

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

June 25, 2026 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

ROLL CALL: Council Members: Debra Miller – President, John Herr - Vice President, Adam Gochnauer - ProTem, Brendan Garrett – Member, Evan Hunter – Member, David Tirado – Member, Sandra Valdez – Member
Mayor: Dereck Duffy, Borough Manager: Karen St. Clair, Borough Solicitor: Amy Leonard, Borough Engineer: Michael Bingham, Staffmember: Kevin Martin

Meeting was called to order by Debra Miller, President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

I. VISITORS: Karyl Carmignani, Jerry Gorski/ Gorski Engineering, Jamie Rohrer, Joan Umberger, Gary Sample, Jeff Moseman, Charlie Shenk w/ Kenilworth Court, Pauline - Community TNR

Council President, Debra Miller, announced per the agenda council will only be discussing the public works building. The administration building is still only a concept plan.

VISITOR / PUBLIC COMMENTS:

- Pauline offered help with TNR for feral cats in East Petersburg Borough. Residents can reach out to the borough office for her contact information if they would like help or more information.

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. Review (3) RFPs and (1) TIPS Contract for Maintenance Shop Project

Council reviewed three proposals and one TIPS contract with specs, along with a budget summary prepared by Manager St. Clair. Jerry Gorski w/ Gorski Engineering was in attendance to answer council's questions. If council decides to move forward with an architectural firm, the borough would have to handle putting the project out to bid. If council goes with the TIPS contract through Gorski Engineering, who is a design-build construction company, the bid process has already been handled through them. This would be cost effective. It was pointed out that TIPS contracts are eligible for LSA grants. This will be on the July 7th agenda.

2. Manheim Township Zoning Ordinance Re-write Project

The proposed changes being made to the Zoning Map for Manheim Township will not affect the Borough. The information was shared with neighboring municipalities as a courtesy.

3. HYA summer baseball camp

Manager St. Clair was contacted by HYA requesting to hold an event for the players on their team. A facilities waiver form has been established for this.

4. Check fraud investigation

Two checks were stolen after being mailed out to Hartford Insurance Company in Philadelphia, PA. The checks were then cashed at two separate financial institutions. We will need to set up Positive Pay fraud prevention/detection service to ensure this does not happen again. Fulton Bank has agreed to waive one of the fees and reduce another for this service. The total monthly fee will be 150.00.

5. Update on old ordinances

Last month it was brought to our attention that some of the old ordinances still reference Manheim Twp. Police. We are working to find these and make the amendments. Dog/Animals is one that will be amended. Manager St. Clair met with Pauline regarding TNR Program for cats in response to feral cat complaints. There are no resources for feral cats available, and residents are forced to come together as a community to stop reproduction to reduce the number of cats. If you need help with TNR for feral cats, contact the borough office for Pauline's contact information.

6. Concession stand update

Kevin and Jeff met with the Events Committee and removed unwanted items/trash from concession stand. Stove and propane tank will be removed, and council will decide what to do with these items. Fire suppression will not be needed as long as electric is the only source being used to prepare food.

7. Resolution 939 – Transfers to PLGIT

Surplus of funds from General and Water Operating accounts will be moved to PLGIT.

8. Review Payables for 06/25/2026: No additions.

9. Misc. Items:

Mayor Duffy – Worked with residents on Leebel Road re: concerns they have for speeding on this road. Traffic calming measures have been put in place to help reduce speeding.

President Miller – Attended: Data Center Information Seminar along with John Herr, East Petersburg Garden Tour, and Park Bike Rack Check Presentation.

Pennsylvania and Lancaster County are actively working to put measures in place to oversee and regulate data center development. The Lancaster County Planning Commission has found 20 parcels that would be suitable in the county and none of these are in East Petersburg Borough.

President Miller would like council to ensure that the borough plans to operate with renewable and affordable energy into the future, and to consider this when planning the new public works and municipal buildings.

Adam Gochnauer – The investment in the new street sweeper is paying off in many ways. It is faster, more efficient, requires less maintenance, and creates less dust. We are continuing to receive new contracts for sweeping.

Sandra Valdez – Attended DUI conference, three officers from NLCRPD were awarded for having the most DUI arrests in Lancaster County.

III. NEW BUSINESS - ACTION ITEMS – Council may discuss/deny/approve.

President Miller asked if there were any questions about the action items. There were no questions.

- 1. *It was moved and seconded (Councilmember Gochnauer/ Councilmember Tirado) with unanimous approval by the board, to approve May 2026 Committee Meeting Minutes.***
- 2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve Resolution 939, transfer of \$400,000.00 from general reserves and \$150,000.00 from water reserves to PLGIT Investment Fund Accounts.***

IV. EXTRA ITEMS: Issues arising in the last 24 hours: None.

V. ANNOUNCEMENTS:

- The next borough council meeting will be held on Tuesday, July 7, 2026, at 7:00 p.m. and the next committee meeting will be on Thursday, July 23, 2026.
- Events Committee has cancelled tomorrow night's event due to impending weather. The new tentative events are: fireworks moved to the July 10th event and the movie moved to the August 7th event.

Regular meeting was adjourned: **7:23 p.m.**

Executive Session for personnel matters - **In: 7:30 Out: 7:53 p.m.**

Regular meeting back in session: **7:53 P.M.**

- **It was moved and seconded by (Councilmember Gochnauer/ Councilmember Valdez) with unanimous approval by the board, to approve the wage increase and bonuses for employees as per the recommendation of the Borough Manager.**

Regular meeting adjourned: **7:55 P.M.**

Respectfully Submitted,
Kim Strayer, Recording Secretary