



East Petersburg Borough

6040 Main Street ~ East Petersburg, Pennsylvania 17520
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

COUNCIL MEMBERS

Debra Miller, President
John Schick, Vice President
Adam Gochnauer, Pro-Tem Member
John Herr, Member
Lauren Houck, Member
Randy Rannels, Member
Sandra Valdez, Member

MAYOR

James Malone

STAFF

Karen St. Clair, Borough Manager
Kevin Martin, Supervisor

COUNCIL MEETING AGENDA August 3, 2022

CALL THE MEETING TO ORDER

PLEDGE TO FLAG

IS ANYONE RECORDING THE MEETING?

1. VISITORS/COMMENTS FROM PUBLIC

2. FINANCIAL: BILL PAYMENT REVIEW

3. REPORT REVIEW

- A. Police – Chief Steffen
- B. Mayor – James Malone
- C. Penn State Life EMS – Adam Marden
- D. ESC / CFO – Diane Garber / John Kottmyer
- E. Fire Company – Don Schoenberger
- F. Borough Manager – Karen St. Clair
- G. Supervisor – Kevin Martin
- H. Zoning Officer – Michael Bingham
- I. Permits Issued
- J. Current Property Violations
- K. Solicitor – Amy Leonard
- L. Collections – Amy Leonard
- M. HARC – Debra Miller

4. OLD BUSINESS

Review Committee Meeting Topics: Lemon Street Sidewalk/Curbing update, Fire Dept./HAFSC Agreements, Borough's current Sidewalk Ordinance, Draft Public Comment policy, Discuss "food truck vendors" for Borough events, Payables, 2Q22 financials, Borough Holidays for 2023, Preliminary Budget review 2023, Misc. Manager/Council items, Fire Co. financials review, June 2022 Committee Minutes, Executive Session – personnel issues



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5. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve July 5, 2022, Council Meeting Minutes
- B. Review/Approve Borough Holidays for 2023
- C. Review/Approve Lease Agreement between East Petersburg Borough and East Petersburg Fire Department
- D. Review/ Approve Fire Service Agreement between East Petersburg Borough and East Petersburg Fire Department
- E. Review/Approve East Petersburg Borough to withdraw from the Hempfield Area Fire Service Commission (HAFSC) and for the Borough Manager, Karen St. Clair to notify East Hempfield Township in writing
- F. Review/Approve payment No. 1 to Doli Construction Corporation in the amount of \$232,978.00 for the Lemon Street Water Main Replacement Phase III
- G. Motion to Advertise Ordinance 320, updating regulations for construction and repair of curbs and sidewalks in East Petersburg Borough

6. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

7. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on September 6, 2022
- B. Appeals Board August 11 - 7 PM, as needed
- C. Planning Commission August 18- 7 PM, as needed
- D. Zoning Hearing August 24 - 7 PM, as needed
- E. Committee August 25 - 6 PM
- F. Two Towers Music Fest that was scheduled for August 6, has been cancelled.
- G. Hempfield Church of the Brethren Ice Cream Social will be held August 26 from 6:00 – 7:30 at Constitution Square and Kenilworth Court
- H. Blues Festival will be held September 3, at the East Petersburg Community Park from 2:00 p.m. – 7:00 p.m.
- I. East Pete Carnival will be held September 15 and 16, at East Petersburg Community Park, beginning at 6:00 p.m. both nights
- J. East Pete Day will be held September 17, at East Petersburg Community Park, beginning with a 5K/Fun Run, followed by a parade, entertainment, activities, and the day will end with fireworks!

8. EXECUTIVE SESSION FOR PERSONNEL & LEGAL MATTERS (IF NEEDED)

9. ADJOURNMENT