

MINUTES OF THE COMMITTEE MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	January 28, 2021	6:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf Debra Miller Adam Gochnauer, Pro Tem John Herr Lauren Houck
	Mayor:	James Malone (Absent)
	Borough Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman
	Borough Solicitor:	Amy Leonard

Meeting was called to order: 6:00 p.m.

Visitors: Randy Rannels, Tammy Moseman, Sandra Valdez, David Rupp, Josh Roberts, James Swarr

Current & Upcoming Business:

1. Resignation of President Cathleen Panus

A letter of resignation was received from Cathleen Panus.

It was moved and seconded (A. Gochnauer / J. Herr) with unanimous Approval by the Board, to Accept and Approve the resignation of Cathleen Panus

2. Resignation of Councilmember William Pfautz

A letter of resignation was received from William Pfautz.

It was moved and seconded (A. Gochnauer / L. Houck) with unanimous Approval by the Board, to Accept and Approve the resignation of William Pfautz

3. Manager St. Clair read a letter to Council and Public from Cathleen Panus

Dear Fellow Councilmembers,

It is time for me to leave Borough Council to focus on family matters. I have been on Borough Council for over 25 years and I hope I gave East Pete residents a lifestyle through government local procedures that is safe, reasonable, and healthy. It has been an absolute pleasure to serve with my fellow councilmembers since the beginning of my appointment in the early 90's. Thank you for your service and attention to the needs of our residents. I wish you all a Healthy New Year and sincerely hope the pandemic resides in the coming year.
Cappy

4. Nomination for John Wolf as Council President until re-organization of Council - 2022

It was moved and seconded (A. Gochnauer / D. Miller) with unanimous Approval by the Board, to Nominate John Wolf as Borough Council President until re-organization of Council 2022

5. Nomination for Debra Miller as Council Vice-President until re-organization of Council – 2022

It was moved and seconded (L. Houck / J. Wolf) with unanimous Approval by the Board, to Nominate Debra Miller as Borough Council Vice-President until re-organization of Council 2022

6. **Set Date for Special meeting to allow Council to interview candidates to fill the (2) two vacant seats**

It was agreed this meeting will be held on Thursday, February 4 at 5:30 p.m.
Manager St. Clair will notify applicants.

7. **Approval of Minutes**

It was moved and seconded (A. Gochnauer / D. Miller) with a four to one Approval by the Board, to Approve meeting minutes from the October 22, 2020 Committee meeting, Councilmember Herr abstained because he was not at the meeting

8. **Payables**

Manager St. Clair pointed out there were no additions to the regular bills.

9. **HAFSC**

No public meetings and no updates at this time.

10. **Mayor Malone Act 106 PDD (Personal Delivery Devices)**

Discussion was tabled. Mayor Malone was not in attendance.

11. **Amendment to the Borough Pension Plan**

Manager St. Clair explained this will allow employees beyond the retirement age to receive a distribution. Currently, they cannot roll it over to an IRA or someplace else.

It was moved and seconded (A. Gochnauer / D. Miller) with unanimous Approval by the Board, to Approve Amendment #3 to the Pension Plan, with changing the term "he" to "they" to keep it gender neutral

12. **Main & State Traffic Light Project proposed schedule**

This schedule will depend on how quick the signed easement agreements from business owners are returned.

It was moved and seconded (A. Gochnauer / L. Houck) with unanimous Approval by the Board, to advertise for bids for the Main & State Street Signal Light Project

13. **4th Quarter Financials**

Manager St. Clair reviewed the 4th quarter financials with Council.

General - end of 2020: total income was plus 136,000.00

General Expenses were under, totaling 320,000.00; loan amount is over because loan was paid off - Borough is now debt free.

Water Operating Income plus 81,000.00 from what was budgeted

Water Operating loan was paid off, so expenses are showing an overage by 6,000.00

Trash total income was 22,700.00 this is 700.00 over

Trash total expenses were 11,000.00

Trash net income was 11,600.00

Water cost was up because we used more water than we typically use in a year for 2 reasons. One reason was when getting the new pipe work done water was used from the city interconnect and second reason was in September & October the water allocation was low.

Mr. Moseman said he had a disagreement with DEP on what the below level amount should be. Data is now being collected on this to present to DEP and this will be discussed with them further.

Councilmembers will tour the water plants in the near future.

14. **Fire Company Financials:** Submitted to Council.

Council reviewed the report and can address any questions to Chief Schoenberger at the upcoming Council meeting.

15. **Street Sweeper Update:**

Councilmember Gochnauer said letters went out to businesses and municipalities that we are currently street sweeping for to give them the opportunity to lock in at the current rate for one more year. The new rate will begin 2022. Everyone has signed back on to lock in the current rate. Clay Township has recently signed on with us for street sweeping.

The expenses in 2020 for the street sweeper were 17,500.00. The revenue generated from the current contracts was 15,600.00. This means that the street sweeping the Borough is mandated to do twice a month, only cost the Borough 1,900.00 for the whole year.

Councilmember Gochnauer said this is another example of how we can benefit by running the Borough as a business. Council thanked Kevin and Jeff for working on this.

Mr. Moseman said after fog sealing this year, we will be cleaning the stones up with the street sweeper to save costs.

16. Northern Lancaster County Regional Police Dept. Alternate Representative to attend the meetings

It was moved and seconded (J. Herr / L. Houck) with unanimous Approval by the Board, to Appoint Adam Gochnauer as the new Alternate Representative to the Northern Lancaster County Regional Police Department Board

17. LIMC

Manager St. Clair said that East Petersburg Borough has been asked to rejoin the LIMC along with the surrounding municipalities. President Wolf said that the Lancaster Inter-Municipal Committee was formed many years ago and it is an intermunicipal agreement similar to the COG. He also said that it became hard to achieve all the goals that they were trying to reach, and it became very expensive to be part of. The buildings code appeals board did come out of the previous LIMC and if this is included in the new LIMC fee it may be worth it. He said that this has come back around with some new ideas and the membership fee has been substantially reduced. Manager St. Clair said that at the last COG meeting she attended it was discussed if COG would still be needed with the LIMC starting back up. Council said there was a lot of fees being paid in the past for the LIMC with minimal benefits. Council said the LIMC is going to need to be reinvented and allow the municipalities to share costs to somehow balance out the expense. The fee to join is a flat 500.00 for all municipalities. Council would like more information on this. Council asked Manager St. Clair to talk to some of the other fiscally responsible municipalities about this. President Wolf said it might be a good idea to check with Michael Bingham about the joint comprehensive planning aspect of this. Amy Leonard said there is most likely a separate county wide intermunicipal agreement for UCC planning and appeals, so this agreement would not impact that.

18. Sign at Pool

Council reviewed images of signs that will be put up at the pool by HARC.

19. List of unpaid taxes

This was reviewed by Council and will be on the next agenda for certification.

20. Misc. Items

President Wolf thanked Manager St. Clair and staff for being fiscally responsible.

Debra Miller: HARC will be installing a Disc Golf at Fairview Park this summer. Costs will be covered through pole sponsorships.

John Herr: Asked about the status of the MS4 plans for the bioswale at the Meadows. Mr. Herr said his neighbor has some ideas that might help with attaining a grant. President Wolf said Mr. Bingham is working on coordinating all of this and she could reach out to him also.

Lauren Houck: Asked when HAFSC will start their meetings back up again. Ms. Moseman said she did not know. Council said there were a few things to work out first.

Mr. Moseman: Several interviews were held for a new public works employee. Pre-employment checks will be done before hiring is finalized.

Public Comments: None

Regular Committee meeting Adjournment: 6:58 p.m.

Executive Session was held for legal and personnel matters In: 7:07 p.m. **Out:** 7:53 p.m.

Regular Committee meeting back in session: 7:53 p.m.

It was moved and seconded (A. Gochnauer / L. Houck) with unanimous Approval by the Board, to Approve an increase of 1.00 in wages for Adam Stahl

Regular Committee meeting Adjournment: 7:54 p.m.

Next Meeting: Tuesday, February 2, 2021 Council Meeting

Respectfully Submitted,
Kim Strayer, Recording Secretary