

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	July 6, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr (absent) Lauren Houck Randy Rannels John Schick Mayor: Manager: Public Works Foreman: Assistant Treasurer:
		James Malone Karen St. Clair (absent) Jeff Moseman Jennifer Guzejko

**President Wolf called the Council meeting to order: 7:00 p.m.**

**Pledge to Flag**

**Josh Roberts, James Swarr and LNP news reporter were all recording the meeting.**

***It was moved and seconded (Councilmember Schick, Councilmember Miller) and carried with a 5-0 vote, to Approve the minutes of the June 1, 2021, Borough Council meeting, Adam Gochnauer abstained because he was not at the meeting***

**Bill Payment:** Reviewed by Council.  
There were no additions to the regular bills.

**Visitors:**

Jennifer Guzejko, Ammon Graybill, Steve & Kim McKinney, James Swarr, Josh Roberts, Don Schoenberger, John Kottmyer, Tammy Moseman, Roger Howard Jr., Joyce & Frank Mokros, Dave Miller, Gregory Adelman– TOA Representative

**Comments:**

1. Ammon Graybill a resident from Bent Creek expressed concern about the intersection at Graystone Road and Main Street. He said he would like to see something done to reduce the number of accidents at this intersection. He said he would like to see blinking signs or large signs installed prior to the traffic lights at this intersection in all directions, but especially before the hill. He feels this will help give warning of the lights and busy, dangerous intersection ahead.
2. Steve McKinney said his yard backs up to the park at Constitution Square and voiced concern for the littering, foul language, and the destruction of tree limbs and property at the basketball court. He was wondering if there was a resolution to this issue. Mr. McKinney recommends removing the basketball court. Mr. Moseman said that the trash has been severe this year, and they have looked into installing cameras, but this does not seem like a feasible solution at this time. Mr. McKinney said that it would be helpful if the police, staffmember or councilmember could come by the courts between 4:00-8:00 p.m. to see the situation firsthand. Mrs. McKinney said a neighbor has seen drug deals go down. One of Mrs. McKinney's neighbors has a video of one of the kids trying to damage the dog station, but this neighbor is afraid to give the video to the police because they are afraid they will be singled out. Mrs. McKinney wants to know if they will actually fine someone for littering. Councilmember Wolf said

that if anyone sees something happening at the park, they should call the police immediately and be persistent. Council said that PP&L usually will not let anybody put anything on their poles and it is very costly to put up the poles. Mrs. McKinney said they did call the police and when they came out to talk to the kids that it appeared the kids were just laughing it off and not really taking what the officer was saying seriously. Mrs. McKinney said it appears most of the kids that are causing problems come from the same household and she would like to see the officer go to their house and talk with their parents. Mrs. McKinney said that the property at 2304 Lawnwood Ct. has a lot of high weeds and branches. President Wolf told her the process to report this is to fill out the complaint form, and it will be given to the property maintenance inspector to go out and take a look.

**Police Report:** Report was submitted by e-mail to Council.  
Chief Steffen was not in attendance.

**EMS:** Report submitted to Council.  
Adam Marden reported that there were 16 calls in East Petersburg in June with Monday being the busiest. The merger with Penn State Health will take place August 1, 2021.

**Emergency Services Coordinator:** Report submitted to Council.  
John Kottmyer said that Diane Garber recently had surgery and is currently recovering and doing well. Both John Kottmyer and Diane Garber have been doing PEMA / FEMA tabletop exercises to allow them to prepare and do their jobs better from an emergency management and planning perspective. Diane Garber worked on fire work and event planning.

**Chief Fire Official:** Report submitted to Council.  
John Kottmyer, CFO reported the following:  
Mr. Kottmyer said they did some in house training for the fire department response at the MRI unit. This is a requirement for the Lancaster Health campus to receive their reaccreditation because of the magnets. He has been following up with the chief to track down business owners and address some alarm issues to help reduce the amount of false alarm calls. Working on safety inspections and weights on vehicles is ongoing. There was a priority list request sent out to each department and they are due back by the 13<sup>th</sup>. Mr. Kottmyer said the committee will collect these lists.

**Fire Report:** Report submitted to Council.  
Chief Schoenberger reported the following:  
The department will be working on their priority list tomorrow night at their meeting. Chief Schoenberger said that John Kottmyer has been a great resource for him personally and there is a lot of communication on a daily basis. There were 49 instances over the month, and this is an increase of 34% over last year because last year was slow due to covid.  
329.44 staff hours, 215 training hours  
Calls responded to: 5 - East Petersburg, 20 - East Hempfield, 10 - Manheim Twp., 6 - Penn Twp., 3 - Lancaster Twp., 2 - Manheim Borough, 3 - W. Hempfield Twp. The majority of calls were for dwelling fires and second was vehicles.  
Chief Schoenberger said that there are not a lot of false calls in the Borough and pointed out there can be fines issued for repeat offenders. Most of their false alarm calls are located in East Hempfield.

**Manager's Report:** No report. Manager St. Clair was on vacation.

**Foreman's Report:** Report submitted to Council.  
Jeff Moseman pointed out the following:  
DEP inspections for water facilities were done. Upgrades and changes have been made according to findings. Fog Seal project has been bid on and staff is now working on leveling and patching some of the uneven spots on the roads that will be fog sealed on Miriam Rd., Jeanette Dr., Carpenter St., and Hight St. Roads will be posted with no parking signs during the work.  
Working on getting UGI to finish up street cut permits.  
Removed bases for poles for school flashers - filled in with dirt and re-seeded.  
Poles will be sold on Municibid next month.  
Storm top on Graystone Rd. was eroding away - steel plate was put over this and quotes have been received from contractors to begin work within the next week or two.

Illicit discharge was found by contractors on Caroline Drive, and they were contacted about this. Illicit discharge also found by a resident discharging pool water into street - they were contacted about this. A third homeowner was notified about grass in the street, and all were given MS4 information. These properties have all followed through with the appropriate cleanup.

Storm structure BMP inspections done annually. Follow up with homeowners.

Stream Side Care Workday took place on June 5 and approx. 25 volunteers were there. It went very well, and a lot of weeds were pulled.

MS4 fliers were put in the back of the room for residents to take home and there is information on the website for residents to refer to.

**Zoning Officer Report:** Reports submitted to Council.

Reviewed TOA, MS4, Graystone Rd. development is almost finished. Worked on permitting.

**Property Violations:** Report submitted to Council.

**Solicitor/Collections Report:** Report submitted to Council.

Property on Lemon Street with violations was recently sold.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported the following:

Koser Jeweler Tennis Tournament is August 9-15. They are currently looking for volunteers for the fundraiser. Kids Day will be on August 13 – kids can hang out with the players, and there will be festival activities, such as face painting. Registration is required. More information on this can be found on the website.

**Old Business:** Committee Meeting Topics: Jessica Grundza – request to plant a tree in the park in memory of the Kasper children – working with Jeff and Adam on this, LASA – American Rescue funds, TOA Plan review, park equipment discussion, property maintenance appeals board position, May committee mtg. minutes, accounts payable, Fire Co. financials, HAFSC update, executive session for legal and personnel matters

**New Business:**

- 1. It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried with a 5-0 vote, to Approve Resolution 816, Updating Board Appointments to include Jeffrey Cassel as Property Maintenance Appeals Board member, Joshua Roberts as Planning Commission Board member, and Herman (Randy) Rannels as Alternate Board member for Hempfield Area Fire Commission. Councilmember Rannels abstained.***
- 2. It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to Approve Seal Coat / Fog Seal bid from Martin Paving in the amount of \$98,121.20 upon the Solicitor & PennDOT's review and approval of all bonding documents***
3. Michael Bingham said TOA is requesting the following two waivers:  
Waiver of 110-602.E to allow for slant curbing; curbing will have a slant rather than a sharp edge. ARRO's recommendation is to grant the waiver.  
Waiver of 110-608.C to allow for street trees to be planted along the trail to allow for uniformity spacing of the trees. ARRO's recommendation is to grant the waiver.

***It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried with a 5-0 vote, to Approve two (2) waivers for Traditions of America as presented: one was for section 110-602.E dimensional variance of slant curb and the second was for section 110.608.C to allow modification to the location of five (5) street trees to be placed along the trail, Councilmember Schick abstained because he is employed by the company representing TOA***

4. Michael Bingham said they are still in the process of reviewing the final land development plan. TOA sent an updated set a week ago and he should have a letter for this later this week. Mr. Bingham does not anticipate many comments beyond that. Mr. Bingham said that ARRO would recommend conditionally approving the plan conditioned upon receiving a clean engineering review letter as well as a clean letter from Amy Leonard, solicitor. Mr. Bingham said most of the comments to this point have been administrative in nature, and they anticipate most of those to be cleaned up at this point. Amy Leonard is

looking into a resolution from 2019 that was put together by Fred Wolf, who was the solicitor at the time. President Wolf asked Mr. Moseman if the water review looked good. Mr. Moseman said that it was reviewed by Scott Liggins, and everything looked good.

***It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried with a 5-0 vote, to Approve Tradition of America Phase 3 Final Land Development Plan conditioned on obtaining a "clean" engineering review letter from ARRO & the Borough Solicitor, Councilmember Schick abstained because he is employed by the company representing TOA.***

Mr. Miller asked if TOA would be able to move forward with just site work prior to the plans being recorded, with financial security. Council said in the past this has created challenges for the Borough, therefore TOA will have to wait until the plans are recorded to begin any work. Mr. Miller thanked Council and the Borough for all the help they gave during this process.

5. Council said Lancaster Bicycle Club follows the PA traffic laws and they are not asking for road closures or fire police or police coverage for this ride. They will ride through the Borough entering from Koser Rd. to Graystone Rd. to Lemon St. to Stevens St. then exit the Borough from Colebrook Road. The link will be put on the calendar on the website for further information on this.

***It was moved and seconded (Councilmember Miller, Councilmember Houck) and carried unanimously, to Approve Lancaster Bicycle Club, Covered Bridge Classic to ride through the Borough on August 15, 2021, contingent upon receiving a certificate of liability insurance naming East Petersburg Borough as an additional insured for the event***

6. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Resolution 817, to rescind Resolution 789, which allowed for the use of the Pavilion to be included with the Community Center rental at no additional cost during covid***

This will put the Pavilion back to a first come, first served basis.

7. Council explained that during covid there was an extra fee of 50.00 added on to rent the Community Center. This cleaning fee covered the extra cleaning steps and materials needed to sanitize during covid. cleaning will be reverted to the standard cleanings.

***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Resolution 818, to update the fee schedule to 140.00 for the Community Center rental with 100.00 deposit, which removes the 50.00 covid cleaning fee for the Community Center rental***

**Announcements:**

August 3 – National Night Out 2021 will take place at East Petersburg Community Pool beginning at 5:30 with a Community Bike Ride to begin and end at the pool, all other activities will take place 6:00 – 8:00 p.m. and include open swim, refreshments, bounce houses, touch a truck and stickers for kids. All activities are free of charge.  
August 7 – Two Towers Jamboree Music Fest 5:00 – 10:00 p.m. (rain or shine)

**Adjournment:** 8:06 p.m.

**Executive Session was held for legal and personnel reasons:**

**Time in:** 8:13 p.m.

**Time out:** 8:22 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary