



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
January 5, 2026 - 7:00 p.m.
Meeting Minutes

ROLL CALL

Council Members:

Debra Miller, John Herr, Adam Gochnauer, Brendan Garrett, Evan Hunter, David Tirado, Sandra Valdez

Mayor: Dereck Duffy

Borough Manager: Karen St. Clair

The reorganizational meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Mayor Duffy, followed by the Pledge of Allegiance.

Mayor Duffy asked for a Nomination for Council President:

It was moved (Councilmember Herr) to Nominate and Appoint Debra Miller for President of Borough Council, with unanimous approval by the Board. There were no other nominations.

Mayor Duffy asked for a Nomination for Council Vice-President:

It was moved (Councilmember Miller) to Nominate and Appoint John Herr for Vice President of Borough Council, with unanimous approval by the Board. There were no other nominations.

Meeting was turned over to President Miller.

President Miller called the regular Council meeting to order.

President Miller asked for a Nomination for Pro Tem:

It was moved (Councilmember Herr) to Nominate and Appoint Adam Gochnauer for Pro Tem of Borough Council, with unanimous approval by the Board. There were no other nominations.

Service Organization Appointments for East Petersburg Borough for 2026:

The only change for 2026 is with Michael Bingham who was working for Systems Design Engineering and has now started his own business, Bingham Consultants, LLC. Mr. Bingham submitted a proposal for general engineering, zoning officer, and property maintenance.

It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) and carried unanimously, to Appoint the following Service Organizations:

- ***Solicitor - Henry & Beaver Law Firm***
- ***General Borough Engineer - Bingham Consulting, LLC***
- ***Zoning Officer – Bingham Consulting, LLC***
- ***Property Maintenance Compliance Enforcement Officer – Bingham Consulting, LLC***
- ***Sewage Enforcement Officer – System Designs Engineering***
- ***Water Engineer – System Designs Engineering***
- ***UCC Compliance Officer – System Designs Engineering***
- ***Zoning Hearing Board Solicitor – Janice Longer, Law offices of Appel, Yost, & Zee, LLP***
- ***Auditors – White and Rudy, CPA's***

VISITORS: Bingham Consulting, Colleen Fuy, Elaine Spencer, Sandy Garrett, Jeff Moseman, Jay Parrish, Marilyn Parrish, Kathy Herr, Bob Johnson, Samuel Maurer IV, Randy Rannels, Violet DeStefano

VISITORS/COMMENTS:

Zac Hartmann, Deputy Chief / Operations Manager for Warwick Ambulance Service – Reviewed proposal submitted to Council for EMS services. Service period would be July 1, 2026 – July 1, 2028. They are asking for

5.00 per capital with a fee increase on July 1, 2028. They would provide EMS services to our community, coverage for EP Days and training to Fire Co. If the borough agrees to this contract, they will find a location near the borough to station a unit. Staffing has not been an issue for them. Municipalities are being asked to pay EMS fees on a per capita basis for EMS services. This is to help cover losses due to non-payment for services provided to individuals.

BILL PAYMENT: Reviewed by Council.

REPORTS:

- o **Police:** Report for November was submitted to Council: There were 260 calls, 3 arrests and 24 traffic citations. Full report can be viewed at NLCRPD.org
- o **Mayor:** *Nothing to report at this time.*
- o **Penn State Life Lion EMS:** Report for December submitted to Council. They handled 21 calls. Response times were approx. 9-10 minutes.
- o **Emergency Services Coordinator:** Report submitted to Council. We currently have 22 people on the special needs registry. This information is currently with the EP Fire Dept. The 911 center does not currently have the capability to add this information to their system. We will continue to get the word out about the SNR.
- o **Fire Dept.:** Report submitted to Council. There were 26 incidents in December; 7 of them were in the borough.
- o **Zoning:** No report at this time.
- o **Property Maintenance:** No report at this time.
- o **HARC:** No report at this time.
- o **Solicitor/Collections:** No report at this time.
- o **Borough Manager:** Report submitted to Council.
Auditors began the 2025 audit in December. They will be back again at the end of the month.
There were 4 snow events in December.
Website is very slow and not working as it should be. Three estimates were received for a new website updated with ADA compliance. The cost with Course Vector was significantly lower with annual credit and discounts through the partnership with PA Boroughs Association. Cyber insurance will be verified.
New traffic signs were installed at Graystone and Main.
Damage was found on a piece of the new park equipment and shows on the camera to have been there since installation. This damage is not structural and can be repaired. The contractor will be contacted.
Lancaster Bicycle Club grant is open and will be submitted.
Pine St. Water Main Replacement project is complete.
DCNR park grant will be closed out after we submit the final invoice to them.
- o **Department Managers MS4/Public Works/Water:** Reports submitted to Council.
MS4- Violations addressed. Confined Space Equipment training is scheduled for 1/20/2026.
Water- Annual leak detection for entire system was performed and no leaks were found.
DEP responded to letter re: interconnect pump project. DEP is now requiring blowoff pump purge line. Follow up letter will be sent to DEP re: LASA approving discharge.
Public Works- Park shed exterior is finished. New lock installed on CC door. Speed limit sign replacement.
Hollow Rd. triple pipelining has started.

OLD BUSINESS:

Committee Meeting Topics – No meeting in November and December.

NEW BUSINESS – Action Items: *Council may discuss/deny/approve.*

President Miller asked if there were any questions about the action items. There were no questions.

1. ***It was moved and seconded (Councilmember Herr, Councilmember Tirado) with unanimous approval by the board, to approve December 2, 2025, Council Meeting Minutes.***
2. ***It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) with unanimous approval by the board, to approve Resolution 924, Appointing Randy Rannels as Planning Commission Member.***
3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Tirado) with unanimous approval by the board, to approve Resolution 925, Appointing Randy Rannels as Vacancy Board Chairman.***

4. *It was moved and seconded (Councilmember Valdez, Councilmember Garrett) with unanimous approval by the board, to approve Resolution 926, Appointing Members to Various Boards.*
5. *It was moved and seconded (Councilmember Herr, Councilmember Valdez) with unanimous approval by the board, to accept the resignation from Jay Parrish as Tax Collector.*
6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve Resolution 927, Appointing Lancaster County Treasurer as Real Estate Tax Collector for East Petersburg Borough.*
7. *It was moved and seconded (Councilmember Gochnauer, Councilmember Tirado) with unanimous approval by the board, to approve Course Vector Web Design proposal in the amount of 4,461.75 with an annual fee of 1,239.00 beginning 1/1/2027, and with the borough being covered by liability insurance.*
8. *It was moved and seconded (Councilmember Valdez, Councilmember Herr) with unanimous approval by the board, to approve Resolution 928, Disposition of Municipal Records in accordance with the Municipal Records Manual.*
9. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve payment to Borteck in the amount of 335,928.73 for the new Dulevo Street Sweeper.*
10. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve the final payment for water line replacement project in the amount of 413,684.00 payable to Doli Construction.*
11. *The events committee will present the 2026 events at a later meeting. This item is tabled until then.*

EXTRA ITEMS: None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on Tuesday, February 3, 2026, at 7:00 p.m.
- B. Appeals Board, January 8 - 7 p.m. as needed
- C. Planning Commission, January 15 - 7 p.m. as needed
- D. Committee, January 22 - 6 p.m. as needed
- E. Zoning Hearing, January 28 - 6 p.m.

ADJOURNMENT: 8:07 p.m.

EXECUTIVE SESSION FOR LEGAL MATTERS: In: 8:15 p.m. Out: 9:34 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary