



EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
August 6, 2025 - 7:00 p.m.
Meeting Minutes

CALL TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 7:00 p.m. with a moment of silence and Pledge of Allegiance.

ROLL CALL: Council Members: Debra Miller – President, John Schick – Vice President, Adam Gochnauer – ProTem, John Herr – Member, Randy Rannels – Member, William Sharp – Member (Absent), Sandra Valdez – Member, Mayor: Bill Trovato (Absent), Borough Manager: Karen St. Clair

VISITORS: Karyl Carmignani, Joyce Mokros, Dereck Duffy, David Connor, Meredith McMonigal, Darrin Rhodes, Evan Hunter, David Tirado

VISITOR COMMENTS:

1. Darrin Rhodes was looking for clarity regarding a notice he received about the stone wall he installed. A meeting time will be established for him to meet with the zoning officer. He also asked for an update on the request to remove the "except right turn" from the stop sign at the corner of Broad and Pine. He was told the traffic ordinance is being updated and this will be included.

BILL PAYMENT:

Reviewed by Council - No additions to the regular bills.

REPORTS:

Police: Report submitted to Council. In June there were 167 calls for service, 17 traffic citations, 3 crashes investigated, 24 patrol checks and 5 traffic details.

Penn State Life Lion EMS: Report submitted to Council. 17 calls for East Petersburg in June and 22 calls in July.

Emergency Services Coordinator: Report submitted to Council. There are 13 people registered for the SNR.

Fire Dept.: Report submitted to Council. There were 23 incidents in June and 39 incidents in July.

Zoning: Report submitted to Council.

Property Maintenance: Report submitted to Council.

Solicitor: Report submitted to Council. Working on amendments for traffic ordinance. Upcoming meeting with FD re: grant.

HARC: Koser Tournament is this week and there is a 100,000.00 prize, finals will be held on Sunday.

Borough Manager: Report submitted to Council.

Risk Control was done on the borough buildings. Some items they suggested we need: eye wash stations, half face respirators, chaps, and helmets - a grant application was submitted for a 50/50 match. If we get the grant our share would be 900.00. The grants will be announced in mid-September.

Met with Lancaster Stormers to discuss community events. Mayor will follow up on this.

On days of excessive heat, public works and water dept. will begin at 6:00 a.m.

Fire Hydrant on Pine Street needed to be moved to the other side of the street, outside of the right of way. This agreement is on the agenda tonight.

Department Managers MS4/Public Works/Water: Reports submitted to Council.

Installed new signs at Lemon St. Traffic light inspections finished. Three unhealthy trees at the park were removed. Received multiple complaints of flooding issues due to the storms. New pipelining on State St. will begin mid-August. New nets were installed at tennis courts. New water main has been installed and connected. Leak was repaired at the well. Lead and Copper water testing has been scheduled.

OLD BUSINESS:

Committee Meeting Topics – EPFC – LSA Grant, Amendments to Chapter 116, Parking Regulations, Amphitheater sponsor sign quotes, Kingdom of Wonders – acrobat event, EMC's ICA, Uniform and Boot Policy, A/P 7/24/2025, 2Q financials, Review 2026 draft budget items for G/W/T, Misc. items, Fire co. financials – review only, 6/2025 Committee minutes, Executive session for legal matters.

NEW BUSINESS – Action Items: Council may discuss/deny/approve.

President Miller asked if there were any questions about the action items. There were no questions.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) with unanimous approval by the board, to approve July 1, 2025, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Valdez, Councilmember Herr) with unanimous approval by the board, to accept the resignation letter from William Sharp dated, June 27, 2025.*
 - o Anyone that is interested in serving in that seat until the end of the year, please submit your letter of interest and resume to the borough office by Friday, August 22, 2025 by noon. The order of the interviews will be the order that the resumes are submitted to the borough office.
3. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve the updated boot and uniform policy.*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve the updated contractor agreement for Violet DeStefano. The rate of pay will be 36.00 per hour, effective January 1, 2026. The agreement shall be renewed for a one year term on January 1, 2026 and all other provisions from the agreement dated March 5, 2024, shall remain in full force and effect.*
5. *It was moved and seconded (Councilmember Rannels, Councilmember Valdez) with unanimous approval by the board, to approve the quote by Integrity Land Works to repair the Amphitheater sponsor sign in the amount of 3,633.00.*
6. *It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to approve the Fire Hydrant Easement for 5911 Pine Street with compensation being paid to the property owner in the amount of 500.00.*
7. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve Traditions of America Phase 3, Bond Number SU1184172 escrow release in the amount of 21,419.99 for site improvements. The request has been reviewed and approved by Michael Bingham of System Designs Engineering.*

EXTRA ITEMS (Issues arising in the last 24 hours): None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on Tuesday, September 2, 2025 at 7:00 p.m.
- B. Appeals Board August 14 - 7 PM as needed
- C. Planning Commission August 21 - 7 PM
- D. Zoning Hearing August 27 - 7 PM
- E. Committee August 28 – 6 PM
- F. Ice Cream Social will be held at Constitution Square on August 22, 2025.

EXECUTIVE SESSION FOR LEGAL AND PERSONNEL: None

ADJOURNMENT: 7:31 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary