

October 24, 2024

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

October 24, 2024 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

CALL TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council at 6:00 p.m. with a moment of silence and Pledge of Allegiance.

ROLL CALL: Council Members: Debra Miller - President, John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez - Member, Mayor - James Malone, Borough Manager - Karen St. Clair, Water Supervisor - Scott Liggins, Chief Water Operator - Todd Heidelbaugh

VISITORS: Karyl Carmignani, Tammy & Jeff Moseman

I. PUBLIC COMMENTS: None

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. Scott & Todd – Lead Inventories and PFAS exceedance, City of Lancaster

PFAS: We were notified by DEP that Lancaster City exceeded their PFOA threshold at the Conestoga Plant. It was later confirmed that we do not get our water from this plant. Additional testing is being conducted, and the pump is off until results are back. Information about this was shared with residents via website and e-mail blast.

Lead & Copper Inventory: EPA is requiring that all service lines be verified on customer side from curb stop to house, and on borough side from water main to curb stop. Lines need verified with physical proof, such as a photo for inside lines, and on borough side we might need to dig up outside lines. There are 1447 lines that still need verified. Letters will be sent out asking residents to help verify their lines by taking photos and sending them to us. We will still need to verify the borough side. The lines in the borough are believed to be copper but we must provide proof of this. The consumer report needs to be mailed out by November 15.

2. Review the 2025 Borough Meeting Dates:

Council reviewed the dates. This will be on the next agenda.

3. Review audit quote for year end 12/31/2024:

They will be here in November for a few days and then again in February to finalize.

4. Review Resolution 900 – Appointing two (2) representative to the NLCRPD Commission:

In January, we will need two representatives on the Commission with the Charter. Adam Gochnauer and the Mayor have been involved since the beginning; therefore, it would be good for them to continue on the board. This is a 1-year term.

5. Review Resolution 901 – Equipment to sell on Municibid:

Items to be sold (1) 2006 GMC Canyon, (1) 2001 Ford F350, (1) 2008 Chevy 3500 Mini Dump, (1) 2004 John Deere 540x Mower with power flow bagger and snow blower attachment and (1) 10kw Generac Generator. The auction will run 11/4 through 12/3.

6. Review Account Payables 10/23/2024:

Curb stop at State and Lemon was repaired. Furnace at CC was replaced.

7. Review 3Q24 Financials:

Manager St. Clair reviewed the 3Q 2024 Financials for General, Water and Trash with councilmembers.

8. Review 2025 Budget:

Manager St. Clair reviewed the proposed draft 2025 Budget for General, Water, Trash, and the remaining Borough funds with council members.

No increase proposed for Taxes.

3% proposed increase for water to be used for maintenance on the water tanks and at the water plants.

No increase proposed for trash. Contract with Good's is good through 2025, with a renewal option for 2 years.

The proposed budget will be on the 11/6 agenda for a vote and for advertisement.

9. Fire Company Financials – for review only: Reviewed by Council.

10. Misc. Items: None

III. ACTION ITEMS

1. *It was moved and seconded (W. Sharp/ S. Valdez) with unanimous approval by the board, to approve September 2024 Committee Meeting Minutes.*
2. *It was moved and seconded (A. Gochnauer/ J. Herr) with unanimous approval by the board, to approve audit quote for year end 12/31/2024.*
3. *It was moved and seconded (A. Gochnauer/ R. Rannels) with unanimous approval by the board, to approve Resolution 901, to sell municipal property by internet auction. Items to be sold: (1) 2006 GMC Canyon, (1) 2001 Ford F350, (1) 2008 Chevy 3500 Mini Dump, (1) John Deere 540x Mower with power flow bagger and snow blower attachment and (1)10kw Generac Generator.*

IV. EXTRA ITEMS: Issues arising in the last 24 hours: None.

V. ANNOUNCEMENTS:

- The next Brough Council meeting will be held on Wednesday, November 6, 2024 at 7:00 p.m.

EXECUTIVE SESSION FOR LEGAL MATTERS: None.

ADJOURNMENT: 7:19 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary