

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	February 7, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem (Absent) John Herr Lauren Houck Randy Rannels Sandra Valdez (Absent) James Malone (Absent)
	Mayor:	Karen St. Clair
	Manager:	Kevin Martin
	Supervisor:	

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Joyce & Frank Mokros, Samuel Maurer V, Don Schoenberger, Roger Howard, Jr., Melissa Siford, Jeff Moseman

Comments: None

Bill Payment: Reviewed by Council.

No additions to the regular bills. It was pointed out that the borough did not have any issues with the estimated PPL billing. Manager St. Clair said we are locked in at a lower fixed rate for the next three years.

Police Report: Report submitted to Council.

Chief Steffen was in attendance.

Chief Steffen reported that we are right on target for time allotment. He said they are always updating their policies as changes or new legislation are put into place. One recent change is allowing victims to give input when establishing bail. Year-end report will be submitted soon. Sgt. Burdis is meeting with municipalities regarding fleet management and buying in bulk to save money. Chief Steffen said they are recording from the beginning when they say hello until they say goodbye to increase transparency. This is also a risk management tool. These recordings are automatically received and saved to a server. There will be a policy put on the website tomorrow showing what officers need to do to be compliant.

Mayor's Report:

Mayor Malone was not in attendance.

EMS Report: Report submitted to Council.

Adam Marden with Penn State Life Lion reported they responded to 19 calls in January: Sunday, Tuesday, and Thursdays being the busiest days. Average response time: 8 minutes 25 seconds. Recently 8 students graduated from the academy. Our region has kept 3 of the graduating students and they are currently in training. Last Friday there was a multi-casualty incident (MCI); the number of patients outnumbered the responders, Life Lion transported 11 and Northwest transported 2. CPR training for municipal staff will be held this month.

Emergency Services Coordinator Report: No report submitted.

Diane Garber was not in attendance.

Chief Fire Official Report: No report submitted.
John Kottmyer was not in attendance.

Fire Report: Report submitted to Council.
Roger Howard was in attendance.
In January there was a total of 33 calls: 4-East Petersburg Borough, 20-East Hempfield Twp., 1-Lancaster Twp. 3-Lititz Borough., 4-Manheim Twp., 1-W. Hempfield Twp. It was pointed out that often times they receive calls that are cancelled enroute e.g., minor accident is one reason.

Manager's Report: Report submitted to Council.
Lemon Street bid opened on January 10 - January 26 was a pre-bid mtg. - bids close on February 24. There are 10-12 ADA ramps needed.
East Petersburg Borough hosted Lancaster County Borough Association dinner meeting and it was well attended.
Workers comp audit was held January 13.
Auditors will be in the office the week of February 13.
Manager St. Clair said she will keep everyone updated after she speaks to Officer Burdis re: fleet.

Department Supervisors – Kevin Martin: Reports submitted to Council.

Public Works:

Maintenance shop painting and organizing is continuing to create new offices.
New mower was delivered. Ordered UTV – hoping to receive by summer.
Fire house plans - footprint has been completed.
Sweeper was taken to Bortek for its winter maintenance. Sweeper letters were sent out - picked up another township.
Installed 6 new stop signs. Ordered replacement for all the others that need replaced.
Lg. tree trunk was removed at park.

MS4/Special Projects:

Cleaned up debris in the swales.
Corrected issue with French drain that was not draining.
DCNR grant was discussed, park equipment was picked, and information has been compiled for the grant.
COVID-19 ARPA Small Water and Sewer grant has been submitted and waiting on results.

WATER:

All Hydrants have been outfitted with markers that allow them to be located in snow.
Curb stop replaced on Jackson Dr.
New annual water co-op meeting for source water protection was attended to meet requirements for source water report.
2022 water allocation report was completed and submitted.
New DEP chemical feed pump was installed at the Spring.

Zoning Officer Report: Report submitted to Council.

Property Violation Report: Report submitted to Council.
Only 3 on the list.

Solicitor/Collections Report: Solicitor Report submitted to Council.
Broad St. property - needed to be condemned.

HARC: (Hempfield Area Recreation Commission) – Debra Miller –. Nothing to report.

Old Business: Committee Meeting Topics Reviewed: Air BNB Request, DCNR Park Grant updates, Quotes/plans for office renovations, Making Pine Street one-way, How to move forward with borough office/public works bldg./6060 rental, Stormwater Ordinance, Payables, 4Q financials, Misc. items, Fire co. financials & report, October minutes, PA Classic Soccer Tournaments for 2023, Approval to move forward with office renovation plans and to approve re-imburement to EPFC, Res. 858 - signers of ARLE Grant, Res. 859 - signers of Bioswale Agreement, Executive session for legal matters.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions.

1. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to Approve January 3, 2023, Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Houck, Councilmember Schick) with unanimous approval by the board, to Approve Lancaster County Tax Claim Bureau Certification of uncollected Taxes*

3. Manager St. Clair said Amy Leonard, Solicitor did take a look at the wording, and it was all correct.

It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to Approve PA Classics: Soccer Tournaments for 2023

Extra Items (Issues arising in the last 24 hours):

1. Manager St. Clair said one extra item came in today: They are only waiting on one more signature before we receive the Bioswale Meadows Project grant that we were awarded. She asked Council to make the motion to approve ARRO to move forward with the advertisement for the project when we receive the fully executed agreement. This way we do not have to wait until the end of the month or next month and ARRO can get this out to bid.

It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to Approve ARRO Consulting to move forward with the advertising for the Bioswale Meadows Project, when the fully executed agreement is received from Lancaster County Conservation District

Announcements:

1. East Petersburg Borough will host Northern Lancaster County Regional Police Commission meeting on March 9, 2023 at 7:00 p.m. at the Community Center. All are welcome.
2. The next Borough Council meeting will be held on March 7, 2023
3. Appeals Board February 9 - 7 PM, as needed
4. Planning Commission February 16 - 7 PM, as needed
5. Zoning Hearing February 22 - 7 PM, as needed
6. Committee February 23 - 6 PM
7. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
8. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.
9. If a snow emergency is declared, it will be posted on the website and WGAL.

Adjournment: 7:32 p.m.

Executive Session for legal & personnel matters: Not needed.

Respectfully Submitted,
Kim Strayer, Recording Secretary