



East Petersburg Borough

6076 Pine Street, Suite A, East Petersburg, PA 17520
717-569-9282 ~ www.eastpetersburgborough.org

Borough Council: Debra Miller - President, John Herr - Vice President, Adam Gochnauer - ProTem, Sandra Valdez, David Tirado, Brenden Garrett, Evan Hunter

Mayor: Dereck Duffy

Staff: Karen St. Clair - Borough Manager

COUNCIL MEETING AGENDA

April 7, 2026

1. **Call to order, moment of silence, and Pledge of Allegiance**
2. **Visitors/Comments from public**
3. **Financial: Bill payment review**
4. **Report Review**
 - A. Police - Chief Kilgore
 - B. Mayor – Dereck Duffy: SAAM 2026 Proclamation
 - C. Penn State Life EMS
 - D. EMC - Violet DeStefano
 - E. Fire Company - James Rohrer
 - F. Borough Manager - Karen St. Clair
 - G. Public Works, Water, and MS4/Project Reports
 - H. Zoning Officer/Property Violations/Cost opinion for 5939 Main Street – Bingham Engineering & Consulting
 - I. Permits Issued
 - K. Solicitor/Collections - Amy Leonard
 - M. HARC - Debra Miller
5. **Old Business:**

Committee Meeting Topics – 02/26 meeting minutes, presentation for future administration building, Events Committee Agreement, Res. 936 – to sell street sweeper & generator on Municibid, DTF annual funding. UCC board of appeals, SDE – RFPs sent, Payables 03/26/26, Fire Police schedule, Executive session for legal matters.
6. **New Business - Action Items – Council may discuss/deny/approve.** Consider a motion for the following:
 - A. March 3, 2026, Council Meeting Minutes.
 - B. Ordinance 331 - Reduce Planning Commission members from seven to five.
 - C. Proposal from Bingham Engineering & Consulting LLC in the amount of \$29,500.00 to provide professional engineering services for the traffic signal upgrades at State & Lemon Street. The total cost described in the proposal shall not exceed that amount.
 - D. Proposal from Rettew in the amount of \$7,850.00 to provide PennDOT traffic signal permitting for the traffic signal upgrades at State & Lemon Street.
 - E. Ordinance 332, approving and authorizing the execution of the restated and amended agreement – exhibit A, for the establishment of a Lancaster County UCC Board of Appeals.
 - F. Resolution 937, appointing John Wolf to the Lancaster Inter-Municipal Committee UCC Board of Appeals Appointment Committee.
 - G. East Petersburg Events Committee Agreement.
 - H. Advertise the Pine Street Water Main Replacement Project Phase 2: State to Broad Street out to bid.
 - I. To authorize Karen St. Clair and other Borough staff as needed to attend the public auction for 5939 Main Street on April 15, 2026, and place a bid, not to exceed \$ _____, and to pay the required deposit and execute an Agreement of Sale and other documents as necessary.
 - J. The borough manager, Karen St. Clair to issue Requests for Proposal (RFPs) to architectural firms to obtain cost proposals for the renovation of the maintenance building and the construction of a new admin building.
 - K. Mayor Duffy and Wayne’s Towing & Recovery to host a benefit car show to raise funds for Acute Myeloid Leukemia (AML) on October 3, 2026, from 11am – 2pm, with a rain date of October 4, 2026.
7. **Extra Items: Issues arising in the last 24 hours**

8. Announcements

- A. The next Borough Council meeting will be held on May 5, 2026.
- B. Appeals Board, April 9 - 7 p.m. as needed
- C. Planning Commission, April 16 - 7 p.m. as needed
- D. Zoning Hearing, April 22 – 7 p.m.as needed
- E. Committee, April 23 – 6 p.m.
- F. Lg. Appliance & Tire Pick-up, April 24 – sign up and tags are required.

9. Executive session for legal or personnel matters (if needed): None requested

10. Adjournment