



East Petersburg Borough

6040 Main Street ~ East Petersburg, Pennsylvania 17520
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

COUNCIL MEMBERS

Debra Miller, President
John Schick, Vice President
Adam Gochnauer, Pro-Tem Member
John Herr, Member
Lauren Houck, Member
Randy Rannels, Member
Sandra Valdez, Member

MAYOR

James Malone

STAFF

Karen St. Clair, Borough Manager
Scott Liggins, Water Supervisor
Jeff Moseman, Project Supervisor

COUNCIL MEETING AGENDA January 3, 2023

CALL THE MEETING TO ORDER

MOMENT OF SILENCE / PLEDGE TO FLAG

IS ANYONE RECORDING THE MEETING?

1. VISITORS/COMMENTS FROM PUBLIC

2. FINANCIAL: BILL PAYMENT REVIEW

3. REPORT REVIEW

- A. Police – Chief Steffen
- B. Mayor – James Malone
- C. Penn State Life EMS – Adam Marden
- D. ESC / CFO – Diane Garber / John Kottmyer
- E. Fire Company – Don Schoenberger
- F. Borough Manager – Karen St. Clair
- G. Department Supervisors – Scott Liggins / Jeff Moseman
- H. Zoning Officer – Michael Bingham
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor – Amy Leonard
- L. Collections – Amy Leonard
- M. HARC – Debra Miller

4. OLD BUSINESS

Committee Meeting Topics Reviewed: No meeting in December. Next meeting January 26, 2023, at 6:00 p.m.

5. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve appointed service organizations for 2023:
 - Solicitor – Amy Leonard, Henry & Beaver Law Firm
 - General Borough Engineer – Michael Bingham, ARRO Consulting, Inc.
 - Water Engineer – ARRO Consulting, Inc.



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- Auditor – Sager, Swisher & Co., LLP
- Zoning Officer – Collin Fox, ARRO Consulting, Inc.
- Sewage Enforcement – ARRO Consulting, Inc.
- Property Maintenance Compliance Enforcement Officer – ARRO Consulting, Inc.
- UCC Compliance Officer – Matt Spellman, ARRO Consulting, Inc.
- Zoning Hearing Solicitor – Janice Longer, Appel, Yost & Zee, LLP

- B. Motion to recognize the creation of the position of Deputy Chief Fire Official, designated as Deputy Chief 68, to serve alongside the Chief Fire Official and function as his designee and with his municipal authority as indicated in Ordinance #321, and to affirm the appointment of Don Schoenberger as the Deputy Chief Fire Official.
- C. Review/Approve December 6, 2022, Council Meeting Minutes
- D. Review/Approve Resolution 855, Appointing Members to NLCRPD
- E. Review/Approve Resolution 856, Updating Appointments to Various Boards
- F. Review/Approve Fire Police Event Schedule for 2023

6. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

7. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on February 7, 2023
- B. Appeals Board January 12 - 7 PM, as needed
- C. Planning Commission January 19 - 7 PM, as needed
- D. Zoning Hearing January 25 - 7 PM, as needed
- E. Committee January 26 – 6 PM
- F. Tree Chipping Event by the Boy Scouts will be held January 7, 2023 from 8:00 a.m. until 2:00 p.m. at East Petersburg Community Park, in the parking lot. Sign up at the borough office for curbside pickup or drop your tree off the day of the event. Donations will be collected.
- G. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
- H. If a snow emergency is declared it will be posted on the website and WGAL.

8. EXECUTIVE SESSION FOR PERSONNEL & LEGAL MATTERS (IF NEEDED)

9. ADJOURNMENT