



East Petersburg Borough

6076 Pine Street, Suite A, East Petersburg, Pennsylvania 17520
Ph. 717-569-9282 ~ <http://www.eastpetersburgborough.org/>

Borough Council: Debra Miller - President, John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, Sandra Valdez-Member, William Sharp - Member

Mayor: Bill Trovato

Staff: Karen St. Clair - Borough Manager

COUNCIL MEETING AGENDA

August 6, 2025

1. Call to order, moment of silence, and Pledge of Allegiance
2. Visitors/Comments from public
3. Financial: Bill payment review

4. Report Review
 - A. Police - Chief Kilgore
 - B. Mayor - Bill Trovato
 - C. Penn State Life EMS
 - D. EMC - Violet DeStefano
 - E. Fire Company - James Rohrer
 - F. Borough Manager - Karen St. Clair
 - G. Public Works, Water, and MS4/Project Reports
 - H. Zoning Officer - Systems Design Engineering
 - I. Permits Issued
 - J. Current Property Violations
 - K. Solicitor - Amy Leonard
 - L. Collections - Amy Leonard
 - M. HARC - Debra Miller

5. Old Business:

Committee Meeting Topics – EPFC – LSA Grant, Amendments to Chapter 116, Parking Regulations, Amphitheater sponsor sign quotes, Kingdom of Wonders – Acrobat event, EMC’s ICA, Uniform and Boot Policy, A/P 7/24/25, 2Q financial, review 2026 draft budget items for G/W/T, Misc. items, Fire co. financials – review only, 6/2025 committee minutes, Executive session for legal matters.

6. New Business - Action Items – Council may discuss/deny/approve. Consider a motion for the following:
 - A. July 1, 2025, Council Meeting Minutes.
 - B. William Sharp Resignation effective as of June 27, 2025.
 - C. Uniform and Boot Policy.
 - D. EMC’s ICA (Independent contractor agreement) for Violet De Stefano. The rate of pay shall be \$36 per hour effective January 1, 2026. The agreement shall be renewed for a one-year term on January 1, 2026, and all other provisions from the March 5, 2024 agreement shall remain in full force and effect.
 - E. Quote by Integrity Land Works to repair the Amphitheater sponsor sign in the amount of \$3,633.00.
 - F. Fire Hydrant Easement for 5911 Pine Street with compensation being paid to the property owner in the amount of \$500.00.
 - G. Traditions of America Phase 3, Bond Number #SU1184172 Escrow Release Request in the amount of \$21,419.99 for site improvements. The request has been reviewed and approved by Michael Bingham of Systems Design Engineering.

7. Extra Items: Issues arising in the last 24 hours

8. Announcements
 - A. The next Borough Council meeting will be held on Tuesday, September 2, 2025.
 - B. Appeals Board August 14 - 7 PM as needed
 - C. Planning Commission August 21 - 7 PM as needed
 - D. Zoning Hearing August 27 - 7 PM as needed
 - E. Committee August 28 - 6 PM
 - F. Ice Cream Social will be held at Constitution Square on August 22, 2025.

9. Executive session for legal or personnel matters (if needed):
10. Adjournment