

**EAST PETERSBURG BOROUGH  
COMMITTEE MEETING MINUTES  
September 26, 2024 6:00 p.m.  
Held in person: 6051 Pine Street, East Petersburg, PA**

**CALL TO ORDER:** Meeting was called to order by Debra Miller, President of Borough Council at 6:00 p.m. with a moment of silence and Pledge of Allegiance.

**ROLL CALL:** Council Members: Debra Miller – President, John Schick – Vice President, Adam Gochnauer – ProTem, John Herr – Member, Randy Rannels – Member, William Sharp – Member, Sandra Valdez – Member, Mayor: James Malone (Absent), Borough Manager: Karen St. Clair

**VISITORS:** Karyl Carmignani, Tammy Moseman, Don Kissinger, Samuel Maurer V, James Swarr, Branden Garrett, Josh Roberts, Susan Peifer

**I. PUBLIC COMMENTS**

1. Sam Maurer voiced concern for fading street lines at intersections.

**II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY**

1. **PW Presentation:** Kevin Martin reviewed proposed projects for 2025. Metal siding on Shed at the park, Speed Limit Sign replacement project, Plan design for new storage area at maintenance shop, Salt shed door, Park Playground Mulch project, State St. Pipe project, Basketball Court project at Constitution Square, Mowers, Road improvements, Rear tires on backhoe. Ultrathin overlay on Lemon St. (Broad to Graystone) – paving will be smooth and low spots will be level. Lines will be checked at Graystone and Lemon after paving is done.
2. **MS4 Project Presentation:** Jeff Moseman reviewed proposed projects for 2025. Confined space safety equipment and certification, Airvac System for pipes and outfalls, Robotic cameras for inspecting pipes, Constitution Square Basketball Court- repave court /color coat /replace rims /repave parking lot est. cost \$80,674.00. Stormwater pipe repair – severely degraded pipes were found on State St. during Jet vac cleaning - proposing Cure-in-Place repair for pipe on State St. from elementary school to Lemon St. Robotic cameras were also looked into.
3. **Pine Street Curb/Sidewalk Letter and Specs:** Water Main replacement will be done in 2 phases. Sidewalks were inspected and non-compliant areas have been marked. A letter was drafted to notify residents. After the letter is approved, it will be mailed out along with specs and information on grant assistance. Work will need to be completed by August 31, 2026. Council discussed making Pine Street one-way heading south to reduce the hazardous situation of people traveling two directions on a very narrow street. Parking will remain on both sides of the street. It is an easy process and can be started at any time. Traffic calming measures will be looked into. John Herr will knock on doors again to get a consensus.
4. **Flashing Crosswalk Sign request for Linden & Main:** Many complaints have been received about this intersection. Cars do not stop or slow down to allow residents to cross. There is a crosswalk currently at Linden and Main. Residents are requesting signage or flashers to reduce hazardous situation. A florescent sign w/arrows will be hung and piano key crosswalk on pavement. Ramps are already there. Flashers for several locations could be looked into more for grant funding.  
**Pine and State Intersection:** Complaints have also been received re: safety concerns at the intersection of Pine and State St. This is a bus stop, and cars are blocking this intersection, therefore bus cannot drop off the children until it clears. This is causing an unsafe situation. "Do not block intersection" sign will be installed, and lines painted?

5. **Pickleball Sound Mitigation Screen:** Quote from Fence Screen Company was received for solid vinyl screen with wind cut outs in the amount of \$1,168.96, with a 3 year warranty and 10 year life expectancy. One other company submitted a quote in the amount of \$5,500.00 for same material, possibly thicker, but does not have wind cut outs. This company had two other options. It was decided to wait out the winter to allow time for extra research to determine which product is best, and then install in the early spring. Timers will be checked to be sure they are operating properly.
6. **Pickleball Divider Nets request from the group:** Pickleball group would like to install nets. They will purchase and install themselves. Council said this could be a liability, so this will not be possible.
7. **Investment Policy and Resolution 898:** The auditors recommended we have an investment policy. This is a standard policy, and it outlines what we are already doing. This was reviewed by the borough solicitor. It will be on the 10/1 agenda.
8. **Susquehanna Municipal Trust (SMT)– SC Agreement & Resolution No. 899:** With the adoption of the Charter effective 1/1/25, we will also be joining in with the other members for workers compensation coverage. The trust is governed by 7 municipal managers. Safety training is included, and they will help us with writing a safety manual. The savings with SMT for 2025 is \$922.00. This was reviewed by the borough solicitor. The resolution/agreement will be on the 10/1 agenda.
9. **Review Budget Funds:**  
Manager St. Clair reviewed the proposed draft 2025 Budget for General, Water, Trash, and the remaining Borough funds with council members.  
No increase proposed for Taxes; 3% proposed for water to be used for water tanks and water plants; still waiting on trash amounts from Good's.
10. **Review Account Payables 09/26/2024:** No additions to the regular bills.
11. **Fire Company Financials – for review only:** Reviewed by Council.
12. **Misc. Items:** None

### III. ACTION ITEMS

1. *It was moved and seconded (S. Valdez / W. Sharp) with unanimous approval by the board, to approve August 2024 Committee Meeting Minutes.*

### IV. EXTRA ITEMS: Issues arising in the last 24 hours: None.

### V. ANNOUNCEMENTS:

- The next Brough Council meeting will be held on Tuesday, October 1, 2024.

ADJOURNMENT: 8:51 p.m.

EXECUTIVE SESSION FOR LEGAL MATTERS: 8:57 p.m. – 9:06 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary