



**EAST PETERSBURG BOROUGH COUNCIL MEETING**  
**Held in person: 6051 Pine Street, East Petersburg, PA**  
**December 3, 2024 - 7:00 p.m.**  
**Meeting Minutes**

**CALL TO ORDER:** Meeting was called to order by John Schick, Vice-President of Borough Council, at 7:00 p.m. with a moment of silence and Pledge of Allegiance.

**ROLL CALL:** Council Members: Debra Miller – President (Absent), John Schick – Vice President, Adam Gochnauer – ProTem, John Herr – Member, Randy Rannels – Member, William Sharp – Member, Sandra Valdez – Member (Absent), Mayor: James Malone, Borough Manager: Karen St. Clair

**VISITORS:** Karyl Carmignani, Don Kissinger, Jeff Moseman, Jamie Rohrer, Melaney Dickerson, Josh Roberts, Samuel Maurer IV, James Swarr, Joyce & Frank Mokros, Brandon Garrett, Violet DeStefano, Melaney Dickerson

**VISITOR COMMENTS:**

1. Melaney Dickerson co-owner of Silent Success Entertainment requested use of the Amphitheater on December 7 from 8-2 to produce a Mock Music Video for promotions. All documentation was received except for the COI, and this will be e-mailed tomorrow. This has been approved by the Events committee.
2. Josh Roberts voiced concern for the Mayor's Note in the Winter Town Crier being political. He would like to see the Mayor focus more on overseeing police activities.
3. Josh Roberts suggested council request the EMC Special Needs Registry have a project plan outlining estimation of hours needed, resources needed, intended purposes, how the plan works and how it will improve access for those with special needs or disabilities during a disaster.
4. Michael Krane voiced concern regarding the Mayor's Note being political.

**BILL PAYMENT:** Reviewed by Council - No additions to the regular bills.

**REPORTS**

**Police:** Report submitted to Council. Not in attendance.

**Mayor:** Received thank you's for road patching and park maintenance done by PW. Received emails and phone calls with feedback both positive and negative for the Mayor's Note.

**Penn State Life Emergency Medical Service:** Report submitted to Council. Not in attendance. There were 22 calls in November in the borough. Scott Buchle will be attending the January Council meeting to address problems they faced in 2024, including staffing. There are several recruits in training now.

**Emergency Services Coordinator:** Violet DeStefano reviewed her report with Council. There were 3 incident responses in November. Met with Events Committee for 2025 planning. Check list for ARC support. End of year report will be given at January meeting. Will look into questions raised by resident for Special Needs report and provide a more comprehensive plan at the next meeting.

**Fire Dept.:** Report submitted to Council. James Rohrer reported they responded to 23 calls in November; 8 were in the borough. Suggested keeping Burn Ban in effect until 12/13/24 especially with the high winds coming. Santa will come to town on December 15.

**Borough Manager:** Report submitted to Council. Manager St. Clair reviewed her report with Council. 2025 Budget is available to view m-f. No tax increase in 2025. 3% increase in water rates to help fund equipment & equip. maintenance, Pine St. water main replacement, DEP required upgrades, and engineering fees. No increase in trash rate for 2025 - Contract with Good's ends 12/31/2025 with option of (2) 1-year renewals. HARC -2025: concession stand will not return due to lack of staff and costs. Vending is being considered. Feral cat situation if being handled. Homeowner is taking responsibility to have cats removed.

**Department Managers MS4/Public Works/Water:** Reports submitted to Council. Main St. crosswalk installed. Dead tree removal in the park. Park bathrooms have been closed for the season. Pipe inspection showed a collapsed pipe on Northfield Dr., currently getting quotes to repair. Working on documenting pipe photos. If a lead pipe is found, the resident will be notified. Eventually, the water dept. will need to check pipes in person if no documentation is received. The borough has documentation of the original water

system specifications designating copper service lines be used. It is suspected that they are all copper.

**Zoning Officer / Property Violations:** Reports submitted to Council.

**Solicitor/Collections:** No updates to report.

**OLD BUSINESS:** The next committee meeting will be held January 23, 2025.

**NEW BUSINESS – Action Items:**

1. *It was moved and seconded (Councilmember Rannels, Councilmember Sharp) with unanimous approval by the board, to approve November 6, 2024, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve the Budget for fiscal year 2025.*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve Resolution 903, setting water rates for 2025.*
4. *It was moved and seconded (Councilmember Herr, Councilmember Rannels) with unanimous approval by the board, to approve Resolution 904, setting trash rates for 2025 in the amount of \$292.00 per quarter. There is no increase for this rate.*
5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Sharp) with unanimous approval by the board, to approve Resolution 905, setting tax rate for 2025.*
6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve Resolution 906, updating the fee schedule to reflect the water rates, effective 1/1/2025.*
7. *It was moved and seconded (Councilmember Rannels, Councilmember Gochnauer) with unanimous approval by the board, to approve Resolution 907, appointing Caleb Simmers as Vacancy Board Chairman, effective 1/1/2025.*
8. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to Ratify the action taken by Council 11/12/2024, approving a Burn Ban effective 11/13/2024 through 12/13/2024 restricting all open burning, including all types that would normally be permitted under the Borough's burning ordinance.*
9. *Based on conversation during the meeting, it was tabled to have Violet DeStefano, Borough EMC proceed with a Special Needs Registry. This will be discussed further at the January 23, 2025 meeting.*
10. *It was moved and seconded (Councilmember Gochnauer, Councilmember Sharp) with unanimous approval by the board, to approve Silent Success Entertainment to use the Amphitheater on December 7, 2024 to record a music video. Approval is pending all paperwork is submitted.*
11. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve the sale of the following items through Municibid auction for a grand total of 48,894.00: 2008 Chevy Silverado 3500 dump truck, 2007 John Deere X540 mower, Generac propane 10kw generator, 2006 GMC Canyon extended cab, and 2001 Ford F3-50 Diesel pick-up truck.*

**EXTRA ITEMS (Issues arising in the last 24 hours):** None.

**ANNOUNCEMENTS:**

- A. The next Borough Council meeting will be held on Wednesday, January 7, 2025 at 7:00 p.m.
- B. Appeals Board December 12 - 7 PM as needed
- C. Zoning Hearing December 18 - 7 PM as needed
- D. Planning Commission December 19 - 7 PM as needed
- E. Committee January 23, 2025 - 6 PM
- F. The office will be closed December 24 and 25 in observation of the Christmas holiday.
- G. Santa in the Park will be held at the CC on 12/13 from 5-7 pm and on 12/14 from 9-11 am and 12-2 pm.

**EXECUTIVE SESSION FOR LEGAL AND PERSONNEL:** None  
**ADJOURNMENT:** 8:09 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary