



East Petersburg Borough

6040 Main Street ~ East Petersburg, Pennsylvania 17520
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

COUNCIL MEMBERS

Debra Miller, President
John Schick, Vice President
Adam Gochnauer, Pro-Tem Member
John Herr, Member
Lauren Houck, Member
Randy Rannels, Member
Sandra Valdez, Member

MAYOR

James Malone

STAFF

Karen St. Clair, Borough Manager
Jeff Moseman, Foreman

COUNCIL MEETING AGENDA MARCH 1, 2022

CALL THE MEETING TO ORDER

PLEDGE TO FLAG

IS ANYONE RECORDING THE MEETING?

1. VISITORS/COMMENTS FROM PUBLIC

- A. Collin Fox & Michael Bingham, ARRO Engineering
- B. Kristin Troop, East Petersburg Events Committee

2. FINANCIAL: BILL PAYMENT REVIEW

3. REPORT REVIEW

- A. Police – Chief Steffen
- B. Mayor – James Malone
- C. Penn State Life EMS – Adam Marden
- D. ESC / CFO – Diane Garber / John Kottmyer
- E. Fire Company – Don Schoenberger
- F. Borough Manager – Karen St. Clair
- G. Foreman – Jeff Moseman
- H. Zoning Officer – Michael Bingham
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor – Amy Leonard
- L. Collections – Amy Leonard
- M. HARC – Debra Miller

4. OLD BUSINESS

Review Committee Meeting Topics:
HYA Baseball improvements to Tom Herr field, Shentel Communications, HAFSC updates, LIMC Trick or Treat policy update, fee schedule update, Kraft bag increase, Hometown Hero Project update, Lemon Street Phase III update, Riparian buffer planning design,



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Enterprise service connection relocation update, update on pool shed, Ordinance to amend borough manager job description, amendments to peddling and soliciting ordinance, Ordinance for updated codification, Accounts payable, Misc. manger/foreman/council items, Fire Co. financials, review/approve 1/22 meeting minutes

5. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve February 1, 2022, Council Meeting Minutes
- B. Review/Approve Resolution 837, updating fee schedule for East Petersburg Borough
- C. Review/Approve payment no. 2 to Kuharchik Construction in the amount of \$150,242.20 for the State and Main Street signal light project
- D. Motion to Advertise Ordinance 317, enacting an updated codification of Borough Ordinances
- E. Motion to Advertise Ordinance 318, updating and amending the Borough Manager Job Description Ordinance
- F. Resolution 838, designating October 31 as Trick or Treat night
- G. Review/Approve ARRO Consulting to proceed with the Notice of Award to Doli Construction Corp., who submitted the lowest bid in the amount of \$266,825.00 and to start the Agreement process for the Lemon Street Water Main Replacement Project – Phase III

6. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

7. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, April 5, 2022
- B. NLCRPD Commission will hold their monthly meeting at the Community Center on Thursday, March 10, 2022 at 7 PM
- C. Appeals Board March 10 - 7 PM
- D. Planning Commission March 17 - 7 PM
- E. Zoning Hearing March 23 - 7 PM
- F. Committee March 24 – 6 PM

8. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

9. ADJOURNMENT