



East Petersburg Borough

6076 Pine Street, Suite A, East Petersburg, Pennsylvania 17520
Ph. 717-569-9282 ~ <http://www.eastpetersburgborough.org/>

Borough Council: Debra Miller - President, John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez - Member

Mayor: James Malone

Staff: Karen St. Clair - Borough Manager

COUNCIL MEETING AGENDA September 3, 2024

1. **Call to order, moment of silence, and Pledge of Allegiance**
2. **Visitors/Comments from public**
3. **Financial: Bill payment review**
4. **Report Review**
 - A. Police – Chief Kilgore
 - B. Mayor – James Malone
 - C. Penn State Life EMS
 - D. EMC - Violet DeStefano
 - E. Fire Company – James Rohrer
 - F. Borough Manager – Karen St. Clair
 - G. Public Works, Water, and MS4/Project Reports
 - H. Zoning Officer – System Designs Engineering
 - I. Permits Issued
 - J. Current Property Violations
 - K. Solicitor – Amy Leonard
 - L. Collections – Amy Leonard
 - M. HARC – Debra Miller
5. **Old Business**

Committee Meeting Topics - reviewed August 22, 2024: ROW ordinance & agreement, EPFC resolution 809 & 857 and ordinance 212 & 321, Memorial Bench information, Hockey Rink renewal, Holidays 2025, MMO for 2025, Payables 8/22/24, Misc. items, Fire co. financial review, 7/2024 Meeting Minutes, Executive session for personnel matters
6. **New Business – Action Items**
 - A. Review/Approve August 7, 2024, Council Meeting Minutes.
 - B. Motion to approve the MMO, Minimum Municipal Obligation for 2025.
 - C. Motion to approve Holidays for 2025.
 - D. Motion to advertise Ordinance 328, Repealing Ordinance 321 and chapter 15 article II of the EP Code, relating to the duties of the Chief Fire Official.
 - E. Motion to advertise Ordinance 329, Regulating Right of Ways in East Petersburg Borough.
 - F. Motion to approve Resolution 896, Replacing Resolution 809 establishing the authority to declare a property unsafe.
 - G. Motion to approve Resolution 897, Repeal Resolution 857 establishing the duties and responsibilities of the CFO.
 - H. Review/Approve amendment to Employee handbook re: the time frame of requesting time off.
 - I. Review/Approve amendment to Employee handbook re: certification cost reimbursement.
 - J. Review/Approve Park Memorial Bench Program.
 - K. Review/Approve Amendment to Employee Handbook re: cost of healthcare for employees.
7. **Extra Items: Issues arising in the last 24 hours.**
8. **Announcements**
 - A. The next Borough Council meeting will be held on Tuesday, October 1, 2024
 - B. Appeals Board September 12 - 7 PM as needed
 - C. Planning Commission September 19 - 7 PM as needed
 - D. Zoning Hearing September 25 - 7 PM as needed
 - E. Committee September 26 - 6 PM
 - F. East Petersburg Days will be held September 11-14.
9. **Executive session for legal & personnel matters (if needed)**
10. **Adjournment**