

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME: June 3, 2020 7:00 p.m.

LOCATION: Community Center 6051 Pine Street

ATTENDANCE: Council Members: Cathleen Panus, President
John Wolf, Vice President
Adam Gochnauer, Pro Tem
John Herr
Lauren Houck (joined in late)
Debra Miller
William Pfautz, Jr. (joined in late)

Mayor: James Malone
Manager: Karen St. Clair
Public Works Foreman: Jeff Moseman

This meeting was held through Webex due to the Coronavirus

Visitors (Joined in through Webex): Joyce Mokros, Frank Mokros, John Schick

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to Approve the minutes of the May 5, 2020 Borough Council meeting

Bill Payment: Reviewed by Council – Councilmember Miller asked where the flowers were planted that were purchased. Manager St. Clair said they were planted out front at the Borough office.

Police Report: Submitted to Council

Chief Steffen reviewed the report with Council. Chief Steffen thanked Diane Garber, public works and fire department and all the emergency services for their collaborated efforts. He said they have been spending the last few months on best practices for the pandemic and within the last 10 days they have now had to focus on community safety. They recently disinfected the polling sites with a system that they purchased with their budget and is available to the participating municipalities. Enforcement is starting to pick-up for traffic. It had been lower than usual due to the pandemic and stay at home orders that were put into place. Currently everything is in line with what is consistent for our area. He was contacted by Councilmember Wolf over the weekend regarding a citizen concern of brake retarders being used on Main St. Patrol Supervisors are aware and are working on enforcement under provisions of the vehicle code and the proper signage is in place in the Borough. Councilmember Gochnauer said he hears it every day on Main Street mid-morning and right around rush hour, and the car carriers seem to be the main culprit.

Mayor Malone: County Commissioners office is working on helping municipalities with some funding for COVID-19. It was determined that air sanitizers will not be covered. The municipality managers will be receiving a survey from the county commissioners and this will need filled out to be eligible for the funding. Mayor Malone said after reviewing the audit, he wanted to thank Manager St. Clair for getting us inline with the government official accounting practices.

EMS: Submitted to Council

Adam Marden reported the call volume continues to be much lower, but cardiac arrests are up 62%, because people do not want to go to the hospital due to fear of getting COVID-19. They just started up a virtual EMT academy with eight members. He asked for prayers for the family of Doug Zima, Northwest EMS, who suddenly went into cardiac arrest while on duty. His funeral is Saturday. He said this is a great loss for Lancaster county, because he was a very good paramedic.

EMC Coordinator Report: Submitted to Council

Diane Garber reported the following updates for COVID-19: today is 100 days since she received the first

COVID-19 e-mail and a lot of changes have occurred, with the most recent change being that we are moving into the Yellow Phase Friday June 5, 2020. She is working on a report outlining the progression of COVID-19. Guidelines for moving into the new phase have been put on the Borough website. They are currently working on planning if there is another outbreak of the virus. There has been an increase in cases over the last 2-5 days which is consistent with the onset of protests and the lack of both social distancing and mask wearing. She said she is grateful for Chief Steffen and the officers that continue to put themselves in the front lines during these protests with all the hateful things that are being said and with all the negativity towards police officers. She said that our local police force and our surrounding police forces are full of excellent people and she appreciates them immensely.

Chief Steffen thanked Diane Garber for the kind words and said they had a meeting with executive members NAACP today, and they are at a good place in the county

Mayor Malone asked what the faith-based outreach referred to in her report. She said she is planning on reaching out to local churches to share information for all things regarding emergency planning.

Councilmember Wolf thanked Diane Garber for all her hard work.

Fire Report: Submitted to Council

Chief Schoenberger reported call volume has dropped down by almost half and the other statistic numbers are also down. They put together a training policy booklet with precautions they are taking during the pandemic and this will be kept and followed in the future if ever needed again. They had a meeting and discussed what they will and will not do during the protesting if they are asked to help.

Managers Report: Submitted to Council

Manager St. Clair reported the Borough office will be open to the public this Friday. Only one person will be allowed in the lobby at a time and there will be decals to keep residents 6 ft. apart.

The pool will be opening on June 8th to members only in the yellow phase, and only 200 memberships will be sold – more information is available at hempfieldrec.com and there is information on the borough website also.

Wellness meetings are still being held on Wednesdays.

Fog sealing was put out to bid for 3 weeks and we received one bid from Martin Paving which came in at \$207,368.70 which is \$52,000.00 higher than anticipated because there were 3 streets added, Caroline Drive, Speckled Drive and Sundra Circle, but with the funds available in the liquid fuels account it made sense to add those three streets. There is only one company in the area that currently does fog sealing. Councilmember Herr said although he is in support of the cost effectiveness of this procedure, he is not sure how to answer questions he receives from residents about why the roads are bumpy and he asked if they could use a finer stone. Mr. Bingham said they will be using the finer stone this time and it will be 2 layers and they will be rolling it also. It will be the same as what was done on Clarkson Drive last Year. Mr. Moseman said the road on Stevens Rd. stayed rough because it was done late in the summer and shortly after that temperatures did not stay warm enough to keep the material soft so the cars would work the stone down into the roadway. He said they will be going back over the roads that were done last year with a roller to work the material down into the roads and make it smoother. He said it will be more effective in the warmer weather.

Waste Management did not pick up all the yard waste bags last week because there was some confusion on their part about collecting grass in yard waste bags. This was partly because they hired a subcontractor to help due to the holiday. The contractor did not know the bags with the grass should be taken and not all residents had the grass tags on the bags as required. All the remaining bags were picked up by Wednesday and this should not be an issue again. Council reminded residents that if they are going to bag their grass clippings, it must be in the yard waste bags with a grass tag. This will be posted on the sign and a reminder will be sent out to residents.

Met with John Schick and C.M. High to get recommendations on the new equipment that will soon be installed at State Street & Main Street intersection.

Mr. Bingham will start his zoning hours at the office on June 9th from 1:00 – 4:00 on Tuesdays to start.

Foreman's Report: Submitted to Council

Mr. Moseman reported service line leak was repaired on Geneva Drive. This leak led to approx. 8,000 – 10,000 gallons of water loss per day. Worked diligently on the pool to have it ready for opening. The pool is now open, and things are moving along good. All the new tablets were set up and seem to be working out well.

Zoning Officer Report: Submitted to Council - Mr. Bingham reported that there have been complaints about the Graystone Road construction being done by Hess Home Builders - EMS controls and dragging mud onto the

site. Many e-mails have been sent and visits to the site started in early May to address this. Randy Hess has been contacted and they were told it needs to be cleaned up and corrections made, or the stormwater permit will be suspended, and work would have to cease until it is corrected. This was also reported to the Lancaster County Conservation District. Councilmember Wolf asked if all the driveways are considered construction entrances. Mr. Bingham said that yes, they are and that they are also a mess and they have been told about that also. Councilmember Wolf said that is was a mess this weekend at the Graystone Road site with all the rain. He said that he did see them working on cleaning it up with a street sweeper. Mr. Bingham said they are to have perimeter control and silt socks. The silt socks that they do have are undersized They also have topsoil stockpiles without perimeter controls.

Both Councilmember and Mr. Bingham said they were both surprised, because this is a reputable company. There is a permanent basketball hoop on Wolf Circle in the stormwater easement and they are planning on relocating in the front yard. This is a permanent structure, so they will need a permit. A letter was sent to them.

Property Violations: No report

Solicitor Report: Submitted to Council –

Working on issue of basketball hoop in the right of way. Courtesy letters were sent out to people who have not made payments for property maintenance. No additional enforcement has been taken during COVID-19.

HARC: Debra Miller reported for HARC (Hempfield Area Recreation Commission) – East Pete Pool will be open daily 12:00 – 8:00 p.m., regular lap swims and senior lap swims will be Monday-Friday mornings. There will be no concessions or outdoor furniture available; members can bring their own. When we move out of the yellow phase there will be more use available.

Outdoor pool at HARC will be open 12-5 daily with 2 lap lanes.

Contact HARC for membership information.

Old Business: Committee Meeting Topics – This meeting was held at the Community Center: E-mail Procedures, Approval of Payment to MacMor, 2020 PA Classics Soccer Tournament date change, Financial hardship water/trash update, ZHB Fee, Playground PRPS Path Guidelines, Community Center update for proposed repairs, Fire Co financials, HARC updates, executive session for legal matters

New Business:

- 1. It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve the Financial Audit for Fiscal year 2019***
Councilmember Miller asked what Custodial Credit Risk Deposits means. Manager St. Clair said she does not have that in front of her and said she will get back to her on that.
- 2. It was moved and seconded (Councilmember Gochnauer, Councilmember Pfautz) with unanimous Approval by the Board, to Approve the Fog Seal Bid from Martin Paving in the amount of \$207,368.70 upon the Solicitors & PennDOT's review and Approval of all bonding documents***
Councilmember Miller asked if we go with this amount and add 3 more streets, will this save the Borough money in the long run because the rates will increase in the future. Manager St. Clair said that this will put us ahead by adding 3 more streets. Mr. Moseman said because we were behind on our streets, Clarkson Road fell apart in one winter. Reclamation is far more expensive when a roadway falls apart. This process will extend the life of our streets and save us money.
Councilmember Herr asked where liquid fuels come from. Mr. Moseman said that we get a varied amount from the state each year based on the mileage of roadways we have. Manager St. Clair said this year we received approx. \$135,000.00
Councilmember Miller asked what part of Lemon Street will be done this year. Mr. Moseman said the plan was to finish the water line this year from Tank Rd. to Broad St., but this fell through so to address the trench in the road it will be Fog Sealed. Councilmember Wolf said that the cost is based on the price of the asphalt index which is based on the cost of Crude oil and this is low right now.
- 3. It was moved and seconded (Councilmember Wolf, Councilmember Herr) with unanimous Approval by the Board, to Approve another Request for Extension of time for the Lot Add-on on plan for 6200 Hollow Drive until August 6, 2020***

They are still hoping to meet in person; therefore, they are requesting another extension.

Public Comments: None

Announcements:

June 5 - The Borough office will re-open to the public with normal business hours; 8:00 a.m. - 4:30 p.m. A mask will be required to enter the Borough office for service. To maintain social distancing, only (1) person will be permitted in the lobby at a time.

June 5 - We are back to our normal 2 oversized items per week

June 5 -- East Pete will open Tennis Courts and Basketball Courts

June 8 -- East Pete Pool will be opening to members

June 26 - Lg. Appliance/Tire Pick-up lg. appliance 14.00 tire 3.00

July 3 - Office will be closed in observation of Independence Day

Community Yard Sale -- Cancelled

Car Show - rescheduled for October 17, 2020

Adjournment: 8:27 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary