



East Petersburg Borough

6040 Main Street ~ East Petersburg, Pennsylvania 17520
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

COUNCIL MEMBERS

Debra Miller, President
John Schick, Vice President
Adam Gochnauer, Pro-Tem Member
John Herr, Member
Lauren Houck, Member
Randy Rannels, Member
Sandra Valdez, Member

MAYOR

James Malone

STAFF

Karen St. Clair, Borough Manager
Jeff Moseman, Foreman

COUNCIL MEETING AGENDA FEBRUARY 1, 2022

CALL THE MEETING TO ORDER

PLEDGE TO FLAG

IS ANYONE RECORDING THE MEETING?

1. VISITORS/COMMENTS FROM PUBLIC

2. FINANCIAL: BILL PAYMENT REVIEW

3. REPORT REVIEW

- A. Police – Chief Steffen
- B. Mayor – James Malone
- C. Penn State Life EMS – Adam Marden
- D. ESC / CFO – Diane Garber / John Kottmyer
- E. Fire Company – Don Schoenberger
- F. Borough Manager – Karen St. Clair
- G. Foreman – Jeff Moseman
- H. Zoning Officer – Michael Bingham
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor – Amy Leonard
- L. Collections – Amy Leonard
- M. HARC – Debra Miller

4. OLD BUSINESS

Review Committee Meeting Topics: Kim Kirchner re: planting tree with cremated remains of parents, LCPD re: Water and Sewer capacity study GIS data sharing, HYA Baseball request improvements of Tom Herr field, Draft Agreement for Events Committee to use shed/storage room/concession stand, COG updates, Online borough codes, Peddling & Soliciting amendment to specify times, HAFSC updates, Hometown Hero project, Park /Playground update, Payables, 4Q21 financial review, Misc. Items, Fire co. financials/report,



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October minutes, Res. 830 -update HAFSC board members Res. 831-add HARC to board member list, Property damage claim release, Executive session for personnel matters

5. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve January 3, 2022, Council Meeting Minutes
- B. Review/Approve Resolution 832, updating signers for SCADA
- C. Review/Approve Lancaster County Tax Claim Bureau Certification of uncollected
- D. Review/Approve Resolution 833, Agreement with Columbia Borough for yard waste
- E. Review/Approve Resolution 834, Establishing authorized signers for all Borough accounts and requiring two signatures on all checks on Borough accounts
- F. Review/Approve PA Classic dates for 2022
- G. Review/Approve Resolution 835, Emergency Operations Plan
- H. Review/Approve Resolution 836, Authorizing Karen St. Clair to sign the DCNR grant application documents on behalf of East Petersburg Borough
- I. Review/Approve Borough Managers Contract from January 3, 2022, through January 2, 2024
- J. Review/Approve the update of the Borough's Website by adding the Borough Codes
- K. Motion to Advertise Ordinance 317, Updating Soliciting Ordinance to restrict times to 9:00 a.m. to 5:00 p.m.

6. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

7. ANNOUNCEMENTS

- A. East Petersburg Borough will host Northern Lancaster County Regional Police Commission meeting at the Community Center on March 10, 2022, at 7:00. All are welcome.
- B. The next Borough Council meeting will be held on Tuesday March 1, 2022
- C. Appeals Board February 10 - 7 PM
- D. Planning Commission February 17 - 7 PM
- E. Zoning Hearing February 23 - 7 PM
- F. Committee February 24 – 6 PM

8. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

9. ADJOURNMENT