



East Petersburg Borough

6076 Pine Street, Suite A, East Petersburg, PA 17520
717-569-9282 ~ www.eastpetersburgborough.org

Borough Council: Debra Miller - President, John Herr - Vice President, Adam Gochnauer - ProTem, Sandra Valdez, David Tirado, Brenden Garrett, Evan Hunter

Mayor: Dereck Duffy

Staff: Karen St. Clair - Borough Manager

COUNCIL MEETING AGENDA

February 3, 2026

1. **Call to order, moment of silence, and Pledge of Allegiance**
2. **Visitors/Comments from public**
3. **Financial: Bill payment review**
4. **Report Review**
 - A. Police - Chief Kilgore
 - B. Mayor – Dereck Duffy
 - C. Penn State Life EMS
 - D. EMC - Violet DeStefano
 - E. Fire Company - James Rohrer
 - F. Borough Manager - Karen St. Clair
 - G. Public Works, Water, and MS4/Project Reports
 - H. Zoning Officer/Property Violations – Bingham Consulting
 - I. Permits Issued
 - J. Building Code Official/Water and Sewer Engineer – System Design Engineering
 - K. Solicitor/Collections - Amy Leonard
 - M. HARC - Debra Miller
5. **Old Business:**

Committee Meeting Topics –Authorized signers, Obsolete material/equipment, Pension compliance amendment, 2026 PA Classics Dates, Payables for 1/22/26, 4Q25 financials, 10/25 meeting minutes, Executive session for legal matters
6. **New Business - Action Items – Council may discuss/deny/approve.** Consider a motion for the following:
 - A. January 5, 2026, Council Meeting Minutes.
 - B. Lancaster Tax Claim Bureau certification of uncollected taxes for 2025.
 - C. Borough Manager Contract for the period 1/5/2026 – 1/3/2028.
 - D. Resolution 930, Obsolete material/equipment
 - E. Resolution 931, Pension compliance amendment
 - F. 2026 PA Classics Soccer Tournament dates
 - G. Reduce the number of Planning Commission members from 7 to 5 and authorize the Borough Solicitor to prepare the appropriate ordinance to make the amendment.
 - H. Payment to Guyer Brothers in the amount of \$108,404.00 for the Hollow Drive Triple Pipe Relining project that was approved by borough council in August 2025.
 - I. Ambulance Service Agreement with _____ to be effective as per the terms of their agreement.
 - J. Payment to Hondru Ford in the amount of \$75,156.00 for the 2026 Ford F250 S-Duty Water Truck.
7. **Extra Items: Issues arising in the last 24 hours**
8. **Announcements**
 - A. The next Borough Council meeting will be held on March 3, 2026.
 - B. Appeals Board, February 12 - 7 p.m. as needed
 - C. Planning Commission, February 19 - 7 p.m. as needed
 - D. Zoning Hearing, February 25 – 7 p.m.as needed
 - E. Committee, February 26 – 6 p.m.
 - F. The Borough office will be closed Monday, February 16, 2026 in observance of Presidents Day.

9. Executive session for legal or personnel matters (if needed): None requested

10. Adjournment