

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	February 2, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck
	Mayor:	James Malone
	Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman

This meeting was held virtually through Teams due to the Coronavirus.

President Wolf called the meeting to order.

Jeff Moseman was recording the meeting.

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the January 5, 2021 Borough Council meeting

Bill Payment: Reviewed by Council.

Borough office was closed due to the winter storm; therefore, payables could not be submitted to Borough Manager for approval. Payables will be submitted for Council to review at Thursday's meeting.

Visitors: Tammy Moseman, Randy Rannels, Karyl Carmignani, J. Roberts

Comments: None

Managers' Report: Submitted to Council
Manager St. Clair pointed out the following:

John Wolf was nominated and appointed for Borough Council President, and Deb Miller was nominated and appointed for Borough Council Vice-President at the last committee meeting.
Thanked Jeff Moseman and public works staff members, along with John Wolf, who was out plowing all night, and for the great job they did. Thanked Kevin Martin for acquiring a new street sweeping account with Clay Township.

Auditors will be in the office for the annual financial audit starting February 8.

Currently doing the workers comp audit - it is being done virtually.

Trash & Recycling will be delayed by one day this week. Collection will take place on Saturday.

Police Report: Chief Steffen reported that everything has been pushed back due to the snowstorm. Working on completion of annual report and this will be submitted soon. Working on a strategic 5-year plan as well. This should all be submitted by the beginning of next week.

During the snowstorm a few doors needed to be knocked on to move cars, but no cars had to be towed.

Mayor Malone: Mayor Malone said he will discuss changes to public laws at the next committee meeting on 2/25/21. He reminded residents to be aware of their health when shoveling.

EMS: Report submitted to Council.

Adam Marden reported that April 19th will be the start of the new EMT course. If anyone is interested in starting a new career check the website for more information. They did have some cases of heart attacks due to people overdoing it with the snow.

EMC Coordinator Report: Submitted to Council.

Diane Garber pointed out the following:

Struggling to get vaccinations for first responders. The Secretary of Health has moved on, so there has not been a lot of updates on COVID on the state level, or any other level of government recently. She thanked Jeff and public works for doing a great job of keeping the roads clear during the snowstorm. It appeared that people listened to the warnings and stayed off the roads, because there were very few accidents.

Fire Report: Annual report and monthly report were submitted to Council.

Don Schoenberger pointed out the following:

2020 ended the year with 351 emergency calls (61 of these calls were in East Petersburg Borough) highest amount of calls were for vehicle accidents, 2800 staff hours, slightly under 3000 hours of training, property loss was \$744,700.00. November was the busiest month, Tuesday was the busiest day, 1:00-2:00 p.m. was busiest time of day.

In January 2021 there were 33 incidents (3 of these calls were in East Petersburg Borough), \$30,000.00 of property loss, 300 staff hours, 316 training hours.

They have their names on several waiting lists to receive the vaccine. Some have received first shot, but not all.

Foreman's Report: Submitted to Council

Mr. Moseman pointed out the following items from the report:

Everything went well with the snowstorm, even with a few equipment failures.

Main break reported by a resident on Larch Avenue. It was a circular crack. This was fixed within an 8-hour day. Can not be sure of how much water was lost for this one.

Replaced cast iron pipe at the well and replaced chlorine pump in the feed lines.

Replaced florescent lighting with LED for very little cost at the maintenance shop.

Taking inventory of signs in mapping system.

Found product that will taper manhole covers lifting.

Zoning Officer Report: Submitted to Council

Councilmember Wolf pointed out ARRO has now taken over property maintenance and review of building permits.

Property Violations: Submitted to Council.

Solicitor/Collections Report: Submitted to Council

Manager St. Clair pointed out the following:

Broad Street building issue with residents trespassing in cemetery. Manager St. Clair said that she spoke with one of tenants there and he said they will be cleaning up the property. She also discussed this with the church, along with some things they can do to keep the tenants from putting rubbish on the graves near this property.

The church will discuss this at their next meeting. President Wolf asked if the solicitor has checked on the deed issue yet. Manager St. Clair said that this has been pushed back due to covid, but Ms. Leonard will be working on this soon.

Lemon Street: She talked with owner and he is working on cleaning up his property again. He indicated his help is only on weekends. Property will be checked again in March.

Lemon Street and Graystone Road properties are on track for monthly payments for property maintenance.

New property on Rainbow Drive was added to collections and a notice will go out to them this week.

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported HARC is planning on holding summer playground camp this year again. Residents are encouraged to sign up early if they are interested in East Petersburg Park being one of the locations.

Old Business: Committee Meeting Topics – Accepted Resignation of Councilmember Panus and Councilmember Pfautz, Letter from Cathleen Panus to council/public, Nomination for John Wolf as Council President, Nomination for Debra Miller as Vice-President, Pension Plan Amendment, Motion to Advertise to bid signal light project at State & Main Street, 4th qtr. financial review, executive session for legal & personnel matters, Res. 804 Appointing Adam Gochnauer as alternate for NLCRPD board of commissioners

New Business:

1. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Lancaster County Tax Claim Bureau Certification of uncollected Real Estate Taxes***

Manger St. Clair explained this is for prior years unpaid real estate taxes that will now be sent in for collections.

2. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve the PA Classic Dates for 2021: May 1, 2, 8, 9, 29, 30; June 5,6, 19, 25, 27; September 4, 5; October 9, 10; November 13, 14, 20, 21; December 4, 5, 11, 12***
3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Approve the release of funds held for financial security to Hess Home Builders in the amount of \$225,325.10***

Announcements:

Pot Pie take out scheduled for February 6, 2021 has been cancelled.
Snow Emergency put into place this week is now cancelled.

Adjournment: 7:38 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary