



East Petersburg Borough

6040 Main Street ~ East Petersburg, Pennsylvania 17520
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

COUNCIL MEMBERS

Debra Miller, President
John Schick, Vice President
Adam Gochnauer, Pro-Tem Member
John Herr, Member
Lauren Houck, Member
Randy Rannels, Member
Sandra Valdez, Member

MAYOR

James Malone

STAFF

Karen St. Clair, Borough Manager
Kevin Martin, Supervisor

COUNCIL MEETING AGENDA November 1, 2022

CALL THE MEETING TO ORDER

MOMENT OF SILENCE / PLEDGE TO FLAG

IS ANYONE RECORDING THE MEETING?

1. VISITORS/COMMENTS FROM PUBLIC

A. Kristin Troop, Events Committee

2. FINANCIAL: BILL PAYMENT REVIEW

3. REPORT REVIEW

- A. Police – Chief Steffen
- B. Mayor – James Malone
- C. Penn State Life EMS – Adam Marden
- D. ESC / CFO – Diane Garber / John Kottmyer
- E. Fire Company – Don Schoenberger
- F. Borough Manager – Karen St. Clair
- G. Supervisor – Kevin Martin
- H. Zoning Officer – Michael Bingham
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor – Amy Leonard
- L. Collections – Amy Leonard
- M. HARC – Debra Miller

4. OLD BUSINESS

Committee Meeting Topics Reviewed: Lemon St. Sidewalk project letters and specs, Amending duties of CFO, Amending parking regulations for Community Mailboxes, Property Tax Penalty Waiver, 2023 Meeting dates, 2023 Banner Suspension dates, Payables for 10/27/22, 3Q22 financials, 2023 Budget, Misc. items from manager and borough council, Fire co. financials, September 2022 Committee meeting minutes, Executive session for legal and personnel reasons.



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5. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve October 4, 2022, Council Meeting Minutes
- B. Motion to Advertise Ordinance 321, Chief Fire Official
- C. Motion to Advertise Ordinance 322, Mailbox Parking Regulations
- D. Review/Approve Meeting dates for 2023
- E. Motion to Approve Proposed Budget for 2023
- F. Motion to Advertise Proposed Budget for 2023
- G. Review/Approve Resolution 848, Regulating Banner Suspension across Main Street
- H. Motion to Approve changing the Borough's office hours to 7:30 a.m. to 4:00 p.m. with the office remaining open during the lunch period, Monday through Friday, effective January 1, 2023.
- I. Review/Approve Resolution 849, Implementing Property Tax Waiver Provisions of Act 57
- J. Motion to Approve Good's Disposal Service Contract, effective 1/1/2023 through 12/31 2025. All documents have been submitted and reviewed by the Borough Solicitor.
- K. Review/Approve Spec and Letter for Lemon Street Sidewalk & Curb Replacements

6. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

7. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on December 6, 2022
- B. Appeals Board November 10 - 7 PM, as needed
- C. Planning Commission November 17 - 7 PM, as needed
- D. Zoning Hearing November 23 - 7 PM, as needed
- E. Committee No meeting in November and December
- F. Santa in the Park has been moved to December 10th from 9:00 am to noon and 1:00 – 4:00 (originally scheduled for December 3rd).
- G. New Year's Eve in the Park has been cancelled this year.

8. EXECUTIVE SESSION FOR PERSONNEL & LEGAL MATTERS (IF NEEDED)

9. ADJOURNMENT