



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
December 2, 2025 - 7:00 p.m.
Meeting Minutes

CALL TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 7:00 p.m. with a moment of silence and Pledge of Allegiance.

ROLL CALL: Council Members: Debra Miller – President, John Schick – Vice President, Adam Gochnauer – ProTem (Absent), John Herr – Member, Randy Rannels – Member, David Tirado – Member, Sandra Valdez – Member (Absent), Mayor: Bill Trovato, Borough Manager: Karen St. Clair

VISITORS: David Connor, Dereck Duffy, Don Schoenberger, Jamie Rohrer, Joyce Mokros, Brendan Garrett, Violet DeStefano, Linda Rannels

VISITORS/COMMENTS: None.

BILL PAYMENT: Reviewed by Council. Payment for park project is on the agenda.

REPORTS:

o **Police:** Report submitted to Council. Chief Kilgore was in attendance and shared updates for 2026. Traffic is top issue; Urban SDK is being implemented to monitor every road 24/7 in their jurisdictions. This system will be up and running in January. Patrols will be sent to areas that are shown to have issues. Bullet kits were received from EPFD and are now in each patrol car. All school staff in jurisdiction will have badges with alert system and GIS. Traffic accidents were down in 2025 due to proactive measures. New drone has been purchased to comply with the new regulations.

o **Mayor:** Events Committee will be holding Santa in the Park on December 12, 5-7 and December 13, 9-11 & 12-2.

o **Penn State Life Lion EMS:** Report submitted to Council. They handled 26 calls in the borough in November. Response times run 8-10 minutes.

o **Emergency Services Coordinator:** Report submitted to Council. Information for warming and cooling stations known as code red/code blue will be shared online. Working on protocol for alcohol policy for events at park and updating business list.

o **Fire Dept.:** Report submitted to Council. In October there were 19 calls, with 8 being in the borough.

o **Zoning:** Report submitted to Council. Project inspections.

o **Property Maintenance:** Report submitted to Council.

o **Solicitor/Collections:** Report submitted to Council.

o **HARC:** Although there was a decrease in revenue, there was still a profit for 2025. The decreased use was due to the extended rainy season. Expenses were under budget.

o **Department Managers MS4/Public Works/Water:** Reports submitted to Council. Matt received CDL. New doors on CC. Improvements being made to shed at park. Pine St. sidewalk inspections are done for the season. TOA utility walk through – findings have been submitted. Waiting on DEPs response for city interconnect project. Blue mats have been placed on various storm drains to help keep the debris out of the drains but still allow water to drain. Received confined space equipment; official training will begin after new employee begins. Hollow Drive triple pipe will be installed when piping is received. Riparian Buffer trees are thriving and 10-15 ft tall now. Will be applying for grant for bike racks at the community park, meadows, and constitution square basketball court to promote bicycling.

o **Borough Manager:** Report submitted to Council. Tax millage will remain the same. Trash rate remains the same. Water increases 3% to cover water equipment, maintenance, water tanks, phase 2 Pine St. water main replacement, replacement pumps at city interconnect, fencing at spring as required by DEP, spare pumps and misc. upgrades required by DEP.

Other projects for 2026 funded with reserves: new website, PW shop renovation (this will span over 3 years), ADA ramps, new street sweeper, Pine St. pipe relining.

Manager St. Clair thanked John Schick, Randy Rannels and Bill Trovato for their dedication, contributions, and many years of service.

OLD BUSINESS:

Committee Meeting Topics – No meeting in November and December.

NEW BUSINESS – Action Items: Council may discuss/deny/approve.

President Miller asked if there were any questions about the action items. There were no questions.

1. *It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to approve November 5, 2025, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Herr, Councilmember Tirado) with unanimous approval by the board, to approve the Budget for fiscal year 2026.*
3. *It was moved and seconded (Councilmember Herr, Councilmember Rannels) with unanimous approval by the board, to approve Resolution 920, setting water rates for 2026.*
4. *It was moved and seconded (Councilmember Rannels, Councilmember Tirado) with unanimous approval by the board, to approve Resolution 921, setting trash rates for 2026.*
5. *It was moved and seconded (Councilmember Herr, Councilmember Rannels) with unanimous approval by the board, to approve Resolution 922, setting tax rates for 2026.*
6. *It was moved and seconded (Councilmember Rannels, Councilmember Tirado) with unanimous approval by the board, to approve Resolution 923, updating fee schedule to reflect the water rates, effective January 1, 2026.*
7. *It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to approve payment to Guyer Brothers in the amount of \$236,650.00 for the State Street Pipe Relining Project.*
8. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve payment to SLC in the amount of \$79,326.00 for the Community Park Project.*
9. *It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to accept the resignation of Josh Roberts from the Planning Commission.*

EXTRA ITEMS: None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on Monday, January 5, 2025, at 7:00 p.m.
- B. Appeals Board December 11 - 7 p.m. as needed
- C. Zoning Hearing December 17 - 7 p.m. as needed
- D. Planning Commission December 18 - 7 p.m. as needed
- E. Committee January 22, 2026 - 6 p.m.
- F. There is an opening on Vacancy Board (1-year term) and Planning Commission (2-year term).
- G. The office will be closed December 24 and 25 in observance of the Christmas holiday.

ADJOURNMENT: 7:52 p.m.

EXECUTIVE SESSION FOR LEGAL MATTERS: In: 7:58 p.m. Out: 8:32 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary