

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	August 5, 2020	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck (joined in late) Debra Miller William Pfautz, Jr. (joined in late)
	Mayor:	James Malone
	Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman

**This meeting was held through Webex due to the Coronavirus**

**Visitors** (Joined in through Webex): Amanda, LNP Reporter

***It was moved and seconded (Councilmember Wolf, Councilmember Herr) and carried unanimously, to Approve the minutes of the July 7, 2020 Borough Council meeting***

**Comments:** None

**Bill Payment:** Reviewed by Council

Manager St. Clair pointed out the following items: dog waste stations were ordered and have come in and will be placed throughout the park areas; fire extinguisher inspections took place, Robert Kuntzelman was issued a check for 1.00 for consideration to do the easement

**Police Report:** Submitted to Council. Chief Steffen reviewed the report and pointed out the following:

The report was updated and is now color coded to be consistent throughout.

No observed brake retarder violations this month.

Construction vehicles on Martin Drive have been dealt with.

Report of sexual assault was determined to be unfounded due to lack of cooperation by the victim.

Incident with a barricaded victim threatening suicide with a handgun took place yesterday – individual surrendered and was taken for a medical evaluation. Charges were filed for a previous separate issue of domestic assault.

Car carriers double parking on Friday Saturday and Sunday - this will be looked into.

A large amount of debris and trash was left after a party took place at the park over the weekend. A non-traffic citation against the offender was issued to the person responsible. The amount due for cleanup was attached for restitution.

New hybrid fleet will provide for a savings in fuel costs.

Several streets will be closed for Fog Seal project August 10<sup>th</sup> through 12<sup>th</sup> from 5:00 a.m. to 5:00 p.m. – Chief Steffen will put this on their webpage. There will be no parking allowed on the streets during this project - offenders will be towed as a last resort; they will first knock on doors, if need be.

Traffic study will be set up for 6200 block of Lemon Street towards Graystone Road; data will be reported after study is complete.

He thanked all of the public works employees for all of their hard work during the heavy rain fall.

Mayor Malone reported he was not able to access his voicemail recently and will be getting back to people who left voicemails this week or next.

**EMS:** Submitted to Council - Adam Marden was not present  
Council reviewed report; 25 calls in borough with Friday being the busiest day.

**EMC Coordinator Report:** Submitted to Council - Diane Garber was not present  
Council reviewed report; Manager St. Clair said Diane has done a great job at keeping her and the staff members informed.

**Fire Report:** Submitted to Council – Chief Shoenberger was not present  
Council reviewed the report along with the outline of fire personnel attendance to calls; 26 instances were reported.

**HAFSC:** Councilmember Pfautz said first meeting was held for the Hempfield Area Fire Service Commission, and on August 13 the job description for fire chief will be discussed and approved. William Pfautz was appointed vice-chairman of the HAFSC Board. Councilmember Wolf was also in attendance and said his question would be, will the chief fire official deal with each individual fire department separately.

**Managers Report:** Submitted to Council

Manager St. Clair reported there was an incident at the park from a birthday party that required an extensive clean up by 2 staff members on Sunday morning. The person responsible will be issued a littering fine up to 300.00 and clean-up cost have been submitted to Chief Steffen that they will have to pay. Council asked what the cost entails for clean-up. Manager St. Clair said it included fees for 2 staff members, 2 vehicles, a total of 5 ¼ hours of overtime. The bill will be for slightly over 1,300.00. Chief Steffen said that this is inline, and the cost should not fall on the taxpayers. There was a lot of trash in the park with water balloons and cups throughout. A resident, Jim Feaga, stated that there was an exuberant amount of trash scattered in the park with water balloons, cups, juice boxes, signs, straws, etc. He said that he lives next to the park and he normally does a general clean up at the park, but this was the worst he has seen. Mr. Moseman said in 17 years, even after a football game, it has never been this bad.

Picnic tables were delivered, and plaques are in, and they will read donated by: Mad Chef – pictures will be sent to Mad Chef

Luis Rivera, new employee, started this week. We are hiring 2 more employees.

First HASFC meeting was held – next meeting will be held August 13.

2021 Budget review sessions have begun and will continue at next month's meeting on August 27.

Manager St. Clair read a letter to Council from a resident that recently moved out of the area, D. Miller submitted through the website thanking all staff members for all they did for him and his family while he resided in East Pete over the last 7 years. Mr. Miller stated in the letter that they will always hold great memories of living in the Borough and stated that the Borough was a great place to live.

2 new business will be opening in the borough soon: Platinum Mitsubishi and Premier Martial Arts

**Foreman's Report:** Submitted to Council

Mr. Moseman shared the detailed information for fog sealing that was put on the website and e-mailed out to residents. The entrance way to each street will be posted with information. Martin Paving will also be posting the roads. Every effort will be made to remind residents to move their cars, including knocking on doors if necessary. Mr. Moseman said that the weeds will be treated on the roads that are being resurfaced.

A delivery truck hit the hydrant at Miller and Main Streets. A bill was submitted for the cosmetic damage that occurred to the hydrant.

Some new street signs were put up to replace some of the old faded signs, and they are working on replacing some others. A new sign was put up near Stevens for trucks. New East Petersburg Welcome Sign was put up. Community Garden Volunteer Workday this Saturday 9:30 to noon for maintenance and weeding. Information was put on the website and e-mailed out. Mr. Moseman is waiting to hear from gun club to find out if people can park there if needed.

Working in conjunction with ARRO to finish up MS4 permitting year and submit report in September. New staff will be trained on MS4. Mr. Bingham said we are currently compliant for this year.

**Zoning Officer Report:** Submitted to Council - Mr. Bingham reported Small watershed grant for Meadows was delayed from September. It doesn't have to be installed until 2022 or 2023, and it is best if a grant is used for this project. We can re-apply for grant if we have to.

Continuing to monitor Graystone Road Run-off.

Appeal for lot coverage will be reviewed on August 20<sup>th</sup> at the Planning Commission (held remotely) and then go to zoning hearing on August 26<sup>th</sup> will be held at the Community Center. Amy Leonard will also attend the ZHB on behalf of the Borough. The applicant is over on coverage by 9% and would like to add a deck. The applicant is arguing that a deck is not lot coverage. If this would be approved than it would allow for others to do the same. John Wolf will attend the Zoning Hearing on behalf of Council.

Mr. Bingham reminded residents that a permit is needed for asphalt grinding/driveway replacement.

**Property Violations:** Submitted to Council

Council reviewed the report. Said they like the updated abridged report and all the detail he has added. They added John would only have to list the compliant properties one time on the report. State Street property is now compliant. A letter was sent out on July 30 to Graystone Road to clean up property or this will go back to court. A judgement is in place and we just need a court date. Amy Leonard said it would be in our best interest to give them notice and if they don't respond then we can go back to court for this.

Broad St. property is being worked on by Amy Leonard; there is a deed issue. John Neely said he cannot condemn the property based on the tarp being used on the roof, he would need to see the structure from the inside of the property to be sure and would need permission from the owner to do this.

**Solicitor Report:** Submitted to Council – Council reviewed this report.

**HARC:** (Hempfield Area Recreation Commission) – Manager St. Clair reported the following for HARC: 2 guests will be allowed per membership. They are having a fantastic year, up by 35%. Working on something for next year's budget. It was discussed to put cameras up at the pool after an incident took place at the pool; a parent felt that a lifeguard touched their child in a rough manner.

**Old Business:** Committee Meeting Topics – This meeting was held at the Community Center: 2Q Financial, Preliminary Budget for General, Water & Trash, Community Center to include Pavilion, plans for sponsor tower at the amphitheater- construction will begin on this over the weekend

**New Business:**

1. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with unanimous Approval by the Board, to Approve Ordinance 311, Prohibiting Right-of-Way Obstructions and Nuisances*
2. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with unanimous Approval by the Board, to transfer funds in the amount of 50,000.00 from water operating to move to water reserve, due to an excess amount of funds*
3. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with unanimous Approval by the Board, o Approve transferring 50,000.00 from general fund to safety fund, instead of the original 250,000.00 that was budgeted*
4. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with unanimous Approval by the Board, to Approve Resolution 789, to include the use of the pavilion with the rental of the Community Center, at no additional cost, to allow for social distancing, until further notice*
5. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with unanimous Approval by the Board, to Approve the temporary travel policy for staff members*  
This is for employees that visit states that have high cases- they must self-monitor for symptoms and check for fever for 14 days, daily sanitizing of work spaces, mask wearing, and if an employee wants to voluntarily quarantine, vacation or other paid time off must be used

**Public Comments:**

Jim Feaga asked why pavilion is not being rented/registered anymore, he feels this would help track who is using it. Council said that it is now included in the rental for cc, so we will have information on who is using it. There are also several security cameras for tracking if issues occur.

Turkey Hill cups are being left all over the park. He picks up between 1 and 6 cups everyday when kids are off school. Public works on call individual checks the park daily for litter and also when it is mowed. Manager St. Clair asked if the public works on call person is checking for trash on the weekends. Mr. Moseman said it is only checked Monday through Friday. Ms. Moseman asked if there are no littering signs at the park. Mr. Moseman said yes, there are currently no littering signs at the park. This will be put on the next Committee meeting agenda for Council to discuss.

Mr. Feaga said it seems there a lot of other areas in the park that could be turned into grasslands similar to the Meadows area. He also said that the park equipment is in need of updating. He said that he is in a profession that would enable him to advise the Borough on grants and other programs that are available. Mr. Moseman will give his phone number to staff member Robin Hemperly, who is working on special projects and grant writing for the Borough

John Schick gave update on ARLE grant - the signal light project is moving along, and they will coordinate a meeting to figure out how to move the poles and will need to possibly acquire easements or secure the right of way. There will be a left-turn arrow from State onto Main Street. He said that this will be a springtime 2021 project. Intersection can not be shut down – work could possibly last 1 month. Looking ahead in a couple of years he would like to work with the Borough to obtain a grant for Graystone Road intersection.

Mr. Schick asked if school has made a decision on lights being removed for walkers. If children are all being bussed, then they might be able to be removed. If devices are removed there would be a savings on electric and devices could be sold on municibid.

He encouraged residents to join into the P.C. meeting. There are 3 items on the agenda. Mr. Bingham will send link to P.C. meeting to all Councilmembers.

**Announcements:**

- August 8 – Community Garden Volunteer Workday held at 2899 Graystone Road 9:30 – noon.
- Blues Fest previously scheduled for September 5 – Cancelled
- Vagabonds has decided to cancel the 2020 Car Show. Next car show will take place May-2021

**Adjournment:** 9:09 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary