

**EAST PETERSBURG BOROUGH  
COMMITTEE MEETING MINUTES**

**October 23, 2025 6:00 p.m.**

**Held in person: 6051 Pine Street, East Petersburg, PA**

**ROLL CALL:** Council Members: Debra Miller – President, John Schick - Vice President (Absent), Adam Gochnauer - ProTem, John Herr – Member (Absent), Randy Rannels - Member, Sandra Valdez – Member, David Tirado – Member, Mayor: Bill Trovato, Borough Manager: Karen St. Clair, Borough

**VISITORS:** Karyl Carmignani, Violet DeStefano, Linda Rannels, Jeff Moseman, Dereck Duffy, David Connor

**MEETING CALLED TO ORDER:** Meeting was called to order by Debra Miller, President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

**I. VISITORS/PUBLIC COMMENTS:**

1. **Linda Rannels** thanked Manager St. Clair for promptly having the signs installed at the park re: keeping dogs leashed.
2. **David Connor** asked what the black box is on Fulton property at the square. Council will check on this.

**II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY**

1. **Violet DeStefano – Hazard Mitigation Plan Discussion:** The Lancaster County Hazard Mitigation Plan was worked on with steering committee, opened to public comment, reviewed by PA Emergency Agency and then Federal Emergency Agency. It is now ready to be adopted by resolution. This plan addresses different hazards in Lancaster County and how to handle them.  
Special needs registry update – currently have 23 residents signed up. Most of them are older residents with mobility issues.  
Information on code blue/code red for sheltering during extreme weather will be shared when it is received.  
Working on compiling information for borough events and emergency operations planning.
2. **PSHLL EMS Agreement**  
A new agreement was received from Penn State Hershey Life Lion for EMS services. We currently do not pay them for this service. Many EMS agencies are starting to charge municipalities to provide service in their area. The contract was reviewed by the borough solicitor, and comments were given to Council.  
After Council's review of the contract and the solicitor's comments, it was agreed to propose extending the current contract through the end of 2026. This would allow for time to work through the process of preparing an agreement that best meets the borough's needs. Council would like to start at \$3.00 per capita, with the term to be determined, based on the final contract. Other suggestions: 180-day out clause without notice. Naming Lancaster County as Judicial system. Jointly drafted can be used if all items are agreed to.
3. **Old Hometown Hero Banners**  
There are 30 double sided banners that were taken down when the new banners were put up. It was discussed that it would be a big undertaking to hang these banners around the park every time there is an event. Council decided the banners will be made available on a first come first serve basis.
4. **Borough Website**  
We are having a lot of problems with the borough website, and it is operating at a very slow speed. We did receive two quotes and have recently heard from other municipalities that they are using CorseVector in partnership with PSAB and are receiving an annual credit in the amount of \$700.00 toward these services. More information will be available at the January meeting.

5. **Review 10/23/2025 Payables**

No additions to the regular bills.

6. **Review 3Q25 Financial**

Manager St. Clair reviewed the 3Q Financials with Council.

7. **Review 2026 Budget**

Manager St. Clair reviewed the 2026 Budget with Council.

There will be no increase in taxes for 2026. There will be no increase in trash collection fees.

The water rate will increase by 3%. This is an increase of 2.38 per quarter, for the basic fee.

Recycle bins will increase by 1.00 to 14.00 – all other items will remain the same.

2026 Projects: Pine St. ADA ramps, CC doors, Pavillion roof, Park walking path, Crack sealing, Park dome, Water line replacement phase 2 – Pine Street, City interconnect pump replacement, new Street Sweeper.

8. **Misc. Items**

Adam Gochnauer asked if we could remind HARC to get us the final numbers.

Sandra Valdez attended the Lancaster County Boroughs Association meeting. One of the topics discussed was that the county is working on an updated stormwater ordinance.

Randy Rannels said he has seen many people running the stop sign at Pine and Broad Streets. The police will be made aware of this.

Debra Miller attended the Library Brews, and it was very successful.

**III. NEW BUSINESS - ACTION ITEMS – Council may discuss/deny/approve.**

1. *It was moved and seconded (R. Rannels / D. Tirado) with unanimous approval by the board, to approve September 2025, Committee Meeting Minutes.*
2. *It was moved and seconded (A. Gochnauer / S. Valdez) with unanimous approval by the board, to approve Ordinance 330, Amendment to Chapter 116 of the Code related to vehicles and traffic*
3. *It was moved and seconded (A. Gochnauer /S. Valdez) with unanimous approval by the board, to approve Payment No. 4 to SLC Excavating, LLC in the amount of \$56,268.00 for the Community Park Project.*

**IV. EXTRA ITEMS: Issues arising in the last 24 hours: None.**

**V. ANNOUNCEMENTS:**

- The next borough council meeting will be held on Wednesday, November 5, 2025, at 7:00 p.m. and the next committee meeting will be on Thursday, January 22, 2026.
- Trick or Treat will be held on October 31, 2025; rain date is November 1, 2025.
- Lg. Appliance/tire pick-up will be held October 31. Tags can be purchased at the Borough office.

**REGULAR MEETING ADJOURNMENT: 7:42 p.m.**

**EXECUTIVE SESSION FOR PERSONNEL MATTERS: In: 7:45 p.m. - Out: 7:47 p.m.**

Respectfully Submitted,  
Kim Strayer, Recording Secretary