



East Petersburg Borough

6076 Pine Street, Suite A ~ East Petersburg, Pennsylvania 17520
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

COUNCIL MEMBERS

Debra Miller, President
John Schick, Vice President
Adam Gochnauer, Pro-Tem Member
John Herr, Member
Randy Rannels, Member
Sandra Valdez, Member
William Sharp, Member

MAYOR

James Malone

STAFF

Manager St. Clair, Borough Manager
Kevin Martin, Supervisor

COUNCIL MEETING AGENDA November 8, 2023

CALL THE MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE TO FLAG

1. VISITORS/COMMENTS FROM PUBLIC

2. FINANCIAL: BILL PAYMENT REVIEW

3. REPORT REVIEW

- A. Police – Chief Kilgore
- B. Mayor – James Malone
- C. Penn State Life EMS – Adam Marden
- D. ESC – Diane Garber
- E. Fire Company – Roger Howard
- F. Borough Manager – Karen St. Clair
- G. Department Supervisor – Kevin Martin
- H. Zoning Officer – ARRO Consulting
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor – Amy Leonard
- L. Collections – Amy Leonard
- M. HARC – Debra Miller

4. OLD BUSINESS

Review of Committee Meeting Topics: Solicitation ordinance update, Borough meeting dates for 2024, Banner suspension dates for 2024, Account payables 10/26/23, 3Q23 Financials, 2024 Budget, Misc. Items from manager and council members, fire co. financial review only, 9/22/23 meeting minutes, updated board of appeals agreement, payment to Kline, Kreider & Good Auctioneers in the amount of \$29,863.66 for 6040/6050/6060 Main Street auction, executive session for legal and personnel matters



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5. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve October 3, 2023, Council Meeting Minutes.
- B. Review/Approve Meeting Dates for 2024.
- C. Review/Approve Motion to Approve Proposed Budget for 2024.
- D. Motion to Advertise Proposed Budget for 2024.
- E. Review/Approve payment to East Petersburg Fire Co. in the amount of \$108,562.36 for building construction.
- F. Review/Approve document for information on Soliciting in East Petersburg Borough.
- G. Review/Approve payment to Aquatic Resource Company in the amount of \$34,372.51 for the Meadows Bio-swale Project.
- H. Review/Approve Resolution 875, for submitting PLGIT (Pennsylvania Local Government Investing Trust) application to open investment fund accounts and to authorize Borough Manager, Karen St. Clair to sign all the necessary documents.
- I. Review/Approve check payable to Affordable Paving and Excavating, LLC in the amount of \$9,633.05 for the Lemon Street ADA Ramp Replacement Project.
- J. Review/Approve Resolution 876, Appointing Debra Miller, and Karen St. Clair to execute documents related to the sale of Borough Real Estate.
- K. Review/Approve Traditions of America Phase 3 Escrow Release Request in the amount of \$278,265.50 for water improvements.
- L. Review/Approve Traditions of America Phase 3 Escrow Release Request in the amount of \$588,876.53 for site improvements.
- M. Review/Approve the Consent Letter for 6040 Main Street – Sale and Purchase of Real Estate.

6. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

7. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, December 5, 2023
- B. Appeals Board November 9 - 7 PM as needed



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- C. Planning Commission November 16 - 7 PM as needed
- D. Zoning Hearing November 22 - 7 PM as needed
- E. Committee January 25 – 6 PM
- F. The office will be closed November 24 and 25 in observation of the Thanksgiving holiday.

8. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

9. ADJOURNMENT