



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
July 2, 2024 - 7:00 p.m.
Meeting Minutes

CALL TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council at 7:00 p.m. with a moment of silence and Pledge of Allegiance.

ROLL CALL: Council Members: Debra Miller – President, John Schick – Vice President, Adam Gochnauer – ProTem (Absent), John Herr – Member (Absent), Randy Rannels – Member (Absent), William Sharp – Member, Sandra Valdez – Member, Mayor: James Malone, Borough Manager: Karen St. Clair (Absent)

VISITORS: Karyl Carmignani, James Swarr, Jamis Rohrer, Violet DeStefano, Cathy Albright, Zan Hummel, Dave Hummel, Joyce & Frank Mokros, Jay Parrish

VISITOR COMMENTS:

Cathy Albright requested benches at pickleball court for those who are waiting and an additional entrance/exit to the pickleball court for convenience and safety reasons. This is already being looked into along with sound buffers due to requests being made at the last meeting. Council said they are happy about the addition of the pickleball court, but they do not want to spend an exuberant amount of taxpayer money on this.

Jay Parrish voiced appreciation for the bridges at the Meadows.

BILL PAYMENT: Reviewed by Council - No additions to the regular bills.

REPORTS:

Police: Report submitted to Council.

Mayor's: PA State Mayors Association and Boroughs Association meeting coming up this month.

Penn State Life Emergency Medical Service: No report.

Emergency Services Coordinator: Report submitted to Council.

Arial spraying for defoliation will take place tomorrow in Lancaster County via a small plane. Hazard Mitigation review has been finalized and submitted. Now waiting to see what grant opportunities are available.

Fire Dept.: Report submitted to Council.

James Rohrer reported there were 30 calls in June: 19-EHT, 3-EPB, 4-Manheim Boro., 1-Manheim Twp., 4-Penn Twp., 1-Rapho Twp., 2-W. Manheim Twp., 1-W. Hempfield, 1-Mt. Joy Twp., 1-Mt. Joy Boro, 1-Columbia, 2-Lancaster. Currently rebranding and will be adding a new flag to the station. Retention program is going well.

Borough Manager: Report submitted to Council.

Meetings attended: Council, Pre-Commission, EMC, NNO, NLCRPD Commission, Fire Co., Solicitor/Manager meeting, SDE, Shentel GLO-Fiber Kick-off meeting, Property/general liability Insurance mtg, Committee mtg. Meetings will continue with GLO-Fiber during installation; everything is going good so far.

Department Managers MS4/Public Works/Water: Reports submitted to Council.

PW: Replacing speed limit signs that are faded. Dead tree removal to begin in July. Spraying for weeds.

Water: Attended PA 1 call class, EPA collection for USMAR5 testing, Service line repair at Village Commons.

Special projects: Park plan being finalized by SDE, light timer at pickleball court will be installed.

Zoning Officer: Report submitted to Council.

Working with TOA, Meadows Bioswale grant, Review information sent by MS4 staff.

Solicitor/Collections: Report submitted to Council.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – For the Kid's Golf Tournament Fundraiser will be held Friday, October 11, 2024. Registration is on website.

OLD BUSINESS:

Review of 6/27/24 Committee Meeting Topics: Right to Know Policy, Park & Recreation discussion on Pickleball court & Bicycle racks, PSA from SDE for Pine St. water main replacement, account payables, 2023 financial audit, Fire co. financials for review only, Executive session for personnel matters.

NEW BUSINESS – Action Items:

President Miller asked if there were any questions about the action items. There were no questions.

1. *It was moved and seconded (Councilmember Sharp, Councilmember Schick) with unanimous approval by the board, to approve June 4, 2024, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Valdez, Councilmember Sharp) with unanimous approval by the board, to approve Resolution 893, Adopting a Right to Know Policy.*
3. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve Lancaster Bicycle Club Covered Bridge Classic Ride Event through East Petersburg Borough on 8/18/2024.*
4. *It was moved and seconded (Councilmember Valdez, Councilmember Sharp) with unanimous approval by the board, to approve System Design Engineering professional services agreement to provide engineering services for the Pine Street Water Main Replacement Project on a time and expense basis not to exceed \$127,000.00*
5. *It was moved and seconded (Councilmember Sharp, Councilmember Valdez) with unanimous approval by the board, to approve 2023 Financial Audit Report.*
6. *It was moved and seconded (Councilmember Schick, Councilmember Sharp) with unanimous approval by the board, to approve Resolution 894, authorizing Borough Manager, Karen St. Clair to proceed with transferring our investment funds from Edward Jones office located in Myerstown, PA to the Edward Jones office located at 1180 Erbs Quarry Road, Lititz, PA*

EXTRA ITEMS (Issues arising in the last 24 hours): None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on Wednesday, August 7, 2024 at 7:00 p.m.
- B. Appeals Board July 11 - 7 PM as needed
- C. Planning Commission July 18 - 7 PM as needed
- D. Zoning Hearing July 24 - 7 PM as needed
- E. Committee July 25 - 6 PM
- F. Summer Fest featuring "Uptown Band" will be held at the Community Park on July 13, from 5:30 – 9:00 p.m.
- G. "Christmas in July" Makers Market will be held July 20, from 10:00 – 4:00 p.m.
- H. National Night Out will be held at EP Pool on August 6, beginning at 5:30 with a Bike Ride, all other activities will be 6:00 – 8:00 p.m.: open swim, refreshments, bounce houses, touch a truck, and goodie bag for the kids.

EXECUTIVE SESSION: None.

ADJOURNMENT: 7:34 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary