



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
February 3, 2026 - 7:00 p.m.
Meeting Minutes

ROLL CALL

Council Members:

Debra Miller, John Herr, Adam Gochnauer, Brendan Garrett, Evan Hunter, David Tirado, Sandra Valdez

Mayor: Dereck Duffy

Borough Manager: Karen St. Clair

The regular meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Debra Miller, followed by the Pledge of Allegiance.

VISITORS: Joyce Mokros, Violet DeStefano, Jamie Rohrer, Ted Moyer, Jeff Moseman, James Andrew Malone

VISITORS/COMMENTS:

Senator Malone reported a new Bill was recently passed through senate to keep cell phones out of schools. This has not yet gone into law. Tomorrow they will be working on a Communications and Technology Bill that will help to keep decisions at a local level which he is always in support of.

BILL PAYMENT: Reviewed by Council.

REPORTS:

- o Police: Report for December and the 2025-Annual report was submitted to Council. Chief Kilgore gave a brief review of the annual report for 2025. The full report is available at www.nlcrpd.org. Mission values and strategic plan have been updated. Working to improve community relations by visiting schools and other community spaces. LIC program provides support to officers at all times. Approved for 36th officer. Calls for service have increased. DUI arrests have also increased. Fatal accidents have decreased. Officers are using more proactive measures. Urban SDK software allows users to look up data in 2 minutes. This helps to find problem areas in need of enforcement. Regional policing continues to be cost effective; cost per capita 160.39.
- o Mayor: Attended the Newly Elected Municipal Officials Program. Thanked Public Works for their hard work during the snowstorm and said they did a great job. He was pleased to see community members helping one another during the snowstorm.
- o Penn State Life Lion EMS: Report for January submitted to Council. They handled 23 calls.
- o Emergency Management Coordinator: Submitted report for January and end-of-year report. Working on EOP, communications and plans for snow emergencies, notification and recourse manual, website resources, and alcohol policy enforcement.
- o Fire Dept.: Report submitted to Council. There were 28 incidents in January; 12 of them were in the borough. Residents did a great job shoveling out the hydrants during the snowstorm. Working on getting information entered into the new reporting system. Received grant in the amount of 16,138.00. Applications for volunteers are being received 1-2 per month. Still working on a log for group homes. Chief Rohrer will give information to Manager St. Clair on a Red Tag system to use for properties they find with violations when they go out to a call.
- o Borough Manager: Report submitted to Council. New hire in public works is going well. New website is being worked on. Hollow Dr. triple pipelining project is complete. Snow plowing went great. Park damage repair piece should be here this week. Auditors said everything looked good – we should have the full report in the next 4-6 weeks. Received recycling grant for calendars. New water truck came in, and cost was 5,000.00 below expected price. Bike grant for bike racks was submitted. SDK training for traffic study analysis is coming up.
- o Department Managers MS4/Public Works/Water: Reports submitted to Council. Prep for snow event. New doors at cc installed. Starting to prepare for mowing park system. Park equipment repairs. MS4 violations. Confined space equipment training. DCNR park grant completed and final inspection will be done when snow is melted. Working with engineer for Pine St. Water Main Replacement project phase II. PFAS sampling was completed - still waiting on results. Still working with DEP on permitting for city interconnect. Working on scheduling inspection for Koser Rd. water plant.
- o Zoning/Property Violations: Report submitted to Council. Worked on water main replacement project.
- o Building Code Official/Water and Sewer Engineer: No report at this time.
- o Solicitor/Collections: Report was submitted to Council. Worked on Resolution for sale of small value items and resolution for reducing numbers of PC members from seven to five.

o HARC: New construction to add a direct corridor from the pool to the locker room. There are three new members on the board of directors.

OLD BUSINESS:

Committee Meeting Topics – Authorized signers, Obsolete material/equipment, Pension compliance amendment, 2026 PA Classics dates, Payables for 1/22/2026, 4Q25 financials, 10/25 meeting minutes, Executive session for legal matters.

NEW BUSINESS – Action Items: Council may discuss/deny/approve.

President Miller asked if there were any questions about the action items. There were no questions.

1. *It was moved and seconded (Councilmember Herr, Councilmember Tirado) with unanimous approval by the board, to approve January 5, 2026, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Valdez, Councilmember Garrett) with unanimous approval by the board, to approve Lancaster Tax Claim Bureau certification of uncollected taxes for 2025.*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve the Borough Manager Contract for the period 1/5/2026 – 1/3/2028.*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Tirado) with unanimous approval by the board, to approve Resolution 930, Obsolete material/equipment.*
5. *It was moved and seconded (Councilmember Valdez, Councilmember Herr) with unanimous approval by the board, to approve 931, Pension compliance amendment.*
6. *It was moved and seconded (Councilmember Valdez, Councilmember Garrett) with unanimous approval by the board, to approve 2026 PA Classics Soccer Tournament dates.*
7. *It was moved and seconded (Councilmember Gochnauer, Councilmember Hunter) with unanimous approval by the board, to authorize the Borough Solicitor to prepare the appropriate ordinance amending the number of Planning Commission members from 7 to 5.*
8. *It was moved and seconded (Councilmember Gochnauer, Councilmember Hunter) with unanimous approval by the board, to approve payment to Guyer Brothers in the amount of 108,404.00 for the Hollow Drive Triple Pipe Relining project approved by Borough Council in August 2025.*
9. *It was moved and seconded (Councilmember Valdez, Councilmember Herr) with 6-1 approval by the board, to approve Ambulance Service Agreement with Penn State Health Life Lion. Evan Hunter abstained due to his employment with Penn State Health System.*
10. *It was moved and seconded (Councilmember Valdez, Councilmember Tirado) with unanimous approval by the board, to deny Warwick Ambulance Service Agreement.*
11. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve payment to Hondru Ford in the amount of 75,156.00 for 2026 Ford F250 S-Duty water truck.*

EXTRA ITEMS: None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on March 3, 2026, at 7:00 p.m.
- B. Appeals Board, February 12 - 7 p.m. as needed
- C. Planning Commission, February 19 - 7 p.m. as needed
- D. Zoning Hearing, February 25 - 7 p.m. as needed
- E. Committee, February 26 - 6 p.m.
- F. The Borough office will be closed Monday, February 16, 2026 in observance of Presidents Day.

EXECUTIVE SESSION FOR LEGAL MATTERS: None.

ADJOURNMENT: 8:33 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary