

MINUTES OF THE COMMITTEE MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	February 22, 2024	6:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President (Absent) John Schick, Vice-President Adam Gochnauer, Pro Tem John Herr Randy Rannels William Sharp Sandra Valdez
	Mayor:	James Malone
	Borough Manager:	Karen St. Clair

Meeting was called to order by John Schick, Vice President of Borough Council: 6:00 p.m.

Moment of Silence / Pledge to Flag

Visitors: Jeff & Tammy Moseman, Megan & Jan Shank, James Swarr, Josh Roberts, Violet DeStefano, Jarod Carpenter

I. PUBLIC COMMENTS: None

II. AGENDA ITEMS FOR DISCUSSION ONLY:

1. Megan Shank: Special Event “Christmas in July”

Megan Shank said her business is to hold Maker Markets to support small businesses and hand-made businesses within the community. They focus on hand-made goods, non-profits, and student makers. They don't do direct sales or resale. It is not a flea market or yard sale. They only hold markets within Lancaster County. In 2023, they held 1 market every month and 2 in November. The attendance at the markets ranges from 1,000 – 4,000. She is interested in holding their 3rd annual “Christmas in July” Makers Market at the park. Ms. Shank reviewed the map for what they are proposing with council. Yesterday, she met with EMS and has worked with Manager St. Clair and Josh Roberts on this also. There will be 5 food trucks, music on the amphitheater, 4 porta potties (one of these will be handicap accessible), handicap parking, and vendors with mostly 10 x 10 tent structures. Vendors are required to have tents and be weighted with 35 lb. weights on each leg and use stakes on the grass area. The area behind the ball field will be used for vendor parking. Parking and navigation was reviewed with EMS. The area needed for the fire dept. to get their equipment out will have barriers, signage, and their team will manage this area. Fire police and their team will navigate parking, and grass will be marked. Manager St. Clair said public works requested barricades at three different areas: 1 or 2 at Ann St.; 1 at Park St.; 3 at Fire house on Pine St. The event is 10:00 – 4:00. Her team will be there Thursday evening and all day Friday. They will begin setting up between 5:00 and 6:00 a.m. on Saturday and should be finished cleaning up by 8:00 p.m. She will not be using the Community Center. Her costs include the Amphitheater rental, fire police, and regular police. There will be a contract with each. Josh Roberts said there will be a minimum of 2 fire police possibly 3. The emergency plan seems to be in place, and they had things well organized. The canopies are weighted and staked so wind should not be an issue. Ms. Shank said the event will be heavily marketed on social media. The market will have a variety of vendors and they will be strategically placed to keep it fair for everyone selling products. They are encouraged to have liability insurance, but she does not require it unless the area she is in requires it. She hopes to continue to have markets in the borough. She would like to put a 6’ – 8’ vinyl banner on the fencing of the tennis court to promote within the park. She would also like to put a vinyl 6’ – 8’ banner in the park on the trees facing State St. to promote toward local traffic. They would like to place yard signs at local businesses and at homes of people involved that live in the borough. Manager St. Clair said she will reach out to the zoning officer and get back to her tomorrow about the signs. This event will be put on the March 5th agenda for a vote.

2. Karen: ARPA update from Lancaster County Commissioners Office

Manager St. Clair said Jeff Moseman worked on submitting grants for three projects last August. Of the three projects he submitted for grants, we will be receiving Lancaster County ARPA funds for two of them this year: (1)Koser Road Spring Pump Project-total cost \$245,300.00, they are giving us \$122,650.00 (2)City Interconnect Pump Replacement Project- total cost is \$241,390.00, they are giving us \$120,695.00. Manager St. Clair and Jeff Moseman attended the meeting yesterday and they were very appreciative, and they thanked the county commissioners. Commissioner Parson said he would like to present us with a big check in person.

Manager St. Clair said out of the \$472,920.00 of the Boroughs ARPA funds we received last year, we used \$171,541.00 for building renovations. We have a balance of \$301,379.00. Now that we will receive the Lancaster County ARPA funds, the remaining funds can be used for other projects, such as the foot bridges and bioswale. The bid for the foot bridges closed today and came in in at \$143,000.00 for Pine wood. If we went with composite, it would be an extra \$20,000.00. We will receive \$40,000.00 from Lanc. County Conservatory and if we go with the \$143,000.00 foot bridge, it leaves us with \$103,000.00. There was \$150,000.00 budgeted for this.

There was 195,300.00 budgeted from water reserve for the Koser Road Spring Pump project and our cost after the grant is 122,650.00.

We budgeted 126,095.00 from water reserve for the City Interconnect and our cost after the grant is 120,695.00.

Our total project costs came to \$346,345.00, minus the ARPA funds we have available, we will now only have a net deficit of \$45,000.00 coming from water reserve.

Manager St. Clair thanked Jeff Moseman for all the work he did on the grants and pointed out that it is saving the taxpayers a lot of money.

Council asked what the warranty is for the two different types of bridges. Jeff Moseman said the composite would be warranted from the manufacturer for 25 plus years, and the wood bridge does not have a warranty. John Herr said the extra \$20,000.00 for the composite might be worth it, if it lasts longer. John Schick said wood can warp and will need maintenance, and pointed out that the quality of wood is not as good as it used to be, so it might not last as long as the composite. If we go with the composite, it is an extra \$22,650.00 to the bid for a total of \$166,033.00, minus the \$40,000.00 we would get. John Herr said under the circumstances, we have a favorable situation. Adam Gochnauer pointed out it is a flood plain in that area so it could end up sitting in water.

3. Karen: Pickleball Court Update

Manager St. Clair said at the last meeting it was pointed out that we did not get the grant and council suggested HARC be contacted to find out if they have a need for this. Jeff Moseman did reach out to Jeff Book and was told HARC has four outdoor tennis courts that can be transformed into pickleball courts, and they are planning to add lines to these courts for pickleball. Mr. Book told him that a lot of their revenue is generated by their indoor courts. He was told the interest that they have is if a court would be available for a tournament. Adam Gochnauer said HARC is using the indoor courts for pickleball, and it is not great. They are looking to do a mixer next month and that would be an opportunity for us. If pickleball lines are put on tennis courts they cannot be used for tournaments. Mr. Moseman contacted the Brenaman Company and Lancaster Asphalt for quotes. If he has it ready for March 5, the quotes can be looked at then for the pickleball courts. Manager St. Clair said we want to keep this moving. Adam Gochnauer asked if lighting is being looked at? Mr. Moseman said the lights at the tennis courts still work but are antiquated and might need looked at.

4. Randy: EP-Landisville Lions Club: Replace the Lions Club logo on Borough sign.

Randy Rannels said the East Petersburg/ Landisville Lions Club would like to replace their club sign on the borough sign on State Street near the RR tracks. He shared a picture of the sign with council. He said the Rotary Club sign is still on there and no longer exists, so that one could be removed, and possibly the GFWC sign. After they receive the approval they will order the sign and pay for it.

Mr. Rannels said the EP/Landisville Lions Club would also like to make a donation of a 20' x 20' ladder engine playset to put at the park. It is made of steel and composite, and the ladder is monkey bars. The EP/Landisville Lions Club will make a contribution towards the fire truck and there is two other Lions Club Foundations in the state that will put this on a grant toward purchase. Mr. Rannels met with Manger St. Clair, Jeff Moseman and Kevin Martin about this and discussed installation and ground cover options. Pour in place requires much less maintenance so they will probably go with this. After the fire truck is paid for and installed it will be turned over to the borough for maintenance. KWLE Realty and Lancaster Nissan have given money towards the fire truck and plaques will be displayed for these two donors and any others who donate toward this. Manager St. Clair did reach out to DCNR re: the grant for park upgrades and she was told this will not affect the grant in any way.

5. **EMC: Independent Contractor Agreement**

Council interviewed two different candidates for the position of EMC Coordinator. Violet De Stefano was selected to fill the position. Amy Leonard prepared an Agreement for this position. This will be put on the March 5th agenda to appoint her.

6. **Account Payables 02/22/2024:** None.

7. **Fire Company Financials – for review only**

8. **Misc. Items for Manager and Council**
Manager St. Clair:

The information to sign up for Lancaster County Emergency Alerts has been posted on the website.

Update on Rt. 72 and Graystone Road - There were concerns for the mast arm on the southwest arm that it should be farther back than the design showed. They are taking these concerns into consideration, and they will redesign this with the mast arm farther back. They are hoping to put this out to bid mid-December.

Update on traffic signal at 72/Miller and 72/Enterprise: The equipment should be here tomorrow or Monday.

The 2024 pool rates are out. If you get your membership prior to May 1st: single \$195.00; families \$315.00. Day passes will be increased from \$10.00 to \$15.00. The snack bar will be open this year. The cover will be removed mid-April. John Schick pointed out that Manheim will not be opening their pool this year, so we could see an increase in people attending the pool.

Mayor Malone:

The drug task force is asking for \$4,573.00 for 2024. Manager St. Clair said we did make the payment to them last year and it was budgeted again for 2024.

John Herr said the newspaper did an article about hazards at railroad crossings. He asked if there are hazardous materials transported on our railroads. Violet De Stefano said she thinks it is primarily agricultural materials on our railroads, but she will look into this.

Deb Miller was not in attendance but asked for the following misc. items to be addressed on her behalf:

Mayor Malone, John Herr and Deb Miller all attended the New Holland Fire Co. training for elected officials and volunteer firefighters on 2/15/24. Members of the EP Fire Co. were present also. They had a discussion on the importance of developing relationships between the two and the importance of the fire companies to develop a strategic plan.

Deb Miller does not agree with Jeff Book. She sees opportunities for HARC to make money on court fees by using the HARC app. She gave examples on this – free to residents, non-residents would pay a fee. There would be court reservations required to ensure residents have a chance to play. Signs could be posted stating overuse of non-residents use control, on the courts.

III. **ACTION ITEMS:**

1. *It was moved and seconded (S. Valdez / R. Rannels) with unanimous approval by the board, to approve January 2024 Committee Meeting Minutes.*

IV. **EXTRA ITEMS: Issues arising in the last 24 hours:** None.

V. **ANNOUNCEMENTS:**

- The next Borough Council meeting will be held on Tuesday, March 5, 2024 at 7:00 p.m.
- Lion's Club Spaghetti Dinner will be held Saturday, February 24 at EP Mennonite Church 4:00 – 6:00 p.m. Tickets will be available at the door.

Committee Meeting Adjournment: 7:13 p.m.

Executive Session for legal matters: 7:19 p.m. – 7:40 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary