

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	January 6, 2020	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Debra Miller William Pfautz, Jr.
	Mayor:	James Malone
	Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman

The reorganizational/regular meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Mayor Malone, followed by the Pledge of Allegiance.

Mayor Malone asked for a Nomination for President:

*It was moved (Councilmember Gochnauer) to Nominate and Appoint Cathleen Panus for President of Borough Council with unanimous approval by the Board. There were no other nominations.*

Mayor Malone asked for a Nomination for Vice-President:

*It was moved (Councilmember Miller) to Nominate and Appoint John Wolf for Vice President of Borough Council with unanimous approval by the Board. There were no other nominations.*

Meeting turned over to President Panus

President Panus asked for a Nomination for Pro Tem:

*It was moved (Councilmember Wolf) to Nominate and Appoint Adam Gochnauer for Pro Tem of the Borough Council with unanimous approval by the Board. There were no other nominations.*

Service Organization Appointments for East Petersburg Borough for 2020:

*It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Appoint Henry & Beaver Law Firm as Solicitor*

*It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Appoint ARRO Consulting, Inc. as General Engineer or appointed by project*

*It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Appoint ARRO Consulting, Inc. as the Water Engineer*

*It was moved and seconded (Councilmember Wolf, Councilmember Houck) and carried unanimously to Appoint Michael Bingham of ARRO Consulting, Inc. as the Zoning Officer*

*It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Appoint ARRO Consulting, Inc. as the Sewage Enforcement Officer*

***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Appoint John Neely, ABI Associates, LLC as Property Maintenance Compliance Enforcement Officer***

***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Appoint Ed Poorman, ABI Associates, LLC as Uniform Construction Code Compliance Officer***

***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Appoint Janice Longer, Reese, Samley, Wagenseller, Mecum & Longer as Zoning Hearing Board Solicitor***

***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Appoint Sager, Swisher & Co., LLP as Auditor***

**Approval of Minutes:**

***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer), and carried with a 6 to 1 vote to Approve minutes of the December 3, 2019 Borough Council meeting, John Herr abstained from voting because he was not a Councilmember in December***

**Bill Payment:** Reviewed by Council – Manager St. Clair pointed out some additions to the regular bills; A new boiler at the rental property at 6060 Main, Flagger Force Services, and JG Environmental for cleaning out the basins

**Visitors/Comments:**

1. Linda Rannels was at meeting on behalf of the Events Committee to inquire about the current use of the accessory building at the park that was recently used by the Bull Dogs. They asked if the Bull Dogs will be using it this year. They expressed interest in using this space and making sure it is up to codes as well as giving it some updates and improvements. Council said that they will look into this and get back to them, because if the Bull Dogs are not going to use it, they would be happy to have the Events Committee take it over.
2. Steve Shenk said that he is concerned about the traffic light at Main and State Streets. He said that the left turn light on the pole at Fulton bank is turned the wrong direction. Council said that this will be looked at by the street dept.
3. James Swarr said that he has noticed the new police force has been more noticeable around the Borough and thanked them for this.
4. Amy Mitchell said that she lives on Morris Dr. and on New Year's Eve she heard 4-gun shots fired very nearby at 8:20. At 8:23 she called 911 to report this and 4 minutes later the Township police called her back and said that they checked it out and couldn't find anything. She said that she was concerned about safety and she feels that because the contract was ending that they made minimal attempt. She also said that she is concerned about the Regional police taking over and wanted to know how many police officers will be assigned to the Borough at one given time. Chief Steffen said there will be one officer assigned to the borough, but there is also patrol districts so officers can move within the jurisdiction as need be. Chief Steffen explained that if there is a situation that does require additional units they will draw upon their resources and move the other officers into the area. Chief Steffen said currently they have 6 cars working. Chief Steffen also said that celebratory gun fire is outlawed by ordinance.

Amy Mitchell also voiced concerns about a certain property in the Borough that has possible zoning and property maintenance violations. Council explained that if a resident has a concern like this, they can fill out a complaint form and submit it to the Borough office and it will remain anonymous. Council said that after the form is submitted it will be looked into.

**Police Report:** Mayor Malone read the monthly report. Mayor Malone pointed out that most calls were for domestic issues. Heroin use is down but use of methamphetamine is going up. Still waiting on confirmation about the funding for Drug Task Force.

Chief Steffen gave updates- He reported that they have been working on educating residents of the new firework laws. Radar trailers will be going up as an advisory tool for speed. Officers have been engaging on foot patrol and introducing themselves at businesses in the Borough. Working with the school to obtain key passes and entry information. They have updated their strategic plan through 2022. Policies were updated pertaining to Act 79, which deals with domestic violence. Chief Steffen said that the first call they received at the start of servicing the borough was for a domestic violence dispute. Councilmember Gochnauer said that he has been asked by residents and business owners to thank the police for stopping in the local businesses and making their presence known. Chief Steffen said that they try to do this in all the municipalities they serve.

**Other Reports:**

1. Foreman Report – Jeff Moseman – Report submitted to Council – Final approval for an easement was received from the neighboring property at the Spring Monitoring Station location, installation will begin this week. Storm Basins have been completed on Main St. between State St. and Graystone Rd. Next step will be State St. Currently training staff member to take over in water dept. when Tim retires. The ADA bathroom and police office at the Borough office have been completed.
2. Zoning Officer Report – Submitted to Council – Garden Street stormwater improvements are still being worked on. Councilmember Houck said that she has heard complaints about the Graystone Road project being done by Hess Homebuilders and how they are handling the traffic and some aspects of the basements being poured. Diane Garber said that she received calls about the flaggers at this project also. Manager St. Clair said that she will talk to the zoning officer about this and it will be looked into.
3. Permit list reviewed by Council
4. Property Violations – Submitted to Council - A year end summary was submitted showing compliance status-202 properties had property maintenance violations in 2019, at the conclusion of 2019 there were a total of 187 properties brought into compliance and 15 properties are remaining with violations; 93% were brought into compliance, 7% remain non-complaint.
5. Solicitor Report – Submitted to Council – Amy Leonard has stepped in and taken Fred Wolf's place as Solicitor for the Borough. Fred Wolf has recently retired.
6. Collection Accounts – Submitted to Council – Council said that most of these are property maintenance fees.
7. Fire Company – Report Submitted to Council – Steve Shenk reported that James Rohrer has retired as the Fire Chief and Don Shoenberger has stepped in as the Fire Chief. Chief Rohrer has continued to serve for 38 years and has served as Fire Chief for 21 years.
8. HARC - Adam Gochnauer – Debra Miller will fill the position as the Representative for East Petersburg to serve on the HARC Board- Official appointment will take place in February
9. EMC Coordinator - Diane Garber – Still working on updating business list and contact information.

**Old Business: Committee Meeting Topics-** No meeting in December

**New Business:**

1. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 776, Appointing Members to the East Petersburg Borough Planning Commission, Zoning Hearing Board, Appeals Board, Vacancy Board Chairman, and LASA Representative and setting forth the terms of office***
2. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve 777, Disposition of Municipal Records***
3. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 778, Appointing and Accepting Police Officers of Northern Lancaster County Regional Police Department as Police Officers of East Petersburg Borough***

4. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 779, Allowing Temporary Parking Regulations on Linden Street for the next 90 days, No parking signs on the South side of Linden Street will be removed for the next 90 days, Parking on the North side of Linden Street will remain prohibited during snow emergencies in accordance with Ordinance 308***

Council explained that letters will be sent out to notify residents on the South side of Linden Street of this change. After 90 days this temporary parking regulation can be made permanent by revising Ordinance 308.

5. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve 2020 Fire Police Events Schedule***

**Announcements:**

January 11 - Tree Chipping will take place at the Community Park this year from 8:00 a.m. until 2:00 p.m. Tags are available at the Borough office for pick-up or you can drop your tree off. Donations are accepted.  
January 18 – East Petersburg Veterans will be meeting at Geneva Bakery at 9:30 a.m.  
January 18 -Coffee with a Cop will be held 9:00 a.m. until noon at Geneva Bakery  
February 1 - Pot Pie Take out at East Pete Fire Co. 9:00 a.m. until 3:00 p.m. or until sold out

Steve Shank reported that Santa in the Park was a great success with a total of 291 children and 5 dogs.

President Panus announced that Robin Hemperly has officially retired and Karen St. Clair, who has been with the Borough for the past 7 years as Assistant Treasurer/Assistant Borough Manager has taken the position as Borough Manager. President Panus welcomed Karen St. Clair to her new position and said that she hopes she will be here for many years to come.

**Adjournment:** 8:33 p.m.

**Executive Session held for Legal Matter - In: 8:42 Out: 9:28**

Respectfully Submitted,  
Kim Strayer, Recording Secretary