

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	August 3, 2022	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez James Malone Mayor: Manager: Supervisor:
		Karen St. Clair Kevin Martin

**President Miller called the regular Council meeting to order.**

**Pledge to Flag and Moment of Silence.**

**Visitors:** Anette Rogers, James Swarr, Josh Roberts, Randy Bucksner, Tammy & Jeff Moseman, Mike & Lori Hehnly, Marvin & Starr Stauffer, Eric Mause  
James Swarr and Josh Roberts were recording the meeting.

**Comments:** None

**Bill Payment:** Reviewed by Council.  
There were no additions to the regular bills.

**Police Report:** Report was submitted to Council.  
Chief Steffen was not in attendance.  
Activity was up for June.

**Mayor's Report:**  
Attended Coffee with a Cop and NNO. Said both events were a success, and it was great to see everyone out there.

**EMS Report:** Report submitted to Council.  
Adam Marden was not in attendance.  
There were 18 calls in the municipality in July.

**Emergency Services Coordinator Report:** Report submitted to Council.  
Diane Garber was not in attendance.

**Chief Fire Official Report:** No report given.  
John Kottmyer was not in attendance.

**Fire Report:** No report given.  
Chief Shoenberger was not in attendance.  
They responded to 44 incidents during the month of July.

**Manager's Report:** Report submitted to Council.  
Working on 2023 Budget.

**Supervisor – Kevin Martin:** Report submitted to Council.

Public Works:

Pool roof has been repaired  
Park bathroom was vandalized, a new wall had to be built.

Streets:

Prepping roads for Fog Seal. Door hangers will be put on doors of those effected in August.  
Did re-marks on Lemon St. for curbing and sidewalk. Drone fly-over has been completed by the police.  
Tot lot weeding continues.  
Cleaned up storm branches and prepped for tree removal.  
New plaques were put on Mad Chef picnic tables.

Water:

Lemon Street water main replacement is complete.  
The property restoration roadway trench repair/paving should be done next week.  
2022 lead and copper testing will soon be underway; sample bottles were dropped off and pick-up date is scheduled.  
City interconnect radio had some water damage from a water pipe that broke. The radio was replaced and relocated in the SCADA cabinet to keep that from happening again.  
Hydro flushing is underway – 22 were done this month.

MS4 Violations:

Normal grass violations.  
A drone service hired by T-Mobile offered to fly over the Riparian Buffer for us, so we had that done.  
Currently working on the annual MS4 report due in September.

**Zoning Officer Report:** Report submitted to Council.

**Property Violation Report:** Report submitted to Council.  
Dealing with Graystone and Lemon St. properties.

**Solicitor/Collections Report:** Report submitted to Council.  
Worked on fire service agreement, lease agreement, sidewalk ordinance which are all on the agenda under action items, and public comment policy which was tabled.  
Graystone Rd is current with payment, but this will be going to the courts.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller  
August 23<sup>rd</sup>, the pool will begin operating under the hours of 3-7 pm on weekdays and regular hours on weekends, open 12-8 pm on labor day weekend 9/2-9/5

**Old Business:** Review Committee Meeting Topics: Lemon Street sidewalk/curbing update, Fire Dept./HAFSC Agreements, Borough's current Sidewalk Ordinance, Draft Public Comment policy, Discussed "food truck vendors" for Borough events, Payables, 2Q22 financials, Borough Holidays for 2023, Preliminary Budget review 2023, Misc. Manager/Council items, Fire Co. financials review, June 2022 committee minutes, Executive Session – personnel issues

**New Business – Action Items:**

- 1. It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve the July 5, 2022, Borough Council Meeting Minutes***
- 2. It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) and carried unanimously, to approve Borough Holidays for 2023, adding Monday February 20, for Presidents Day***

3. President Miller said the Lease Agreement between East Petersburg Borough and East Petersburg Fire Department was reviewed extensively

*It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) and carried unanimously, to approve the Lease Agreement between East Petersburg Borough and East Petersburg Fire Department*

4. President Miller said the Fire Service Agreement between East Petersburg Borough and East Petersburg Fire Department was reviewed extensively.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve the Fire Service Agreement between East Petersburg Borough and East Petersburg Fire Department*

5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve to withdraw from the Hempfield Area Fire Service Commission (HAFSC) and for the Borough Manager, Karen St. Clair to notify East Hempfield Township in writing*

6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve payment no. 1 to Doli Construction Corporation in the amount of \$232,978.00 for the Lemon Street Water Main Replacement Phase III*

7. *It was moved and seconded (Councilmember Schick, Councilmember Valdez) and carried unanimously, to advertise Ordinance 320, updating regulations for construction and repair of curbs and sidewalks in East Petersburg Borough*

**Extra Items:** None

**Announcements:**

- A. The next Borough Council meeting will be held on Wednesday, September 6, 2022.
- B. Appeals Board August 11 - 7 PM, as needed
- C. Planning Commission August 18 - 7 PM, as needed
- D. Zoning Hearing August 24 - 7 PM, as needed
- E. Committee August 25 - 6 PM
- F. Two Towers Music Fest scheduled for Saturday, August 6, at East Petersburg Community Park has been cancelled.
- G. Hempfield Church of the Brethren Ice Cream Social will be held Friday, August 26, 2022 from 6:00-7:30 p.m. at Constitution square and Kenilworth Court.
- H. Blues Festival will be held September 3, at the East Petersburg Community Park from 2:00 p.m – 7:00 p.m.
- I. East Pete Carnival will be held September 15 and 16, at East Petersburg Community Park, beginning at 6:00 p.m. both nights
- J. East Pete Day will be held September 17, at East Petersburg Community Park, beginning with a 5K/Fun Run, followed by a parade, entertainment, activities, and the day will end with fireworks!
- K. Tickets to the Barnstormers for August 9, 2022, are on the back table for residents who are interested, please take them.

**Adjournment:** 7:18 p.m.

**Executive Session for legal matters:** Not needed.

Respectfully Submitted,  
Kim Strayer, Recording Secretary