



## East Petersburg Borough

6076 Pine Street, Suite A, East Petersburg, PA 17520  
717-569-9282 ~ www.eastpetersburgborough.org

**Borough Council:** Debra Miller - President, John Herr - Vice President, Adam Gochnauer - ProTem, Sandra Valdez, David Tirado, Brenden Garrett, Evan Hunter

**Mayor:** Dereck Duffy

**Staff:** Karen St. Clair - Borough Manager

### COUNCIL MEETING AGENDA

March 3, 2026

1. **Call to order, moment of silence, and Pledge of Allegiance**
2. **Visitors/Comments from public**
3. **Financial: Bill payment review**
4. **Report Review**
  - A. Police - Chief Kilgore
  - B. Mayor – Dereck Duffy
  - C. Penn State Life EMS
  - D. EMC - Violet DeStefano
  - E. Fire Company - James Rohrer
  - F. Borough Manager - Karen St. Clair
  - G. Public Works, Water, and MS4/Project Reports
  - H. Zoning Officer/Property Violations – Bingham Engineering & Consulting
  - I. Permits Issued
  - J. Building Code Official/Water and Sewer Engineer – System Design Engineering
  - K. Solicitor/Collections - Amy Leonard
  - M. HARC - Debra Miller
5. **Old Business:**

Committee Meeting Topics – 2026 events, SCBA presentation, Pine St. ADA ramps, Ord. 331 – to reduce Planning Commission member from 7 to 5, Res. 932 – Public Speaking, Res. 933 – Appoint Commonwealth Code as BCO & UCC Compliance Officer, Res. 934 – Accident & Illness Prevention Program manual, FY2025 Financial audit, Payables for 2-26-26, Meeting Minutes for 1-22-26, Executive session for legal matter: EPFC agreement.
6. **New Business - Action Items – Council may discuss/deny/approve.** Consider a motion for the following:
  - A. February 3, 2026, Council Meeting Minutes.
  - B. Advertisement of Ordinance 331, to reduce Planning Commission members from seven to five.
  - C. 2026 Community Events.
  - D. Resolution 935, Event banners on Main St.
  - E. Makers Market Event on July 18, 2026, pending receipt of payment and Certificate of Insurance naming East Petersburg as additional insured.
  - F. Pine Street – ADA ramps as per the recommendation of Bingham Engineering & Consulting
  - G. Financial audit for fiscal year 2025.
  - H. East Petersburg Fire Company SCBA air pack grant out of pocket funds in the amount of \$49,201.00.
7. **Extra Items: Issues arising in the last 24 hours**
8. **Announcements**
  - A. The next Borough Council meeting will be held on April 7, 2026.
  - B. Appeals Board, March 12 - 7 p.m. as needed
  - C. Planning Commission, March 19 - 7 p.m. as needed
  - D. Zoning Hearing, March 25 – 7 p.m.as needed

E. Committee, March 26 – 6 p.m.

F. The Borough office will be closed Friday, April 3, 2026 in observance of Good Friday.

9. **Executive session for legal or personnel matters (if needed):** None requested

10. **Adjournment**