

MINUTES OF THE COMMITTEE MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	September 22, 2022	6:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice-President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez
	Mayor:	James Malone
	Borough Manager:	Karen St. Clair
	Supervisor:	Jeff Moseman
	Supervisor:	Kevin Martin

Meeting was called to order: 6:00 p.m.

Moment of Silence / Pledge to Flag

Visitors: Todd Heidelbaugh, James Swarr, Josh Roberts, Tammy Moseman, Pat Sherrard, Don Schoenberger, Aaron Sherman

James Swarr and Josh Roberts were recording the meeting.

I. PUBLIC COMMENTS:

1. **Tammy Moseman** – Asked why EP fire police did not cover the East Petersburg Day Events and why they were at the Lititz event. Don Schoenberger said they were informed over a year ago that the fire police had a prior commitment for this date. Randy Rannels said there is a county coordinator for the Fire Police, and he tasked every fire co. to the Lititz event. This will be the case every other year when this event is held. Ms. Moseman asked if the fire police are re-imbursed for covering the Lititz event. Mr. Schoenberger said yes. Ms. Moseman said she is concerned because our fire tax pays for them to protect our residents. Mr. Rannels said there is a co-operation and other companies cover for us at times. Mr. Schoenberger said the fire police did return back in time for the East Petersburg parade that day.

II. AGENDA ITEMS FOR DISCUSSION ONLY:

1. **Alexander Kara – Rental of Amphitheater for October 15th**
Explains his band usually plays once a year for family and friends and they would like to rent the amphitheater October 15, 2022. He said they will do 16 songs which takes 1 hr. 15 min., 2 hours to prepare and 45 minutes to tear down. He said there is a difference in price for 4-6 hours and would like to be able to rent it for the 4 hours, but it could take a little longer (maybe 30 minutes). They expect 70 people to attend. He was told that this will be voted on with the action items later in the meeting and someone will let him know if he did not want to stay.
2. **Lancaster Public Library – provide update on how LPL is serving EPB**
Jamie Hall, Director of Development and Erin Sherman, Board Chairman were in attendance to give the annual update. The Library is being used more than ever and this is increasing each month. 27% of residents used the library last year totaling 18,000 materials, with the average total cost of these materials being 350,000.00. They have had an increase in costs and are asking for 9% increase; national average is 38.00 per capita, state suggestion is 5.00 per capita, and EP is currently giving 1.49 per capita. They operate their own budget and are 501.C.3 and generate over 60% of their own budget to keep the library going. They offer many services currently including a business center to help with resumes and cover letters, lend out hot spots, e-readers, and e-books. The library will be moving one block away to Queen Street around April 2023. The new library space will be more modern and have ADA study rooms, mtg rooms, state of the art technology, teen library, children's library. Children are using the library more than ever. The building will be rent free for 99 years and completely funded

from gifts and fundraising, not municipal funds. They asked that council give consideration to the work they do for the residents.

3. John S./Kevin/Michael: Lemon Street Sidewalk Update

John Schick said he met with 37 of the 45 neighbors to discuss the project, review markings, answer questions, and discuss the timing. Kevin Martin and Tammy Moseman were there also. Mr. Schick estimated the borough's portion of the sidewalk/curbing work to cost 85,000.00 and he would like to get approval to allow ARRO to move forward with the specs. He pointed out that bids can sometimes be lower in the Fall. Mr. Bingham said it should only take 3 weeks for ARRO to get the specs for the project together. The Borough will need to send out an official letter with dates and specs by the end of October. Manager St. Clair will draft the letter and give to Amy Leonard, Michael Bingham, and John Schick to review.

Option 1: Mr. Bingham said if we bid all the work out now, all the sidewalk and curb replacement work, including what the borough and property owners need, it could all be put together and we would be able to pick and choose the items/alternates that get done, and it could be one set of project specs to put out to bid using one advertisement. After the letter is ready and mailed it could be put out to bid and when we get prices back a town hall meeting could be held on a Planning Commission meeting date (possible January) to discuss the prices and alternatives. With this option, the projected deadline for the sidewalk and curbing replacement would be August 31, 2024. Mr. Bingham pointed out if the contract gets awarded it still allows 1 year to make the payment prior to Labor Day-2024, and if the bid is not accepted, it gives 1 ½ years to do the work.

It was discussed if homeowners agree to go with the project bid price, the borough could invoice them. Council would need to determine the time frame for payment. Amy Leonard pointed out there would need to be an agreement put together and administration considered. Manager St. Clair said she could put together an agreement for Council to look at.

Tammy Moseman said at least 15 of her neighbors have said they would like to have the borough take care of it. Mr. Schick said it will have to be an all or nothing and it will be discussed at a meeting and there will have to be something official sent to homeowners that will then need to be returned to us by homeowners. Tammy Moseman is helping residents that do not have internet to keep them informed. It was pointed out that work will be priced based on unit of square footage and each property will be remeasured to figure out their cost. Amy Leonard pointed out that according to the law, the borough could say it is a borough project and bill the residents. John Schick said this is not what the borough wants to do, we are just trying to give the residents options. Mr. Schick said if 99% wanted it and only 1 person doesn't this could be considered, but we will have to wait and see. Mrs. Moseman said a resident wanted to know if she angled her sidewalk would that be good enough? Mr. Schick said the specs have to be followed. Mrs. Moseman said another resident said on the lower part of Lemon they have a black ½ inch strip between the curb or sidewalk and is this something that can be placed in to prevent the trip hazard. Mr. Bingham said that is an expansion joint and Mr. Schick said there were areas where the curb is rotting away, and it has created a trip hazard.

Option 2: Mr. Moseman suggested a second option: he suggested shortening the completion date for residents that go out on their own and after that date everyone else would be locked in to go with the bid costs.

Mr. Bingham said if you bid it twice, most contractors will not re-apply, and if you extend it out farther material costs will be higher.

Amy Leonard said with option 2 you say to residents right now you have one year to get a private contractor to do the work and at the end of one year whoever didn't do the work will be included in the bid package. The only problem is residents will not have the bid package price to compare to because it will not go out for another year. Mr. Bingham said this will eliminate people who did not do anything by the cut-off, and we would then put this out to bid next winter to get the best bid price. Mr. Schick said this time next year- Fall 2023, we will begin to prepare the bid documents and whoever doesn't have their sidewalks done will be included when we put it out to bid and it will then be awarded in December/January, and work would get done in Spring-2024. The initial letter will still go out the end of October-2022 with the specs. Mr. Bingham will modify the specs before they are sent out to make the information clearer. Adam Gochnauer pointed out a note should be added to notify residents of the 5-year moratorium in case they are considering changing utilities to gas. Utility companies will also need notified of the moratorium. Mr. Gochnauer said the letter should relay to the residents that we will have our price by the end of 2023.

Mr. Schick and Mr. Bingham agreed the borough owned ramps should go out to bid now to get them done.

Sandra Valdez said she feels the second option gives the residents more of a chance to do it on their own and nothing is being pushed on anyone. John Herr, Randy Rannels and Lauren Houck were in agreement with the second option also.

Tammy Moseman will relay a message to her neighbors via e-mail group and let them know an official letter will be sent in October.

Mayor Malone said there were some grants out there for sidewalks. Mr. Bingham said he looked into it and the cut off has ended for this.

Manager St. Clair said a motion will be added to the October Council meeting agenda for Mr. Bingham to prepare specs for sidewalk/curb replacement on Lemon Street and start working on ADA ramp bid for borough.

Mr. Moseman asked if permits will still need to be applied for before the sidewalks are replaced, and if the fee will be waived. Council said yes.

4. Michael/Karen: Update on the (2) Grants: Bioswale and Pickleball

Grant for bioswale at the Meadows: This grant is called The Clean Water Grant and there are no required funds to be matched, but to improve our chance of getting funding, we will propose 10% match. Amount being requested is 292,906.00. Work to be done: existing pipe and unmaintained swale will be removed and replaced with native plantings, stone will be added to improve the water quality and functionality. The existing trail will be replaced, and two bridges and benches will be added. This grant is due by September 30. We should hear back in approximately four weeks.

Lauren Houck said currently the pipe there has so much sediment build up that the water is not flowing through, and it is causing ponding. Mr. Bingham said that we will be removing the pipe and putting in a bioswale to help uptake some of the nitrogen phosphates and meet MS4 requirements. John Herr said this is aesthetically pleasing and if this happens, he feels the residents there are going to love it.

Grant for Pickleball: This grant is called Community Conservation Partnership Program (C2P2) through DCNR. It is a 20% match for municipalities that have 5,000 residents or less. The amount we are requesting is 125,000.00. Council reviewed the parking plan included in this project and Adam Gochnauer asked why the adjacent rectangular field is being turned into parking instead of just using the 8 spaces near the 2 courts? Mr. Bingham said at the 8 spaces you have to back out onto Graystone Road and that can be unsafe. The plan will add 42 spaces for park use and overflow for events as well as allow for parking during a snow emergency. The grant can be revised but should be done prior to the October 27 deadline.

Next month we will need a resolution for the contribution to the pickle ball grant.

5. Community Mailboxes and Parking Regulations

John Schick received a complaint from a resident about people parking cars in front of the community mailboxes and asked what authority the borough has to stop this from happening. It was talked about and decided that if they are going to amend parking at community mailboxes it should include all of them in the borough. Amy Leonard looked over the traffic ordinance and said that after section (c), we should add a section (d) to put in an actual prohibition against parking at community mailboxes, include a minimum distance on each side, and add a list of community mailbox locations. The curb will need painted. There are currently "no parking" signs, but an ordinance will make it enforceable. It was pointed out that it could impede on homeowners parking area if the distance is too far out. Mr. Bingham said he recommends 15 ft. distance to allow the mail truck to pull in and out. John Schick said 15 ft. is standard for fire hydrants also. It was asked if a vehicle could be towed if an ordinance is passed to restrict parking. Amy Leonard said signs would need to be posted for this, but she would recommend a citation be issued before towing. Ms. Leonard will draft an ordinance for council to review at the October committee meeting. Manager St. Clair will check with the post office to find out what their requirements are.

6. HAFSC update: Review letter from EHT

Last month Manager St. Clair sent EHT a letter saying effective 1-1-23 EPB will withdraw from the fire commission as a member, and we will not be sending further contributions in 2023. Manager St. Clair received a letter back last week thanking her for the letter and invited the borough to withdraw from the commission immediately rather than waiting until the end of the year. The invoice was included with the letter. Manager St. Clair reached out to EHT-Manager Schweitzer to let her know the meeting was tonight and told her that knowing council, they would most likely honor the agreement until 1-1-23. Manager Schweitzer said ok and to let her know on Friday what council decided. The following Tuesday, Manager St. Clair received a call from EHT-Manager Schweitzer, and she said she was giving a courtesy call to let them know that it was on the agenda for the Wednesday meeting to make a motion to approve EPB's immediate withdraw from the EH Fire Commission.

Manager St. Clair said she asked Ms. Schweitzer if this motion was pre-mature because EPB did not have a meeting until Thursday. Ms. Schweitzer told Manager St. Clair they didn't care -- they just want to move forward.

Tammy Moseman said she listened in on EHT Wednesday 9/21/22 meeting via zoom and confirmed they did make the motion for immediate withdraw of EPB from the EH Fire Service Commission, and it was passed unanimously. Ms. Moseman said during the meeting Ms. Schweitzer stated she received a letter from EPB saying they would withdraw from EHFSC as of 1-1-23 and also said she sent a letter to EPB but did not hear back and did mention we had a meeting. EH said they could not move forward and revamp, and it needed to be voted on to allow them to move forward and the new commission will consist of the 3 fire departments and EH Twp. EH said public safety was on board with this also. They said they have a lot of work to do in the months of October and November to ensure they have a full commission in January.

Manager St. Clair said she only received one letter from Ms. Schweitzer, and she did respond back with a letter which stated when our meeting was and that she would be notified of the decision council made. Manager St. Clair said she stands by following the agreement until it ends 1-1-23. Ms. Moseman asked if they ever responded back in December to the addendum. Manager St. Clair said no, they did not. Sandra Valdez asked if the agreement explained what would happen with early termination. Manager St. Clair said the agreement does not spell it out, but the proper notification has been given for the 1-1-23 termination. Randy Rannels said he reached out to Scott Russel immediately after EPB voted to withdraw and asked him if he was available to talk so he could tell him what happened, and he received a one-word text "no" in reply. Mr. Rannels said he asked to have an item added to the agenda on a Monday for a Tuesday meeting and it was to discuss how the HAFSC can hit the ground running beginning 1-1-23. He received a forwarded e-mail from Diane Garber that Mr. Russell cancelled the meeting. Mr. Rannels said he feels that this has all been going on for a while, but at this point we should consider East Hempfield as hostile in this situation and anything moving forward with them would be hostile on their end. Mr. Rannels pointed out that progress was being made with recruitment and retention, but there was not much else happening in the meetings. John Herr asked about the ordinance that was sent to us by EH to appoint John Kottmyer and give him jurisdiction in EP and asked when this needs passed. Manager St. Clair sent the ordinance to the FD for their review and input. Amy Leonard said whatever the borough adopts should be at the direction of the fire company. Mr. Rannels pointed out that John Kottmyer responds to calls during the day because EP does not always have coverage. Adam Gochnauer said that we are in an agreement now with EH for the FSC and we will be in an agreement starting 1-1-23 with EPFD and explained that it would not be fair to EPFD to give them a bill now for the CFO. Mr. Gochnauer said we are going to honor our agreement until the end of the year, and we still have the same representatives for this. Going forward as of 1-1-23 it will be the FD representing themselves on the committees. For now, we are still in the agreement and the CFO's responsibilities are the same according to the contract. Mr. Gochnauer said most likely after we notify them that we are staying in this agreement until the end of the year, they will not hold any HAFSC meetings. Mr. Gochnauer said we need to be people of our principle; we said we would be in this agreement, and we will. Starting 1-1-23 our contract takes affect with EPFD and theirs takes affect with EH.

Josh Roberts asked when we let EH know we want to continue the contract with ESC. He said we never see anyone representing this position at the meetings and asked what we are getting for the amount of money we are sending over there. He thinks it might be a good idea to explore other opportunities for next year and asked when we have to let them know. Mr. Gochnauer said when this position was available before, we put it out there and no one came forward. Mr. Roberts said he was a paramedic for 20 years and its not that hard of a job and he would be willing to do it for no pay. He pointed out that there are other people vested in the community that might want to help with this also and we could save some money. Manager St. Clair said she received the budget report for 2023 for EMS and our share is 21,000.00. Lauren Houck asked what the training is for this. Josh Roberts said that she actually has a master's in EMS, and she is certainly very qualified for her position but seeing that she is employed by EHT who has actively worked against our best interest for the last 2 years is concerning to him. Lauren Houck said 80% of the salary for the EMS Coordinator is paid for by EH and we have felt that from the start.

Withdraw from HAFSC 1-1-23 is on the agenda for a vote later in the meeting. If this passes nothing changes for the meetings. Lauren Houck pointed out that they accepted our notice but invited us to withdraw immediately. Amy Leonard said they think they have taken some action to terminate EP, so they probably won't notify us about any meetings they have. It was pointed out that under the sunshine law the meeting information is public information, so we will know the dates that way.

7. **Act 57 of 2022: Property Tax Penalty Waiver Provisions**

Manager St. Clair received notification from Lancaster County last week about Act 57. This Act was signed by our Governor on July 11, and will take effect October 10. They came up with this Act because when a property is sold near the time a real estate bill is mailed out, it usually ends up being mailed to the old owner and not the new owner, so the new owner gets hit with the 10% penalty. Act 57 would allow for this penalty to be waived. We are mandated to adopt a resolution or ordinance for this within 90 days of the effective date because the Borough is a taxing district that imposes taxes on assessed real estate values. Even though this is going to be a state law we are asked to pass the resolution to show we are following the policy.

8. **Amy: Guidance to when Council should abstain from a vote**

Amy Leonard pointed out the following:

The chairperson can make a motion.

You do not have to abstain from voting on meeting minutes if you are not at that meeting and explained that you are not personally verifying everything in the minutes is accurate, you are just verifying that the minutes were prepared in the course of the usual borough business. This is part of the business, and these are received ahead of the meeting so you can read them and if you have questions, you can ask about it, but you are not required to abstain.

At the last meeting, there were a number of abstentions on the MMO because Manager St. Clair gave the initial calculation at the prior committee meeting and some of council did not attend. Ms. Leonard said whether councilmembers attend the meeting or not they are given the documents to review, so by the time the council meeting rolls around they have the obligation to review the documents whether or not they were at the meeting. Ms. Leonard said if we did not have this meeting tonight, we would have run the risk of not adopting the Minimum Municipal Obligation, MMO. There is no subjectivity, and it is only based on actuary figures, so if Manager St. Clair gave the actuary calculated amount, there should be no reason to abstain due to not being at the meeting. Ms. Leonard explained we cannot take the risk of something not being approved, so if you can not attend the committee meeting then review the documents and ask questions so you will be ready for the next council meeting. Ms. Leonard said the time abstention is appropriate is when you have a conflict of interest. She suggested council familiarize themselves with what is a conflict of interest under the State Ethics Act, which is using the authority of office, or employment, or using any confidential information you receive from holding public office, for the private pecuniary benefit of yourself, or your immediate family, or a business your immediate family is associated with. If you have this kind of conflict of interest, or you are concerned about perceived conflict of interest, abstain, and fill out an abstention form. Manager St. Clair will bring the abstention forms to all meetings, and these will be filled out in advance for a conflict of interest. It would then be stated at the time of the vote that the form was filled out. Lauren Houck said in the past if she was not present for a meeting, she has abstained from approving the minutes. Amy Leonard said if you weren't there you can still approve the minutes have been prepared in the course of the usual borough business. Ms. Leonard said you are not swearing it happened, you are just approving it as usual course of business. John Schick asked if they still have the right to abstain because he feels if he is not there than he cannot prove these things happened. Ms. Leonard said she can not stop them from abstaining, but it is not necessary and if they do not feel that they have enough information even after asking questions or trying to get more information, they can abstain, but it should be used very limitedly. She just asked them to weed out what is subjective, and what is essential to doing borough business.

9. **Kevin Martin: Review Street Projects & Equipment needs for 2023**

Mower: The mower that was purchased in 2022 has cut down on time and is working great. Repairs are less because it is new, and the grass looks more uniform because of the way it cuts. Proposing same mower ISX3300 for 2023; cost is 16,968.00. One of the old ones could be cycled out. One of the old mowers is currently on Municibid - bid is at 751.00.

UTV: Some of the park maintenance issues they are seeing with driving the truck on park grounds is damage to grounds from impact of driving in the park and up over the curbs (which is hard on the front end). Small entrances at the park make it hard for trucks to get in and out. When it rains the truck creates ruts, and at times they have created more damage while driving through the park to check on complaints for park issues. It is also hard to get through on EP day when they need to move the barricades. They are proposing to acquire a UTV, Kubota RTB 1100, as a solution. The cost is 22,065.00 for basic frame set up with dump bed that will hold toolboxes and allow them to get into these locations when it's snowing, wet and muddy. This would allow for getting back and forth in the park easily, without causing damage and allow them to aid EP Events with setting up barricades and barrels. This will also help with doing park rounds all year and to get through the park when it snows or rains without causing damage to the grounds, due to a lighter footprint. The width is 4 ft wheelbase, diesel fuel, goes 35 mph. It is a basic package that is commonly used for public works by municipalities for the same reasons. Maintenance would be similar to a mower which normally costs 250.00 per year.

Maintenance Shop: Current maintenance shop is 4,000 sq. ft. and houses our equipment and he is proposing in the next few years we add on 5 bays out front that will store street sweeper, dump trucks, salt spreader, snowplows, etc. Garage door would be on the bays to help with accessing the equipment easier and allow them to wash down the vehicles. They currently have to move equipment around to access the vehicle they need.

Chipper being sold: It was pointed out the chipper is being sold because it was not capable of handling the amount of chipping they have. They will rent a larger one when they need to chip in the future.

Roads:

Lemon Street - Proposing to put an ultrathin coating and paint lines on lower Lemon St. for the cost of 62,551.51, rather than standard mill overlay on the road which costs 265,000.00. Ultrathin coating is just as good and reliable and will last 20 years. The ultrathin coating will solve the curb reveal issues on upper Lemon. It is a volcano rock rather than limestone, so it is a much harder product and only needs 3/4" material. It prevents hydroplaning and has good anti-skid resistance. The harder stone used for this will prevent ruts. There is low maintenance cost- only need to crack seal. There is no cap on it with liquid fuels, so we do not have to pay prevailing wage. It is just as good as an overlay but is considered maintenance. Adam Gochnauer asked if ultrathin overlay is for a good road you are sealing as opposed to fog seal which gives a bad road new life? Mr. Martin said yes, the overlay is more of a permanent fix that lasts 20 years; crack seal is a fix that lasts 10 years. Overlay is an alternative to mill and pave. John Schick pointed out that mill & overlay grinds the road down 2-3 inches and then replaces 2 inches, what the ultrathin will do is put down 3/4 - 1 1/2" of material on the existing road without grinding it down and it's a better product, but the base surface needs to be in good condition. Lemon Street is highly traveled, and this product will hold up well. It was also pointed out that it will help the gullies in the road, along with the new curbing.

Cherry and Orange St. - Proposing Fog Seal

Oak St. (Lemon to Main) – Proposing Fog Seal

10. Jeff Moseman: Review Water Projects & Equipment needs for 2023

2023 Budget- Replace Pine Street water main section between State St & New St.: 820 linear ft. of 8-inch water main, 3 valves, 2 hydrants and 21 service lines. This will replace the 4-inch asbestos cement water pipe that is in the road now – cost estimate for this project is 385,315.35.

5 years of the 10-year plan:

Next 3 years we would like to replace the water line on Pine St. from State St. to New St. and then New St. to Hershey St. then Broad St. to State St. to complete Pine Street. There is still asbestos cement water pipe on Carpenter, High, Sundra, Jeanette, State, Broad, Valley and Nitrate plant to signal light at State St. After Pine is complete, one of the other streets with ac piping will be taken care of in the following years. Ultrathin coating will be used to replace the road after the work is complete on Pine Street. Adam Gochnauer said we should look at making Pine Street one way so we can give the residents plenty of notice. He would like to start discussing this in late Fall or Winter. It was pointed out that sidewalk/curb inspections will need done on Pine Street also.

5-year plan for water meters:

Remainder of 2022 – Replace 7 meters, 27 radio readers need added.

2023 – 104 of the 3/4 inch meters need replaced, 2 of the 4-inch pit meters at Lincoln Court need replaced, 48 new meters coming up for TOA

Kamstrup cost for this work: 39,000.00

iPearl cost for this work: 27,000.00 if we use the existing meters; approx.36,000.00 if we replace them

iPearl meters were ordered in October and we did not get them until the middle of summer. The iPearl meters have more components that can cause issues and take longer to install.

Kamstrup is easy to install with one meter and nothing else. The pit meter has an electronic head which makes it waterproof. Mr. Moseman said there would be a 706.00 annual hosting fee for the Kamstrup software and TOA development application fees could help pay for the meter reading equipment and start up meter costs. The software for Kamstrup is read by Android- staff currently has APPLE phones, but also have 3 Android tablets and one Android phone.

Mr. Moseman pointed out that at the last meeting a presentation was made for Council on Kamstrup meters, but a decision was not made about whether they would like to begin using the Kamstrup meters or stay with iPearl meters. He stated that we have 150 meters that are 1985 and older left to replace and 134 meters 1998-2010 are in need of MXU readers.

Mr. Gochnauer said that it might be good to wait and stay with what we have for now and get everyone on the same meter and then see what comes down the road as far as a company that can read all the meters and might be even better and cheaper. Mr. Moseman agreed it would be ideal if there was one company that could read all the meters. They can install 3-4 iPearl meters in one day vs. 14 of the Kamstrup.

They are working on replacing the meters or adding MXU readers to the meters that still require walking. Sandra Valdez said wouldn't it be better to fix the ones that are older and not up to par? Mr. Moseman said prior to 2004

they only had a box of handwritten records, and he was told to start going door to door to replace meters, and this is how is got staggered. DEP wants water meters replaced every 20 years.

Mr. Gochnauer said he would like to see a spreadsheet with the entire costs for the new meters vs. old meters, including fees, hardware, manhours, etc. He wants to see what the cost difference is because he is on the fence, and it appears that the Kamstrup would be more costly. He also suggested reaching out to the iPearl rep to see if there is something new coming out. Council agreed with this. Mr. Moseman will also reach out to Badger.

Nitrate Plant Radio SCADA Antenna: Looking to extend the antenna higher to transmit the signal over the tree foliage during the summer season- budgeted 3,000.00 for this. Looking to get one similar to the one at the well. Radio frequency is used for SCADA because it is more secure.

Spare Chlorination pumps: Would like to have 2 spare pumps on the shelf to eliminate the chance of not having one if one of ours would fail.

Chloring analyzer: The whole unit is scarce, and they would like to go to the new model at the spring. It will monitor two locations. The one that will be replaced will then be used for spare parts.

Chemical Mixer: Budgeted 4,200.00 for new mixer. The old one will be used for spare parts.

WIFI Router: Need one at the Spring and one at Well. Budgeted 2,000.00 total.

SCADA Electronic Spare Parts: 5,000.00 budgeted

Manager St. Clair said she will have a break down on all the equipment costs for Water and Public Works at the next meeting.

11. Review Accounts Payable 09/22/2022

Addition: Repair was needed at Franklin Drive Tot Lot – this was reported to us by a resident.

12. 2023 Budget: Review any changes

No changes to review due to Jeff and Kevin's presentations. Still waiting on premiums and trash bids; these will be added and reviewed at the next committee meeting. Five potential bidders from refuse companies attended the pre-bid meeting. Bids will be submitted on October 3rd. Council will be reviewing the entire budget at the October Committee meeting.

13. Misc. Items from Manager or Borough Council

Manager St. Clair - Complaint letter was submitted about the t-shirts sold by a vendor at EP day. It was pointed out that this outfit will not be at the next event, it was just a fill-in.

Sandra Valdez - Local EMS is giving training to individuals to enable them to assist someone in need until EMS can get to the patient. She will be taking this herself and will give more information on this when she gets it.

John Schick – Asked if we heard back from PennDOT about bumping the timeframe up for the traffic light work. Manager St. Clair said she did hear back, and they will not budge on the date. It will go out to bid November of 2023.

Penn DOT is accepting grant applications for Tier projects for hand-man signals at intersections. This could be used for near the school and at Burger King.

Should hear something about the recent grant submitted for upgrades to traffic signal in November or December.

Debra Miller – Toured new hospital including the helipad. Opening date is October 3rd.

Adam Gochnauer – Has something to talk about next month.

Lauren Houck – Asked if contractors were notified about signs being put in front yards. Manager St. Clair said yes, they were notified.

14. Fire Company Financials – for review only

III. Agenda Items for ACTION

- 1. *It was moved and seconded (A. Gochnauer /J. Schick) with unanimous approval by the board to approve the August 25, 2022, Borough Committee meeting minutes***
- 2. *It was moved and seconded (S. Valdez /A. Gochnauer) with unanimous approval by the board to approve the Minimum Municipal Obligation (MMO) Pension Fund for 2023***
- 3. *It was moved and seconded (A. Gochnauer/L. Houck) with unanimous approval by the board, to withdraw from Hempfield Area Fire Service Commission effective January 1, 2023, as per the contract***

4. ***It was moved and seconded (A. Gochnauer/R. Rannels) with unanimous approval by the board, to approve the MARS Band Event on October 15, 2022 from 1:00 – 7:00 p.m. at the Amphitheater with all pending rates being valid, no discounts***

Moving forward we will include e-mail from Events Committee saying that they have approved the use of the Amphitheater prior to Council's approval.

IV. **Extra Items: Issues arising in the last 24 hours: None**

V. **Committee Meeting Adjournment: 9:50 p.m.**

VI. **Executive Session for personnel or legal matters: Not needed.**

Next Meeting: Tuesday, October 4, 2022, Council Meeting & Thursday, October 27, 2022, Committee Meeting

Respectfully Submitted,
Kim Strayer, Recording Secretary