



East Petersburg Borough

6076 Pine Street, Suite A, East Petersburg, Pennsylvania 17520
Ph. 717-569-9282 ~ <http://www.eastpetersburgborough.org/>

Borough Council: Debra Miller - President, John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez - Member

Mayor: James Malone

Staff: Karen St. Clair - Borough Manager

COUNCIL MEETING AGENDA July 2, 2024

1. Call to order, moment of silence, and Pledge of Allegiance
2. Visitors/Comments from public
3. Financial: Bill payment review
4. Report Review
 - A. Police – Chief Kilgore
 - B. Mayor – James Malone
 - C. Penn State Life EMS
 - D. EMC - Violet DeStefano
 - E. Fire Company – James Rohrer
 - F. Borough Manager – Karen St. Clair
 - G. Public Works, Water, and MS4/Project Reports
 - H. Zoning Officer – System Designs Engineering
 - I. Permits Issued
 - J. Current Property Violations
 - K. Solicitor – Amy Leonard
 - L. Collections – Amy Leonard
 - M. HARC – Debra Miller
5. Old Business

Committee Meeting Topics - reviewed June 27, 2024: Right to Know Policy, Park & Recreation discussion on pickleball court & Bicycle racks, review PSA from SDE for Pine Street water main replacement project, review accounts payable, review 2023 financial audit, misc. & fire company financials for review only. Executive session for personnel matters.
6. New Business – Action Items
 - A. Review/Approve June 4, 2024, Council Meeting Minutes.
 - B. Review/Approve Resolution 893, Adopting a Right to Know Policy.
 - C. Review/Approve Lancaster Bicycle Club Covered Bridge Classic Ride Event through East Petersburg on 8/18/2024.
 - D. Review/Approve Systems Design Engineering professional services agreement to provide engineering services for the Pine Street Water Main Replacement Project on a time & expense basis not to exceed \$127,000.
 - E. Review/Approve the 2023 Financial Audit Report.
 - F. Motion to Approve Resolution 894 authorizing Borough Manager, Karen St. Clair to proceed with transferring our investment funds from Edward Jones office located in Myerstown, PA to the Edward Jones office located at 1180 Erbs Quarry Road, Lititz, PA.
7. Extra Items: Issues arising in the last 24 hours.
8. Announcements
 - A. The next Borough Council meeting will be held on Wednesday, August 7, 2024
 - B. Appeals Board July 11 - 7 PM as needed
 - C. Planning Commission July 18 - 7 PM as needed
 - D. Zoning Hearing July 24 - 7 PM as needed
 - E. Committee July 25 - 6 PM
 - F. Summer Fest featuring “Uptown Band” will be held at the Community Park on July 13 from 5:30 – 9:00 p.m.
 - G. Christmas in July Makers Market will be held July 20 from 10:00 – 4:00 p.m

H. National Night Out will be held at EP Pool on August 6. Events will begin at 5:30 with a Community Bike Ride, all other activities will take place 6:00 – 8:00 p.m. and include open swim, refreshments, bounce houses, touch a truck, and a goodie bag for the kids. All activities are free of charge.

9. Executive session for legal & personnel matters (if needed)

10. Adjournment