



East Petersburg Borough

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Borough Council: Debra Miller - President, John Schick - Vice President, Adam Gochnauer - Pro Tem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez - Member

Mayor: James Malone

Staff: Karen St. Clair - Borough Manager

COUNCIL MEETING AGENDA December 3, 2024

1. **Call to order, moment of silence, and Pledge of Allegiance**
2. **Visitors/Comments from public**
 - A. Silent Success Entertainment
3. **Financial: Bill payment review**
4. **Report Review**
 - A. Police – Chief Kilgore
 - B. Mayor – James Malone
 - C. Penn State Life EMS
 - D. EMC - Violet DeStefano
 - E. Fire Company – James Rohrer
 - F. Borough Manager – Karen St. Clair
 - G. Public Works, Water, and MS4/Project Reports
 - H. Zoning Officer – System Designs Engineering
 - I. Permits Issued
 - J. Current Property Violations
 - K. Solicitor – Amy Leonard
 - L. Collections – Amy Leonard
 - M. HARC – Debra Miller
5. **Old Business**

Committee Meeting Topics – Next meeting will be held January 23, 2025.
6. **New Business – Action Items**
 - A. Review/Approve November 6, 2024, Council Meeting Minutes.
 - B. Review/Approve Budget for fiscal year 2025.
 - C. Review/Approve Resolution 903, setting water rates for 2025.
 - D. Review/Approve Resolution 904, setting trash rates for 2025.
 - E. Review/Approve Resolution 905, setting tax rate for 2025.
 - F. Review/Approve Resolution 906, updating the fee schedule to reflect the water rates effective January 1, 2025.
 - G. Review/Approve Resolution 907, appointing Caleb Simmers as Vacancy Board Chairman effective January 1, 2025.
 - H. Motion to Ratify the action taken by the Borough Council on 11/12/2024, in approving the Burn Ban that went into effect on 11/13/2024, and will remain in effect until 12/13/2024. The Burn Ban restricts all open burning including all types that would normally be permitted under the Borough's burning ordinance. The Burn Ban may be lifted prior to 12/13/2024 if current dry conditions improve.
 - I. Motion to Approve Violet De Stefano, borough EMC to proceed with the Special Needs Registry as discussed at the 11/6/2024, council meeting. Violet will work with the Borough Manager and/or Borough Solicitor to ensure we are following best practices to protect our residents and the Borough.
 - J. Motion to Approve Silent Success Entertainment to use the Amphitheater on December 7, 2024 to record a music video. This will not be open to the public. Approval is pending all paperwork is submitted.
 - K. Review/Approve the sale of the following items through Municibid auction:
 - 2008 Chevy Silverado 3500 dump truck
 - 2007 John Deere X540 mower
 - Generac propane 10kw generator
 - 2006 GMC Canyon extended cab
 - 2001 Ford F-350 Diesel pickup truck

7. Extra Items: Issues arising in the last 24 hours.

8. Announcements

- A. The next Borough Council meeting will be held on Tuesday, January 7, 2025.
- B. Appeals Board December 12 - 7 PM as needed
- C. Zoning Hearing December 18 - 7 PM as needed
- D. Planning Commission December 19 - 7 PM as needed
- E. Committee January 23, 2025 - 6 PM
- F. The office will be closed December 24 and 25 in observation of the Christmas holiday.
- G. There is still an opening on the Planning Commission and Zoning Hearing Board, interested parties should contact the borough office,
- H. Santa in the Park will be held at the CC on 12/13 from 5-7 pm and on 12/14 from 9-11 am and 12-2 pm.

9. Executive session for legal & personnel matters (if needed)

10. Adjournment