EAST PETERSBURG BOROUGH COUNCIL MEETING
Held in person: 6051 Pine Street, East Petersburg, PA
August 5, 2026 - 7:00 p.m.
Meeting Minutes

ROLL CALL
Council Members:
Debra Miller - Council President, John Herr - Vice President, Adam Gochnauer - ProTem,
Brendan Garrett - Member, Evan Hunter - Member, David Tirado - Member, Sandra Valdez - Member
Mayor: Dereck Duffy (Absent) Staff: Borough Manager - Karen St. Clair,

The regular meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Council President, Debra Miller followed by the Pledge of Allegiance.

VISITORS: Karyl Carmignani, Joyce Mokros

VISITOR & PULIC COMMENTS:
President Miller said National Night Out was a great evening of family fun and thanked everyone involved.

BILL PAYMENT: Reviewed by Council. No additions.

REPORTS:
- Police: Report submitted to Council. There were 195 calls to service in June with 3 criminal arrests, 34 traffic citations, 4 crashes investigated, 16 patrol checks, and 5 traffic details.
- Mayor: No report.
- Penn State Life Lion EMS: Report submitted to Council. They handled 38 calls in the borough in July.
- Emergency Management Coordinator: Report submitted to Council. Worked on Beer Garden policy and EOC.
- Fire Dept.: Report submitted to Council. There were 28 incidents in July, with 12 being in East Petersburg.
- Zoning/Property Violations: Report submitted to Council. Worked on Pine St. water main replacement, Lemon Street intersection upgrades, PW building, Fulton Bank campus expansion, property maintenance complaints received/ NOVs issued.
- Water Engineering: Report submitted to Council. Working on permit renewal for Koser Road Spring and DE filter rebuild.
- Solicitor/Collections: No report.
- HARC: Koser Jewelers Women's Tennis Tournament runs 8/3 through 8/9 - there is no fee to attend.
- Borough Manager: Report submitted to Council.

Pension audit for year 2021-2025 has been completed.
Draft Budget for G/W/T was presented at 7/23 mtg. Draft for other funds will be presented at the 9/24 meeting.
Amended snow emergency plan will be presented at the 8/27 meeting.
Recently had a public works employee resign. The newly hired public works employee will start 8/6.
Since the park bathrooms have been locked at night, vandalism in the park has decreased.
New park pavilion roof was installed 7/28.
A video of a potential issue at Graystone/Main on 7/12 was reported to Manager St. Clair on 7/27. PennDOT, CM High, and John Schick were contacted and the signal light was checked and found to be operating correctly. After reviewing the video several times, it was determined that the vehicles were part of a funeral procession and the cars did have their flashers on.
National Night Out was one of the largest to date. A total of 392 hot dogs and ice creams were given out.
Manager St. Clair thanked John & Judy Schick for donating funds to help purchase the hot dog buns for NNO.
The contract from Gorski Engineering is on the agenda tonight for PW Building Project. The contract amount of $48,000.00 includes the site plan, concept plan, project development, and cost estimating. Preconstruction cost is included. The borough solicitor and engineer have reviewed the documents.
Also on the agenda for action is the 1st payment request for the Pine Street water main replacement project in the amount to $76,713.98. The borough engineer has reviewed the documents.
After the local reassessment is complete and we receive the figures back, the millage will be looked at. This will be in late September or October.

○Department Managers MS4/Public Works/Water: Reports submitted to Council.
Public Works - Continue to street sweep in the borough. Continuing to install new speed limit signs. Pine Street sidewalk inspections. New tree planted at the Meadows. E-bike signs installed at basketball courts, tennis courts, pour in place mulch and pavilion.
MS4/ Special Projects - Met with Gorski Engineering. Researching a prior pool/park grant the Borough received for project details. Cleared out a clogged drainpipe at Constitution Square that caused flooding at the basketball court.
Water Dept. - Staff replaced a curb box on Stevens Street. Kohl Bros. has finished installing the pumps and piping at the City Interconnect. Emergency response plan has been updated. Certification letter for the lead service line inventory notices was filed with DEP completing this annual requirement. Water sampling for PFAS.

OLD BUSINESS:
Committee Meeting Topics – Beer Garden Guidelines and EOP, Payable review for 07/23/2026, 2Q26 Financials, 2027 draft budget items for G/W/T funds, Fire co. financials – review only, Misc. items, Meeting minutes for 06/25/2026.

NEW BUSINESS – Action Items: ***Council may discuss/deny/approve.***
President Miller asked if there were any questions about the action items. There were no questions.

1. ***It was moved and seconded (Councilmember Herr, Councilmember Tirado) with unanimous approval by the board, to approve July 7, 2026, Council Meeting Minutes.***
2. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve Resolution 940, Promulgating the emergency operations plan for East Petersburg Borough, revised as of August 5, 2026.***
3. ***It was moved and seconded (Councilmember Tirado, Councilmember Hunter) with unanimous approval by the board, to approve the Beer Garden Guidelines.***
4. ***It was moved and seconded (Councilmember Valdez, Councilmember Garrett) with unanimous approval by the board, to approve Gorski Engineering contract in the amount of $48,000.00 for the Public Works Building project. This includes Site, Concept, Schematic, Project Development and Cost Estimating as outlined in Exhibit C-Schedule of Values. The contract was reviewed by the Borough Solicitor and Engineer.***
5. ***It was moved and seconded (Councilmember Valdez, Councilmember Herr) with unanimous approval by the board, to approve Payment #1 to J. Phillips Excavating LLC in the amount of $76,713.98 for the Pine Street Water Main Replacement project.***

EXTRA ITEMS: None.

ANNOUNCEMENTS:
A. The next Borough Council meeting will be held on Tuesday, September 1, 2026, at 7:00 p.m.
B. Appeals Board, August 13 at 7 p.m. as needed.
C. Planning Commission, August 20 at 7 p.m. as needed.
D. Zoning Hearing, August 26 at 7 p.m. as needed.
E. Committee, August 27 at 6 p.m.

EXECUTIVE SESSION FOR LEGAL MATTERS: None requested.

ADJOURNMENT: 7:18 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary