



East Petersburg Borough

6076 Pine Street, Suite A, East Petersburg, Pennsylvania 17520
Ph. 717-569-9282 ~ <http://www.eastpetersburgborough.org/>

Borough Council: Brendan Garrett, Adam Gochnauer, Evan Hunter, John Herr, Debra Miller, David Tirado, Sandra Valdez

Mayor: Dereck Duffy

Staff: Karen St. Clair - Borough Manager

COUNCIL MEETING AGENDA

January 5, 2026

East Petersburg Reorganizational Meeting

ELECTED OFFICIALS SWORN IN BY – Mayor Duffy

Borough Council for 2026

1. David Tirado, 2-year term
2. Brendan Garrett, 4-year term
3. Evan Hunter, 4-year term

** Notation: All members presented the Affidavit of Residency and Statement of Financial Interest and all have been sworn in, and Oath of Office has been completed and ALL documents have been turned over to the Borough Secretary.

Call reorganization meeting to order – Mayor Duffy

Moment of silence and Pledge of Allegiance

Nomination and Election of President

Nomination and Election of Vice President

Call regular meeting to order - President

Nomination and Election of Pro Tem

Review/Approve appointed service organizations for 2026: Council may discuss/deny/approve.

- **Solicitor – Henry & Beaver Law Firm**
- **Manager/Michael to discuss before motion: General Engineer – Bingham Engineering Consulting, LLC or appointed by project**
- **Manager/Michael to discuss before motion: Zoning Officer – Bingham Engineering Consulting, LLC**
- **Manager/Michael to discuss before motion: Property Maintenance Compliance Enforcement Officer – Bingham Engineering Consulting, LLC**
- **Sewage Enforcement Officer – System Designs Engineering**
- **UCC Compliance Officer – System Designs Engineering**
- **Water Engineer – System Designs Engineering**
- **Zoning Hearing Board Solicitor – Janice Longer, Law offices of Appel, Yost, & Zee, LLP**
- **Auditors – White and Rudy, CPA's**

1. Visitors/Comments from public

- A. Zac Hartmann, Warwick Ambulance Service
- B. Kristin Troop, East Petersburg Events Committee

2. Financial: Bill payment review

3. Report Review

- A. Police - Chief Kilgore
- B. Mayor - Dereck Duffy
- C. Penn State Life EMS
- D. EMC - Violet DeStefano
- E. Fire Company - James Rohrer
- F. Borough Manager - Karen St. Clair
- G. Public Works, Water, and MS4/Project Reports
- H. Zoning Officer - Systems Design Engineering
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor/Collections - Amy Leonard
- M. HARC - Debra Miller

4. Old Business:

Committee Meeting Topics – No meeting held in November and December.

5. New Business - Action Items – Council may discuss/deny/approve. Consider a motion for the following:

- A. December 2, 2025, Council Meeting Minutes.
- B. Resolution 924, Appointing Randy Rannels as Planning Commission Member.
- C. Resolution 925, Appointing Randy Rannels as Vacancy Board Chairman.
- D. Resolution 926, Appointing Members to Various Boards.
- E. Resignation from Jay Parrish as Tax Collector.
- F. Resolution 927, Appointing Lancaster County Treasurer as Real Estate Tax Collector.
- G. Course Vector Web Design proposal in the amount of 4,461.75 with an annual fee of 1,239.00 beginning 1/1/2027.
- H. Resolution 928, Disposition of Municipal Records in accordance with the Municipal Records Manual.
- I. Borteck invoice in the amount of 335,928.73 for the new Dulevo Street Sweeper.
- J. Final payment for Pine Street water line replacement project in the amount of 413,684.00.
- K. East Petersburg Events Committee – upcoming events and dates for 2026.

6. Extra Items: Issues arising in the last 24 hours

7. Announcements

- A. The next Borough Council meeting will be held on Tuesday, February 3, 2026.
- B. Appeals Board, January 8 - 7 p.m. as needed
- C. Planning Commission, January 15 - 7 p.m. as needed
- D. Committee, January 22 – 6 p.m.
- E. Zoning Hearing, January 28 – 7 p.m.as needed

8. Executive session for legal matters – EPFC Agreements, Personnel matter and Borough Manager contract

9. Adjournment