



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
July 7, 2026 - 7:00 p.m.
Meeting Minutes

ROLL CALL

Council Members:

Debra Miller - Council President, John Herr - Vice President, Adam Gochnauer - ProTem,
Brendan Garrett - Member (Absent), Evan Hunter - Member, David Tirado - Member, Sandra Valdez - Member
Mayor: Dereck Duffy Staff: Borough Manager - Karen St. Clair (Absent), Assistant Treasurer - Jennifer Guzejko

The regular meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Council President, Debra Miller followed by the Pledge of Allegiance.

VISITORS: Susan Grubb, Charlie Houck, Gary Sample, Joan Umberger, Joyce & Frank Mokros, Violet DeStefano

VISITOR & PULIC COMMENTS: None.

BILL PAYMENT: Reviewed by Council.
No additions.

REPORTS:

- o Police: No report.
- o Mayor: Working with NLCRPD on e-bike issues. Police are aware there have been issues at the parks.
A new volunteer fire police officer was sworn in by the Mayor.
- o Penn State Life Lion EMS: Report submitted to Council.
They handled 32 calls in the borough in June. Response times range from 9:00-10:00 minutes.
- o Emergency Management Coordinator: Report submitted to Council.
Violet DeStefano reported there was minimal damage in the borough from the storms over the weekend. There is a form available to report damage on EP Fire Department Facebook page. If an emergency would be declared and shelter would be needed, we do have resources available to us through the county. Fireworks were cancelled over the weekend and have been rescheduled for 7/10, weather permitting.
- o Fire Dept.: Report submitted to Council. There were 26 incidents in June.
- o Borough Manager: Report submitted to Council.
Working on amending the T-Mobile cell tower agreement.
General/Water/Trash accounts are now set up with Positive Pay to prevent fraud. We were refunded the full amount of \$602.82 that was lost from fraud.
Due to vandalism, the park bathrooms will only be open from 7a.m.-4p.m. effective June 30, until further notice.
There is a porta potty available.
Pavillion picnic tables were also vandalized – public works will check the security cameras.
New basketball court at Constitution Square has deep marks from someone using an e-scooter or e-bike.
Final payment for park project will be made to SLC.
State Street pipe relining project was budgeted for 2026 in the amount of \$193,000.00. During the recent inspection, it was found that the pipe on the north side of State Street is failing and needs to be considered for relining ASAP. Approximate cost is \$168,069.00 plus inspections. Pine St. relining project will be pushed to 2027.
- o Department Managers MS4/Public Works/Water: Reports submitted to Council.
MS4/ Special Projects – One violation found on Brook Drive; pool was being drained into the street. Cease & Desist was given. Special projects worked on: Maintenance shop, Storm Pipe relining, Pine Street water line phase II, DCNR park grant, Stormwater demonstration.
Public Works – Shop plan review w/ Gorski. Patched storm drain on State St. New speed limit signs installed on Valley, Graystone and Hollow. Removed dead tree limbs and low branches at park. Tree behind Northfield was cleaned up from storm. Repairs made to park bathroom sink due to vandalism.
Water Dept. - Hydrant flushing has begun. Hydrant painting will follow. Water Plant tours with council and state officials were given in June. Two hydrants have been replaced at Orange and Cherry Streets. Staff attended PA One Call training day. Met with Rettew re: Filter Rehab project slated for 2027.

- Zoning/Property Violations: Report submitted to Council. Working on MS4 program documentation.
- Water Engineering: Report submitted to Council.
Working on NPDES permit renewal for Koser Road Treatment Facility and DE Filter Rebuild.
- Solicitor/Collections: No report.
- HARC: Golf Tournament fundraiser will be held on October 9, 2026 at Four Seasons Golf Club.
EP Pool revenue update: The revenue for 2026 memberships was \$84,898.00 compared to \$77,698.00 in 2025. The revenue for daily admission in 2026 was \$5,730.00 compared to \$3,810.00 in 2025. There were 334 memberships in 2026 compared to 310 in 2025. The indoor pool is currently closed for repairs due to control panel issues. There was a power failure today at the indoor facility, however they were able to stay open for day camp.

OLD BUSINESS:

Committee Meeting Topics – Building Project RFPs/TIPS, Manheim Twp. updated zoning map, HYA summer baseball camp, check fraud investigation, update on old ordinances, concession stand update, Res. 939 – transfer to PLGIT, payable review, Misc. items, 05/2026 meeting minutes, executive session for personnel matters.

NEW BUSINESS – Action Items: Council may discuss/deny/approve.

President Miller asked if there were any questions about the action items. There were no questions.

- 1. It was moved and seconded (Councilmember Valdez, Councilmember Herr) with unanimous approval by the board, to approve June 2, 2026, Council Meeting Minutes.***
- 2. It was moved and seconded (Councilmember Tirado, Councilmember Gochnauer) with unanimous approval by the board, to move forward with design of new maintenance shop with Gorski Engineering.***
- 3. It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve Guyer Brothers' proposal for the State Street relining project in the amount of \$168,069,000 to perform the work in 2026. The Pine Street relining project that was budgeted for 2026 will be moved to the 2027 budget.***
- 4. It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve final payment for the Community Park project in the amount of \$41,343.71 payable to SLC Excavating, LLC.***

EXTRA ITEMS: None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on Wednesday, August 5, 2026, at 7:00 p.m.
- B. Appeals Board, July 9 at 7 p.m. as needed.
- C. Planning Commission, July 16 at 7 p.m. as needed.
- D. Zoning Hearing, July 22 at 7 p.m. as needed.
- E. Committee, July 23 at 6 p.m.
- F. National Night Out will be held Tuesday, August 4, from 6-8 p.m. at East Petersburg Pool. Bike ride begins at 5:30 p.m.

EXECUTIVE SESSION FOR LEGAL MATTERS: None requested.

ADJOURNMENT: 7:23 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary