



EAST PETERSBURG BOROUGH COUNCIL MEETING

Held in person: 6051 Pine Street, East Petersburg, PA

April 7, 2026 - 7:00 p.m.

Meeting Minutes

ROLL CALL

Council Members:

Debra Miller - Council President, John Herr - Vice President, Adam Gochnauer - ProTem, Brendan Garrett - Member, Evan Hunter - Member, David Tirado- Member, Sandra Valdez - Member
Mayor: Dereck Duffy Staff: Borough Manager - Karen St. Clair, Public Works Supervisor – Kevin Martin, MS4/Special Projects Supervisor – Jeff Moseman Borough Engineer: Michael Bingham

The regular meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Council President, Debra Miller followed by the Pledge of Allegiance.

VISITORS: Karyl Carmignani, John & Emilia Regensburger, Samuel Maurer IV, Samuel Maurer V, Theo Brown, R. Styer, V. Destefano, Bryan Panther, Steve Gribb

VISITORS/COMMENTS

SAAM Sexual Assault Awareness Month – 25th year: Theo Brown, Therapist and Education Coordinator at YWCA's Lancaster Sexual Assault Prevention and Counseling Center. They offer services and support to survivors as well as family members, friends, and partners. There is no charge for their services. The 24/7 hotline is 717-392-7273. Mayor Duffy read and signed the proclamation in support of Sexual Assault Awareness Month to call upon individuals, organizations, schools, and communities to stand together in preventing sexual violence and supporting survivors.

SDE: Stephen Gribb, Owner and Bryan Panther, Wastewater Engineer: SDE worked on the interconnect project which experienced a delay in receiving a permit from PADEP due to an additional requirement to construct a water quality blowoff. After investigating this further and an onsite visit with SDE and DEP, a nearby hydrant was found and it was proposed to utilize this hydrant to fill the requirement. This all helped to keep the project on track and save 123,000.00 to install the blowoff along with annual maintenance costs.

REPORTS:

- **Police:** Report submitted to Council. There were 274 calls in March with 5 arrests and 37 traffic citations.
- **Mayor:** Attended Mayor's Association Meeting.
Attended EPFC Annual Banquet – numerous members were recognized for their many years of service. Don Schoenberger and Edie Duckworth were recognized for 50 years of service.
Egg Hunt was a success and the largest to date. Upcoming events: Grace Church Community Meal 4/11 from 4:30 – 6:30. Fundraiser Car Wash for Acute Myeloid Leukemia held at Waynes Towing 4/11 from 12-4 pm.
Boy Scouts Annual Pancake Breakfast 4/18 from 7-11 am.
- **Penn State Life Lion EMS:** Report submitted to Council. They handled 31 calls in the borough in March. Response time 9- 10 minutes.
- **Emergency Management Coordinator:** Report submitted to Council. Researching group homes and personal care homes. Information on self-identifying for these homes will be put on the website. Events emergency planning. Damage assessment management system for weather related events.
- **Fire Dept.:** Report submitted to Council. There were 33 incidents in March; 7 of them were in the borough.
- **Borough Manager:** Report submitted to Council. Received liquid fuel funds in the amount of 124,000.00. Dumpster at FD now has a lock to prevent illegal dumping. NLCRPD Commission meeting will be held at EP Community Center this month on 4/9 at 6:30 p.m. Receiving 19,902.00 for period of 12/2024 – 11/2025 due to claims being down. PFAS class action lawsuit - first Tyco payment was received in the amount of 35,193.00. There will be two more payments. Two letters of apology were received related to vandalism in the park.
- **Department Managers MS4/Public Works/Water:** Reports submitted to Council.
PW: Online auction started on 4/6. Shed improvements at the park are finished. Training is complete for new sweeper - it is working great. Fog seal has held up well with very few potholes.
MS4: Received notification that grant funding was awarded for 3 of the 5 bike racks – the remaining 2 will be covered with budgeted park funds. Three Community Garden Volunteer Workday Events will be held leading up

to Water Week in conjunction with Little Conestoga Watershed Alliance: April 11, May 16, and June 11. More Information on these events and how to sign up is on website.

Water: Curb stop and box replaced on Speckled Drive. Filter rehab project meeting. Permit was received by PADEP for the City Interconnect Pump Replacement project. - equipment and materials have been ordered.

- Zoning/Property Violations: Report submitted to Council. Two outstanding violations in the borough for property maintenance exist. Toured appliance store property on Main St and prepared cost estimate to convert to municipal office space. The adaptive re-use cost to bring building to ADA compliance is 2.56 million which does not include the cost to purchase the property. New build with ADA compliance cost reviewed last month was estimated a little over 3 million in total. The warehouse space cost for adaptive re-use is 912,000.00 vs. 1.2 million rebuild. A private individual would not face the same challenges that we do as a borough.
- Solicitor/Collections: Report was submitted to Council. Working on easements for Pine Street.
- HARC: Golf Outing is October 9, 2026. Indoor tennis courts are getting new air conditioning units.

BILL PAYMENT: Reviewed by Council.

OLD BUSINESS:

Committee Meeting Topics – 02/26 meeting minutes, presentation for future administration building, Events Committee Agreement, Res. 936 – to sell street sweeper & generator on Municibid, DTF annual funding, UCC board of appeals, SDE – RFPs sent, Payables 03/26/26, Fire Police schedule, Executive session for legal matters.

NEW BUSINESS – Action Items: *Council may discuss/deny/approve.*

President Miller asked if there were any questions about the action items. There were no questions.

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve March 3, 2026, Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Valdez, Councilmember Garrett) with unanimous approval by the board, to approve Ordinance 331, Reducing the number of Planning Commission members from seven to five.*
3. *It was moved and seconded (Councilmember Valdez, Councilmember Tirado) with unanimous approval by the board, to approve proposal from Bingham Engineering & Consulting LLC in the amount of \$29,500.00 to provide professional engineering services for the traffic upgrades at State & Lemon Street. The total cost described in the proposal shall not exceed that amount.*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve Proposal from Rettew in the amount of \$7,850.00 to provide PennDOT traffic signal permitting for the traffic signal upgrades at State & Lemon Street.*
5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve Ordinance 332, approving and authorizing the execution of the restated and amended agreement – exhibit A, for the establishment of a Lancaster County UCC Board of Appeals.*
6. *It was moved and seconded (Councilmember Garrett, Councilmember Herr) with unanimous approval by the board, to approve Resolution 937, Appointing John Wolf to the Lancaster Inter-Municipal Committee UCC Board of Appeals Appointment Committee.*
7. *It was moved and seconded (Councilmember Gochnauer, Councilmember Hunter) with unanimous approval by the board, to approve East Petersburg Events Committee Agreement.*
8. *It was moved and seconded (Councilmember Gochnauer, Councilmember Tirado) with unanimous approval by the board, to advertise the Pine Street Water Main Replacement Project Phase 2: State to Broad Street out to bid.*
9. *President Miller asked for a motion to authorize Karen St. Clair and other Borough staff as needed to attend the public auction for 5939 Main Street on April 13, 2026, and place a bid, TBD and to pay the required deposit and execute an Agreement of Sale and other documents, as necessary. There was no motion. President Miller asked for a motion a second time and there was no motion made. President Miller asked for a motion a third time and there was no motion made. The motion failed.*

10. It was moved and seconded (Councilmember Herr, Councilmember Valdez) with unanimous approval by the board, to approve the borough manager, Karen St. Clair to issue Requests for Proposal (RFPs) to architectural firms to obtain cost proposals for the renovation of the maintenance building and the construction of a new admin building.

11. Mayor Duffy, along with his employer, Waynes Towing, would like to hold a car show with food trucks and vendors in the community park on October 3, 2026, from 11 a.m. to 2 p.m., with all proceeds to benefit Acute Myeloid Leukemia (AML). He will work with the Emergency Management Coordinator on emergency planning and submit all paperwork.

It was moved and seconded (Councilmember Gochnauer, Councilmember Tirado) with unanimous approval by the board, to approve Mayor Duffy and Wayne's Towing and Recovery to host a benefit car show to raise funds for Acute Myeloid Leukemia (AML) on October 3, 2026, from 11am – 2 pm, with a rain date of October 4, 2026 pending the receipts of the required documents.

EXTRA ITEMS: None.

ANNOUNCEMENTS:

- A. The next Borough Council meeting will be held on May 5, 2026, at 7:00 p.m.
- B. Appeals Board, April 9 - 7 p.m. as needed.
- C. Planning Commission, April 16 - 7 p.m. as needed.
- D. Zoning Hearing, April 22 - 7 p.m. as needed.
- E. Committee, April 23 - 6 p.m.
- F. Lg. Appliance & Tire Pick-up, April 24 – sign up and tags are required.

EXECUTIVE SESSION FOR LEGAL MATTERS: None requested.

ADJOURNMENT: 7:54 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary