

Asked Council to give approval to move forward with Randal Kline Auctioneer and will need to discuss further the reserve amount. Looking at auction date of October 14.

Would like to remove COVID tab from boroughs website now that CDC has ended the federal covid declaration.

Still need volunteers for NNO on August 1. Call the office if interested.

2024 Budget preparation has begun.

Water Department:

CCR was completed and approved by DEP and made available to customers.

Lead and copper certifications were sent out to all of the participants.

TOA and Able Construction performed an exploratory excavation on Cottage Ave. for the final tie-in to our water system.

MS4 and Special Projects

MS4 staff and Little Conestoga Watershed Alliance held a maintenance day at the nitrate plant rain garden. There were 10 volunteers, and 12 bags of weeds were removed.

Annual BMP inspections were performed.

COVID 19 ARPA PA Small Water & Sewar grant was submitted for Pine Street Water line.

Public Works: Report submitted to Council.

Prep for car show event.

Minor sweeper repairs after a long busy sweeping season.

Fog seal road assessment for 2023.

Zoning Officer Report: Report submitted to Council.

A lot of permits were issued for Lemon Street sidewalk/curb replacement project - fees have been waived for this project.

Property Violation Report: Report submitted to Council.
Mostly high grass and rubbish.

Solicitor/Collections Report: Report submitted to Council.
Worked on Short-term rental ordinances. This will be discussed further at the next committee meeting.
John Herr said the city of Lancaster has updated their ordinances for short-term rental and they have added a bed-sit which is renting a room and asked if we could ask Amy Leonard to consider this. John Schick pointed out that this might fall under boarding houses and also pointed out that these facilities will need water sprinklers.
Randy Rannels said that Lancaster is only allowing short term (30 days or less) rentals in commercial zones.
Michael Bingham will be at the next meeting to address the zoning aspect of the ordinance

HARC: (Hempfield Area Recreation Commission) – Debra Miller – The pool opened Memorial Day weekend.
There were 227 people in attendance on Memorial Day alone. There were 332 memberships sold – 63 were to non-residents.

Old Business:
Review of Committee Meeting Topics: Jeff Moseman - MS4 presentation, HARC's Concession stand agreement with 3rd party, Airbnb discussion, 6040/6050/6060 building Auctioneer services, Records retention & disposition, Lancaster Bicycle Club - Covered Bridge Classic Ride, TE 160 application for 72/Miller and 72/Enterprise, Account payables 5/25/23, Misc. Items, Fire Co. financials, and April Committee minutes.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions about the new items listed below.

- 1. It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to approve May 2, 2023, Council Meeting Minutes.*
- 2. It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve Resolution 866, Declaring intent to Follow the Schedules and Procedures for Disposition of Records as set forth in the Municipal Records manual approved on December 16, 2009, amended March 28, 2019, and any amendments thereafter.*
- 3. It was moved and seconded (Councilmember Herr, Councilmember Schick) with unanimous approval by the board, to approve Resolution 867, Authorizing disposition of records following the approved Municipal Records Manual.*
- 4. It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to approve Auctioneer Services with Randall Kline Auctioneers for 6040/6050/6060 Main Street properties and to approve an auction date of Saturday, October 14, 2023, time to be determined.*
- 5. It was moved and seconded (Councilmember Herr, Councilmember Rannels) with unanimous approval by the board, to approve Lancaster Bicycle Club Covered Bridge Classic through East Petersburg Borough.*
- 6. It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to approve Resolution 868, Appointing G. David Keener as LASA board member effective January 1, 2024.*
- 7. It was moved and seconded (Councilmember Rannels, Councilmember Schick) with unanimous approval by the board, to approve Special Fire Police to assist with Rotary Club of Lancaster festival on Saturday, June 24, 2023.*

Extra Items (Issues arising in the last 24 hours): None.

Announcements:

1. The next Borough Council meeting will be held on Wednesday, July 5, 2023
2. Appeals Board June 8 - 7 PM, as needed
3. Planning Commission June 15 - 7 PM
4. Committee June 22 - 6 PM
5. Zoning Hearing June 28 - 7 PM
6. Independence Day Celebration will be held at the park on June 30 with Music, Movie, and Fireworks. Events will begin at 6:00 p.m.

Adjournment: 7:36 p.m.

Executive Session for legal & personnel matters: None

Respectfully Submitted,
Kim Strayer, Recording Secretary