



East Petersburg Borough

6040 Main Street ~ East Petersburg, Pennsylvania 17520
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

COUNCIL MEMBERS

Debra Miller, President
John Schick, Vice President
Adam Gochnauer, Pro-Tem Member
John Herr, Member
Lauren Houck, Member
Randy Rannels, Member
Sandra Valdez

MAYOR

James Malone

STAFF

Kevin Martin, Public Works Supervisor
Jennifer Guzejko, Assistant Treasurer

COUNCIL MEETING AGENDA MAY 2, 2023

CALL THE MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE TO FLAG

IS ANYONE RECORDING THE MEETING?

1. VISITORS/COMMENTS FROM PUBLIC

2. FINANCIAL: BILL PAYMENT REVIEW

3. REPORT REVIEW

- A. Police – Chief Steffen/Lt. Kilgore
- B. Mayor – James Malone
- C. Penn State Life EMS – Adam Marden
- D. ESC / CFO – Diane Garber / John Kottmyer
- E. Fire Company – Roger Howard
- F. Borough Manager – Karen St. Clair
- G. Department Supervisor – Kevin Martin
- H. Zoning Officer – Michael Bingham
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor – Amy Leonard
- L. Collections – Amy Leonard
- M. HARC – Debra Miller

4. OLD BUSINESS

Review Committee Meeting Topics: EP pool snack bar, basketball hoop in ROW, Bio-swale project, 6060 easement, 6040/6050/6060 appraisals & auctioneers, moving quotes, ARLE grant project 72/Miller & 72/Enterprise, revise employment policies, 1Q23 review, account



East Petersburg Borough

6040 Main Street ~ East Petersburg, Pennsylvania 17520
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

payables, misc. items, fire co. financial review, April committee meeting minutes, Rettew to perform traffic engineering services for ARLE grant, and final payment to Doli construction for the Lemon Street water main replacement project.

5. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve April 4, 2023, Council Meeting Minutes
- B. Review/Approve 6060 Main Street Stormwater Permanent Easement – this will allow the Borough to maintain the facility.
- C. Review/Approve Charles Groff & Son's Inc estimated cost of services of \$2,281.24 for moving office equipment to new office location.
- D. Review/Approve the amendments to the SOP and Hours of Operation policies.
- E. Review/Approve request from the Hempfield Church of the Brethren to hold an ice cream social at Constitution Square on Friday, May 19th from 6:00 p.m. – 7:30 p.m., under the condition the Borough be named as additional insured.

6. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

7. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on June 6, 2023
- B. Appeals Board May 11 - 7 PM as needed
- C. Planning Commission May 18 - 7 PM as needed
- D. Zoning Hearing May 24 - 7 PM as needed
- E. Committee May 25 – 6 PM
- F. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Board member, beginning 01/01/2024.

8. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

9. ADJOURNMENT