

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	January 3, 2022	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez Mayor: Manager: Public Works Foreman:
		James Malone Karen St. Clair Jeff Moseman

The reorganizational meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Mayor Malone, followed by the Pledge of Allegiance.

Mayor Malone asked for a Nomination for President:

*It was moved (Councilmember Herr) to Nominate and Appoint Debra Miller for President of Borough Council, with unanimous approval by the Board. There were no other nominations.*

Mayor Malone asked for a Nomination for Vice-President:

*It was moved (Councilmember Miller) to Nominate and Appoint John Schick for Vice President of Borough Council, with unanimous approval by the Board. There were no other nominations.*

Meeting turned over to President Miller

President Miller called the regular Council meeting to order.

Josh Roberts was recording the meeting.

President Miller asked for a Nomination for Pro Tem:

*It was moved (Councilmember Schick) to Nominate and Appoint Adam Gochnauer for Pro Tem of the Borough Council, with unanimous approval by the Board. There were no other nominations.*

Service Organization Appointments for East Petersburg Borough for 2022:

*It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to Appoint the following Service Organizations:*

- Solicitor – Henry & Beaver Law Firm
- General Borough Engineer – ARRO Consulting, Inc. or appointed by project
- Water Engineer – ARRO Consulting, Inc.
- Auditor – Sager, Swisher & Co., LLP
- Zoning Officer – Michael Bingham, ARRO Consulting, Inc.
- Sewage Enforcement Officer – ARRO Consulting, Inc.
- Property Maintenance Compliance Enforcement Officer – Michael Bingham
- UCC Compliance Officer – Matt Spellman, ARRO Consulting, Inc.
- Zoning Hearing Board Solicitor – Janice Longer, Law offices of Appel, Yost, & Zee, LLP

**Visitors:** LNP Reporter, Tammy Moseman, Don Shoenberger, James Swarr, Autumn Shenk, Steve Shenk, Judy Schick, Jeff Cassell, Hector Valdez, Tom Krivenko, Chief Steffen, Josh Roberts was recording the meeting.

**Bill Payment:** Reviewed by Council.  
No additions to regular bills. Tree service included 6-10 lg. trees and 30 small trees were removed or thinned out.

**Comments:** None

**Police Report:** Report was submitted to Council.  
Chief Steffen pointed out the written report was not yet submitted due to illnesses and timing of meeting. It will be submitted as soon as available. There were 234 incidences in 2021 – decreased by 29 from 2020. Firework incidents have decreased overall in 2021. The accident with fatalities is still under investigation and it continues to be a priority to reach an outcome as soon as possible. They will be initiating a transparency portal on the web page. It has been confirmed that NLCRPD has received a 60,000.00 no match grant to be used for implementation of new and innovative technology that will include launching reality training for dealing with mental health issues. The grant will also be used to purchase unmanned arial vehicles.

**Mayor Malone:**

Mayor Malone wished everyone a Happy New Year.  
Attended demonstration of unmanned vehicles/drones for search & rescue, and fire hot spot identification.  
Encouraged Council to consider looking into new policies, so they can be in place by mid-year. Keeping an eye on new regulations that may or may not go into effect.

**EMS:** Report submitted to Council.  
They responded to 18 calls in the borough in December.

**Emergency Services Coordinator:** No report given.  
Diane Garber was not in attendance.

**Chief Fire Official:** No report given.  
John Kottmyer was not in attendance.

**Fire Report:** Report submitted to Council.  
Mayor Malone read the report submitted.  
Responded to 29 calls with 14 calls in EHT, 4 calls in EPB, 3 calls in Manheim Twp., 3 calls in Penn Twp., 1 in Mt. Joy, 1 in W. Earl, 1 in W. Hempfield, 2 in Lititz. There were 156.29 staff hours and 172 training hours.

**Foreman's Report:** Report submitted to Council.  
Jeff Moseman pointed out the following: Public works will be meeting with NLCRPD to go over snow event protocol.  
The water company received a call from a resident about low water pressure and it was determined that the resident had a leaky service line on the customer side of the service line. The leak equated to approx. 48,000 gallons per day.  
Street sweeper has been especially busy with fall clean up for other municipalities. There was a noise coming from one of the motors and it is with Cortec to be diagnosed.  
Illicit discharge found – spilled mulch in the road by an unknown vehicle was cleaned up by borough staff.  
Kasper family memorial tree was planted at the Meadows – a plaque will be added later.

**Manager's Report:** Report submitted to Council.  
Resolution 825 was passed at the last meeting to allow for additional funds to be transferred from water operating to water reserves fund. The actual amount transferred was 110,000.00.

**Zoning Officer Report:** Reports submitted to Council.  
Worked on TOA, MS4 audit done by state of PA, prop. maintenance, permitting.

**Property Violations:** Report submitted to Council.

**Solicitor/Collections Report:** No report given.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller  
Nothing to report this month.

**Old Business:** No committee meeting in December.

**New Business:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve the December 7, 2021, Borough Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) and carried unanimously, to nominate Randy Rannels as representative of Hempfield Area Fire Service Commission. There were no other nominations.*

*It was moved and seconded (Councilmember Rannels, Councilmember Gochnauer) and carried unanimously, to nominate John Herr as alternate representative of Hempfield Area Fire Service Commission. There were no other nominations.*

*It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) and carried unanimously, to approve Resolution 827, appointing Randy Rannels as representative, and John Herr as alternate representative to Hempfield Area Fire Service Commission.*

3. *It was moved and seconded (Councilmember Houck, Councilmember Schick) and carried unanimously, to nominate Adam Gochnauer as representative of Northern Lancaster County Regional Police Department. There were no other nominations.*

*It was moved and seconded (Councilmember Houck, Councilmember Gochnauer) and carried unanimously, to nominate Debra Miller as alternate representative of Northern Lancaster County Regional Police Department. There were no other nominations.*

*It was moved and seconded (Councilmember Herr, Councilmember Rannels) and carried unanimously, to approve Resolution 828, appointing Adam Gochnauer as representative and Debra Miller as alternate representative to Northern Lancaster County Regional Police Department.*

4. Manager St. Clair explained that council just chose open seats for NLCRPD and HAFSC, but the Vacancy Board Chairman will remain open until council can discuss at the next Committee meeting, all the other boards on the list have been filled.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to approve Resolution 829, appointing boardmembers/representatives to various boards with reappointment dates as presented:*

*Mayor: James Malone*

*Council: Randy Rannels Sandra Valdez, Lauren Houck, Debra Miller, John Herr, Adam Gochnauer  
Planning Commission: John Schick, Rory Buckwalter, John Wolf, John Kerchner, Josh Roberts,  
Marvin Stauffer, and David Keener*

*Zoning Hearing Board: William Sell, Larry Prescott, Samuel Maurer IV, Russell Howell*

*Appeals Board: Jamie Rohrer, Larry Prescott, Jeffrey Cassell, Dennis Zellers*

*LASA Board: Thomas Huber*

*Hempfield Area Fire Service Commission (HAFSC): Tammy Moseman as Citizen at Large  
(resolution was passed for new appointments)*

*Lancaster County Tax Collection Bureau: Andrew Stern, Karen St. Clair*

*NLCRPD: (resolution was passed for new appointments)*

*Tax Collector: Lancaster County Treasurer*

5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve fire police events schedule as published.*

**Extra Items:** None

**Announcements:**

1. January 8 – Tree Chipping Event held by the Boy Scouts at East Petersburg Community Park from 8:00 – 2:00. Sign up at the borough office for curb side pick-up, or you can drop off your tree the day of the event.
2. If a snow emergency is declared it will be posted on the website and WGAL.

**Adjournment:** 7:34 p.m.

**Executive Session for legal & personnel matters:** Not Needed

Respectfully Submitted,  
Kim Strayer, Recording Secretary