



# East Petersburg Borough

6040 Main Street ~ East Petersburg, Pennsylvania 17520  
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

## COUNCIL MEMBERS

Debra Miller, President  
John Schick, Vice President  
Adam Gochnauer, Pro-Tem Member  
John Herr, Member  
Lauren Houck, Member  
Randy Rannels, Member  
Sandra Valdez, Member

## MAYOR

James Malone

## STAFF

Karen St. Clair, Borough Manager  
Kevin Martin, Supervisor  
Jeff Moseman, Supervisor

## COUNCIL MEETING AGENDA December 6, 2022

### CALL THE MEETING TO ORDER

### MOMENT OF SILENCE / PLEDGE TO FLAG

### IS ANYONE RECORDING THE MEETING?

#### 1. VISITORS/COMMENTS FROM PUBLIC

A. Rick Brouse Re: Boy Scout Tree Chip

#### 2. FINANCIAL: BILL PAYMENT REVIEW

#### 3. REPORT REVIEW

- A. Police – Chief Steffen
- B. Mayor – James Malone
- C. Penn State Life EMS – Adam Marden
- D. ESC / CFO – Diane Garber / John Kottmyer
- E. Fire Company – Don Schoenberger
- F. Borough Manager – Karen St. Clair
- G. Department Supervisors – Kevin Martin / Jeff Moseman
- H. Zoning Officer – Michael Bingham
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor – Amy Leonard
- L. Collections – Amy Leonard
- M. HARC – Debra Miller

#### 4. OLD BUSINESS

Committee Meeting Topics Reviewed: No meeting in November or December.

#### 5. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve November 1, 2022, Council Meeting Minutes
- B. Review/Approve Ordinance 321, Chief Fire Official
- C. Review/Approve Ordinance 322, Mailbox Parking Regulations
- D. Motion to Approve Budget for fiscal year 2023



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- E. Review/Approve Resolution 850, Setting the Water Rate for 2023
- F. Review/Approve Resolution 851, Setting the Trash Rate for 2023
- G. Review/Approve Resolution 852, Updating the Fee Schedule for 2023 to reflect the new rates for water and trash, effective 1-1-2023.
- H. Review/Approve Resolution 853, Setting the Tax Rate for fiscal year 2023
- I. Motion to authorize Rettew to submit a Green Light Go application for the work we were proposing under the submitted ARLE grant for the two (2) traffic signals; 72/Miller and 72/Enterprise. Work included is adding radar detection to both, replacing ped signals with countdown HAND/MAN signals, and adding retro-reflective backplates at Enterprise.
- J. Motion to authorize Rettew to submit as part of the Green Light Go grant application to "add" in Lemon & State Street for new HAND/MAN with countdown ped signals, radar detection, backplates and piano key style crosswalks.
- K. Review/Approve Resolution 854, Giving ARRO authorization to apply for the covid-19 ARPA H2O PA Water Supply, Sanitary Sewer, and Storm Water Grant for Pine Street water main replacement.
- L. Motion to advertise open bidding for the Lemon Street ADA Ramp Replacement Project.

## 6. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

## 7. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on January 3, 2023
- B. Appeals Board December 8 - 7 PM, as needed
- C. Planning Commission December 15 - 7 PM, as needed
- D. Zoning Hearing December 28 - 7 PM, as needed
- E. Committee No meeting in November and December
- F. Santa in the Park has been moved to December 10<sup>th</sup> from 9:00 am to noon and 1:00 – 4:00 (originally scheduled for December 3<sup>rd</sup>).
- G. New Year's Eve in the Park has been cancelled this year.
- H. New office hours go into effect January 1, 2023, Monday through Friday 7:30 a.m. – 4:00 p.m. - we will stay open during lunch.
- I. Tree Chipping Event by the Boy Scouts will be held January 7, 2023 at East Petersburg Community Park, in the parking lot. Sign up at the borough office for curbside pickup or drop your tree off the day of the event. Donations will be collected.
- J. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.

## 8. EXECUTIVE SESSION FOR PERSONNEL & LEGAL MATTERS (IF NEEDED)

## 9. ADJOURNMENT